

# CITY OF PRAIRIE DU CHIEN

## PICNIC TABLE USAGE POLICY

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DUE TO THE ONGOING PROBLEMS WITH MISSING, MISPLACED , AND STOLEN PICNIC TABLES AND THE FACT THAT THE CITY IS NOT IN THE PICNIC TABLE RENTAL BUSINESS AND DOES NOT HAVE ENOUGH STAFF TO MONITOR THE SITUATION PROPERLY THE FOLLOWING WILL GO INTO EFFECT JANUARY 1<sup>ST</sup>,2011:

- THERE ARE A LIMITED AMOUNT OF PICNIC TABLES AVAILABLE FOR USERS IN THE PARKS SO TABLES MUST BE KEPT IN SHELTERS FOR THOSE RENTING THE SHELTERS.
- PICNIC TABLES MAY ONLY BE UTILIZED BY COMMUNITY/CIVIC AND PARK AND RECREATION SPONSORED EVENTS BUT MUST HAVE 1 MONTH PRIOR APPROVAL FROM THE PARKS AND RECREATION DIRECTOR AND USERS MUST BE RESPONSIBLE FOR PICKING THEM UP AND DROPPING THEM OFF AT THE SAME LOCATION IN WHICH THEY WERE TAKEN.
- ALL USERS MUST HAVE COMPLETED PICNIC TABLE USAGE FORM APPROVED AND ON FILE
- USER FEE OF \$100 FOR 1-10 TABLES,\$200 FOR 10 AND MORE PAID IN ADVANCE WITH A MAXIMUM USE OF TABLES USED BEING 25
- THERE WILL BE A \$500 SECURITY DEPOSIT WHICH WILL BE RETURNED UPON RETURN OF TABLES THE NEXT SCHEDULE DAY.
- PICNIC TABLES REMOVED FROM SITES/ SHELTERS WITH OUT PERMISSION WILL BE VIEWED AS STOLEN PROPERTY AND SUBJECT TO FULL PROSECUTION.

EVENT \_\_\_\_\_ WHERE WILL TABLES BE USED \_\_\_\_\_

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

EXACT DATE(S) OF USAGE \_\_\_\_\_ HOW MANY TABLES WILL YOU BE

USING? \_\_\_\_\_

PARK AND RECREATION DIRECTOR APPROVAL \_\_\_\_\_

LOCATION OF TABLES TO BE USED (DIRECTOR APPROVED) \_\_\_\_\_

