

**CITY OF PRAIRIE DU CHIEN  
TEMPORARY EVENT BANNER/SIGN INSTALLATION PERMIT**

Submit this application to the Zoning Department for all temporary banners or signs to be installed.

Applicant or Organization: \_\_\_\_\_

Agent: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Application for: \_\_\_\_\_

\_\_\_\_\_ **Over the street banner** - No over the street banners are allowed over any roadway that is part of the state trunk highway system or a connecting highway. Over the street banners are prohibited except with special permission from the City Council in consultation with the Plan Commission and Board of Public Works.

\_\_\_\_\_ **Off-premises banner/sign on private property** - Authorization of the owner of the property must be submitted with application for a temporary sign or banner. No temporary event signs or banners to be located within 200 feet of the right-of-way of Blackhawk Avenue between Marquette Road and St. Feriole Island.

\_\_\_\_\_ **Off-premises temporary banner/sign on public property** - No temporary event sign or banner shall be located on public property without special permission to use the public property from the City Administrator.

**Wording on Banner or Sign:** \_\_\_\_\_

**Size of Banner/Sign:** \_\_\_\_\_

Location Address: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Date to be installed: \_\_\_\_\_

Date to be removed: \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

The undersigned applicant requests permission to install temporary banners or signs at the above location(s). I agree that any temporary banner or sign will not be located in or on the right-of-way, and that all temporary banners, signs, sign-mounting structures and/or cables will be removed as per the requirements set forth in the City of Prairie du Chien Sign Ordinance.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Required attachments (if applicable):

- ◆ Authorization of all property owners.
- ◆ Proof of insurance filed with the City Administrator.
- ◆ Authorization from utility companies to use poles.
- ◆ State Department of Transportation Permit.

A permit for a temporary event banner or sign (as indicated above) is hereby granted as per Chapter 17, Section 6.16 of the Municipal Code of the City of Prairie du Chien.

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date

