

## **MINUTES OF THE PERSONNEL COMMITTEE – NOVEMBER 15<sup>TH</sup> 2016**

A meeting of the City of Prairie du Chien Personnel Committee was held on Thursday November 15<sup>th</sup> 2016 at 5:30 PM in City Hall. Chairperson Karen Solomon called the meeting to order.

### **GENERAL ITEMS TO BE ACTED UPON:**

- 1. Call to order/Roll Call** – Karen Solomon (Chairperson), Nate Gilberts, Jean Titlbach, Edward Hayes-Hall CITY STAFF ALSO PRESENT - City Clerk-Treasurer Barb Elvert, Mayor Dave Hemmer, City Administrator Aaron Kramer
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Gilberts SECOND: Solomon VOTE: 4-0
- 3. APPROVAL – Minutes of the October 27<sup>th</sup> 2016 meeting** – MOTION: Gilberts SECOND: Titlbach VOTE: 4-0

### **ACTION ITEMS**

- 4. DISCUSSION AND ACTION – Agreement with Fixed Based Operator for Airport (Rich Yeomans)** – Yeomans has indicated his desire to extend his current contract, which expires on December 31<sup>st</sup> 2016, for another two (2) years, at no increase in compensation. Staff recommends approval. Discussion was held on the future of the terminal possibly being unmanned. ACTION: To recommend the Council extend the current Fixed Based Operator Contract with Rich Yeomans, which expires on December 31<sup>st</sup> 2016, for another two (2) years, at no increase in compensation, and direct staff to begin exploring the future of the airport terminal as an unmanned operation MOTION: Solomon SECOND: Gilberts VOTE: 4-0
- 5. ADJOURN to CLOSED SESSION (5:41 PM)** – ACTION: To go into closed session under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility RE: City Clerk Position MOTION: Gilberts SECOND: Solomon VOTE: 4-0
- 6. CONVENE into OPEN SESSION (6:12 PM)** – MOTION: Solomon SECOND: Gilberts VOTE: 4-0
- 7. ACTION from CLOSED SESSION** – ACTION: To recommend Tina Fuller to the Council for the position of City Clerk MOTION: Gilberts SECOND: Solomon VOTE: 4-0
- 8. ADJOURNMENT (6:16 PM)** – MOTION: Solomon SECOND: Gilberts VOTE: 4-0

Submitted by City Administrator Aaron Kramer