

MINUTES OF THE PERSONNEL COMMITTEE – OCTOBER 18th 2016

A meeting of the City of Prairie du Chien Personnel Committee was held on Tuesday October 18th 2016 at 5:45 PM in City Hall. Chairperson Karen Solomon called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Karen Solomon (Chairperson), Nate Gilberts, Jean Titlbach, Edward Hayes-Hall CITY STAFF ALSO PRESENT - City Clerk-Treasurer Barb Elvert, Mayor Dave Hemmer, City Administrator Aaron Kramer (joined the closed session at 5:50 PM)
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Gilberts SECOND: Hayes-Hall VOTE: 4-0
- 3. APPROVAL – Minutes of the September 1st 2016 meeting** – MOTION: Titlbach SECOND: Gilberts VOTE: 4-0

ACTION ITEMS

- 4. ADJOURN to CLOSED SESSION (5:47 PM)** – ACTION: To go into closed session under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility RE: City Clerk Position MOTION: Gilberts SECOND: Solomon VOTE: 4-0
- 5. CONVENE into OPEN SESSION (6:28 PM)** – MOTION: Titlbach SECOND: Hayes-Hall VOTE: 4-0
- 6. ACTION from CLOSED SESSION** – ACTION: To hold interviews next week with the semi-finalists for the position of City Clerk MOTION: Hayes-Hall SECOND: Titlbach VOTE: 4-0
- 7. ADJOURNMENT (6:30 PM)** – MOTION: Gilberts SECOND: Titlbach VOTE: 4-0

Submitted by City Administrator Aaron Kramer