



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 01-11)

S. 43.05(4) & 43.58(6)

FOR THE YEAR 2010

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters:

I. GENERAL INFORMATION

1. Name of Library Joseph W. & Emma L. Wachute Memorial Library			2. Public Library System Southwest Wisconsin Library System		
3a. Head Librarian First Name Nancy	3b. Head Librarian Last Name Ashmore	4a. Certificate Grade Gr 1	4b. Certificate Type Regular	5. Certificate Exp. Date 10/31/2011	
6a. Street Address 125 S. Wacouta Ave.		6b. PO Box 125 S. Wacout	7. City/Village/Town Prairie du Chien	8a. ZIP 53821	8b. ZIP4 1633
9. County Crawford	10. Library Phone Number (608)326-6211		11. Fax Number (608)326-7069		12. Director's E-mail Address nashmore@swls.org
13. Library Web Address URL www.pdcpubliblibrary.org			14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. 43.53? No				
19a. Winter Hours Open per Week 56	19b. Number of Winter Weeks 26	19c. Summer Hours Open per Week 56	19d. Number of Summer Weeks 26		
20. Annual Public Service Hours for the Main Library and Any Branches and Bookmobiles 2,912	21. Square Footage of Public Library 5,100		22. Did your library move to a new facility or branch or expand an existing facility in 2010? No		

II. LIBRARY COLLECTION

	Number Owned / Leased	Number Added
1. Books and Serial Volumes in Print	33,881	2,008
2. Electronics Books <i>E-Books</i>	1,941	
3. Audio Materials	1,269	164
4. Electronic Audio Materials <i>Downloadable</i>	5,809	
5. Video Materials	3,356	275
6. Electronic Video Materials <i>Downloadable</i>	318	
7. Others Materials Owned <i>Describe</i> puppets, educational toys, Bifolkak kits, wattage meter	73	
8. Databases Locally Owned or Leased	1	
9. Total Databases <i>Local, regional, and state</i>	32	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	79	

III. LIBRARY SERVICES

1. Circulation Transactions		2. Interlibrary Loans	
a. Total Circulation 69,754	b. Children's Materials 24,783	a. Items Loaned Provided to 8,985	b. Items Received Received from 2,667
3. Number of Registered Borrowers			4. Reference Transactions
a. Resident 3,951	b. Nonresident 2,882	c. TOTAL 6,833	a. Annual Count 941
			b. Method Actual Count
6. Users of Public Internet Computers		7a. Number of Licensed Database Sessions	5. Library Visits
a. Annual Count 9,847	b. Method Actual Count		a. Annual Count 45,300
			b. Method Survey Week(s)
7c. Uses of E-Books by Users of Your Library 49		7d. Uses of E-Audio by Users of Your Library 697	7b. Number of Locally-created, Non-commercial Database Sessions
			7e. Uses of E-Video by Users of Your Library 10
8. Programs and Program Attendance Annual count			
	a. Children	b. Young Adult	c. Other Programs
Number of Programs	67	0	4
Attendance	1,231		111
			d. TOTAL 71
			1,342
		9. Number of Public Use Computers	
		a. Total 8	b. Internet Access 7

IV. LIBRARY GOVERNANCE

1. **Library Board Members.** List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries, Technology, and Community Learning as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
a. Mary Ann	Stemper	138 N. Steiner Terrace	Prairie Du Chien	53821	mstemper@centurytel.net
b. John Daniel	Davis	62047 Vineyard Rd	Prairie du Chien	53821	
c. Nancy	Trautsch	1010 E. Brunson St	Prairie du Chien	53821	trana@pdc.k12.wi.us
d. Gary	Koch	529 S. Michigan St	Prairie du Chien	53821	kgkoch@centurytel.net
e. Kersten	Rocksvold	313 E. Iowa St	Prairie du Chien	53821	krocksvold@centurytel.net
f. Ron	Brewer	1107 Sandy Canyon Dr	Wauzeka	53826	rkbrewer@centurytel.net
g. Linda	Munson	810 S. Wacouta Ave	Prairie du Chien	53821	kansas @centurytel.net
h. Michael	Cowie	103 1/2 Blackhawk Ave	Prairie du Chien	53821	mike.cowie@hotmail.com
i.					
j.					
k.					
l.					

2. Number of Library Board Members *Include vacancies in this count*

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees report all employees under 1a and 1b below. Libraries with more than 15 employees list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel only.
 a. Employees holding the title of librarian. Indicate advanced degrees with a check or an X.

Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week	Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week
Director / Head Librarian	MLS(A)	\$45,406	40.00				

b. Other Paid Staff See instructions

Type	Total Annual Wages	Hrs. per Week Worked	Position	Type	Total Annual Wages	Hrs. per Week Worked
ILL Technician	Lib no-MLS)	\$33,305	40.00			
Library Assistant I	Lib no-MLS)	\$30,834	40.00			
Library Assistant II	Lib no-MLS)	\$31,403	40.00			

2. Library Staff full-time equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA accredited program (FTE)

1.00

Other persons holding the title of librarian (FTE)

3.00

Subtotal 2a

4.00

b. All other paid staff Include maintenance, plant operations, and security

0.00

c. Total Library Staff Full-Time Equivalents Add 2a subtotal and 2b

4.00

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total 2010 circulation reported for your library from Section III, Line 1, what was the total circulation to nonresidents See instructions for definition of nonresident

33,504

Divide nonresident circulation among the following categories. The total for 2 through 6 below should equal the number reported in question 1 above.

	a. Those With a Library	b. Those Without a Library	c. Subtotal
2. Circulation to nonresidents living in your county	115	24,552	24,667
3. Circulation to nonresidents living in another county in your system	890	6,155	7,045
4. Circulation to nonresidents living in an adjacent county not in your system	41	0	41
5. Circulation to All Other Wisconsin Residents			
35	6. Circulation to Persons from Out of the State.		1,716

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS (cont'd.)

7. Are the answers to questions 1 through 6 based on actual count or survey/sample?
 Actual

8a. Does your library deny access to residents of adjacent public library systems on the basis of Wis. Stats. s. 43.17(11)(b)?
 No

8b. If yes, do you allow residents in adjacent systems to purchase library cards?
 No

9. Circulation to nonresidents living in adjacent county who do not have a local public library.

Name of County	Circulation	Name of County	Circulation
a. Grant	5,942	f.	
b. Iowa	0	g.	
c. Lafayette	0	h.	
d. Richland	100	i.	
e. Vernon	41	j.	

XII. TECHNOLOGY

1. What type of Internet connection do you have?
 a. Only a dedicated or leased line
Often provided by TEACH program
 b. Only a broadband cable or DSL line
 c. Both a and b.

2. Is the speed of your Internet connection sufficient to meet patron and staff needs?
 a. Our speed is sufficient almost all the time (at least 95% of the time).
 b. Our speed is sufficient most of the time (at least 80%).
 c. Our speed is NOT sufficient most of the time or is not sufficient at critical daily periods.

3. Does your library use any type of Internet filtering software or service?
 a. Yes, on all Internet workstations.
 b. Yes, on some Internet workstations.
 c. No filtering on any Internet workstations.

4. Does your library provide wireless Internet access for patron laptops?
 Yes

XIII. YOUTH SERVICES

1. Summer Library Programming Estimate if the library does not have this number

a. How many individual children and young adults registered for or participated in the 2010 summer library program? 87	b. How many children who participated in the summer library program were under five? 171	c. How many of those who participated in the summer library program were age 12-18? 0	d. What was the total attendance (children and adults) at children's programs at the library this summer? 326
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2. Indicate the name(s) and email address(es) of staff who serve as the children, youth, or teen librarian(s). If the director serves as this librarian, only that name is needed. List only paid staff and do not include volunteers. **Indicate location when different from main library.**

Name	Location	Email Address
Cindy Noel		noelinc@hotmail.com

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. The statement may be sent directly to the Division for Libraries and Community Learning (DLCL), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

The Joseph W. & Emma L. Wachute Memorial Library Board of Trustees hereby states that in 2010, the Southwest Wisconsin Library System
Name of Public Library *Name of Your Public Library System/Service*

Indicate with an X one of the following two statements.

- Did provide effective leadership and adequately meet the needs of the library.
- Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature <i>Mary Ann Stempfer</i>	Name of President <i>Mary Ann Stempfer</i>	Date Signed <i>March 11, 2011</i>
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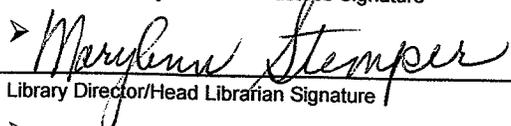
XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We hereby assure the Public Library System of which this library is a member and the Division for Libraries, Technology, and Community Learning, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- In 2010, the library received funding from the library board's governing body or, for a joint library, its governing bodies, at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5].
- For 2011, the library received funding from the library board's governing body at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s.43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library, beginning in 2008, annually, is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library, beginning in 2008, annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature 	Name of President Mary Ann Stemper	Date Signed March 11, 2011
Library Director/Head Librarian Signature >	Name of Director/Head Librarian	Date Signed

COMMENTS

SECTION I

18. Is your library formally established as a Joint Library under s.43.53

Any previous information that indicated we were a joint library was in error. We have always been a municipal library that serves a large part of the county, and receives county reimbursement.--2011-02-24