

MINUTES OF THE COMMON COUNCIL – OCTOBER 18th 2016

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday October 18th 2016 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

ITEMS TO BE ACTED UPON: 1. **Call to order/Roll Call** – All members present 2. **Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Solomon SECOND: Gilberts VOTE: 8-0 3. **Pledge of Allegiance** – Led by Ron Leys

4. PUBLIC HEARINGS

A. PUBLIC HEARING - Request from City of Prairie du Chien to rezone to rezone Lots 1, 2, 3, 4 & 5; Brunson Court from R-3 “High Density Residential” to R-1 “Low Density Residential” Zoning District
This property is located in the Brunson Court subdivision (formerly Prairie Maison) – Hemmer opened the public hearing at 7:04 PM. City Administrator Kramer explained the request. Hemmer closed the public hearing at 7:08 PM.

B. ACTION of aforesaid agenda item – Ordinance 2016-19 (AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) - The purpose of this Ordinance is to re-zone five parcels in the Brunson Court subdivision. ACTION: To approve Ordinance 2016-19 MOTION: Titlbach SECOND: Solomon VOTE: 8-0

5. CONSENT AGENDA - A. FINANCE – October 4th 2016; B. PERSONNEL COMMITTEE – September 1st 2016; C. BOARD OF ZONING APPEALS – September 7th 2016; D. FIRE CHIEF'S REPORT – September 2016 and Third Quarter 2016; E. OPERATORS LICENSES (if any) ACTION: To approve the Consent Agenda MOTION: Gilberts SECOND: Solomon VOTE: 8-0

6. ITEMS REMOVED FROM CONSENT AGENDA - A. COUNCIL – October 4th 2016 – The October 4th agenda and minutes show that the Council approved Resolution 2016-27, which authorized the borrowing of \$1,830,000, when the actual size of the borrowing was \$1,800,000. An accurate version of the minutes is included in the meeting packet. ACTION: To approve the October 4th Council minutes as presented MOTION: Leys SECOND: Solomon VOTE: 8-0

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS - None

8. CITY ADMINISTRATOR'S REPORT – No formal action taken.

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims – ACTION: To approve MOTION: Gilberts SECOND: Solomon VOTE: 4-0

B. FINANCE - Proposed Change Orders for New Fire Truck - A list of proposed changes to the truck is included in the meeting packet, totaling \$12,735. The Prairie du Chien Firefighters Association has generously offered to donate \$11,654 to the requested change orders. ACTION: To approve the change order and accept the donation from the Prairie du Chien Firefighters Association MOTION: Gilberts SECOND: Crotty VOTE: 8-0

C. FINANCE – 2016 Amended Budget - The 2016 amended budget was presented by City Administrator Kramer. Police Chief Abram handed out a memo explaining the increase in the police department's Overtime budget and answered questions from the Committee. ACTION: To approve the 2016 amended budget as presented MOTION: Gilberts SECOND: Titlbach VOTE: 8-0

10. OLD BUSINESS - None

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION - Review and Action on Evaluation Committee's recommendation on intent to award SMRT Bus contract – City Planner Frable explained that this is the contract to provide commuter bus service between Prairie du Chien, La Crosse, and Viroqua in Southwestern Wisconsin (Scenic Mississippi Regional Transit - SMRT). The initial two-year contract period is January 1, 2017 to December 31, 2018 with three one-year options. ACTION: To award the contract to Running, Inc. MOTION: Titlbach SECOND: Solomon VOTE: 8-0

B. DISCUSSION AND ACTION - Review and action on submitting a Public Transit Assistance Program Grant Application to support Coulee Cab and SMRT for calendar year 2017 and authorizing the Mayor and City Administrator to execute all necessary documents for the application - This grant application is the City's annual submittal to receive state and federal funds to support the operation of Coulee Cab and SMRT. ACTION: To approve submitting a Public Transit Assistance Program Grant Application to support Coulee Cab and SMRT for calendar year 2017 and authorizing the Mayor and City Administrator to execute all necessary documents for the application MOTION: Solomon SECOND: Gilberts VOTE: 8-0

C. DISCUSSION AND ACTION - Review and action on setting a public hearing at the Common Council meeting on November 15, 2016 for the purpose of considering an amendment to the Small Urban Operating Assistance Grant Agreement between the State of Wisconsin and the City of Prairie du Chien - As previously directed by the Common Council, this public hearing and subsequent action concern eliminating the safe-ride hours (Friday and Saturday nights) from the Coulee Cab operation and reallocating these hours to weekday afternoons/early evenings. ACTION: To set a public hearing at the Common Council meeting on November 15, 2016 for the purpose of considering an amendment to the Small Urban Operating Assistance Grant Agreement between the State of Wisconsin and the City of Prairie du Chien MOTION: Gilberts SECOND: Solomon VOTE: 8-0

D. DISCUSSION AND ACTION - Review and action on setting a public hearing at the Common Council meeting on December 6, 2016 for applying to the Wisconsin Department of Transportation for a capital grant for the SMRT Bus under Section 5311 of the FAST Act - This grant application is for funding to provide 80 percent of the funding toward a replacement bus for SMRT. If awarded, the bus would be purchased in late 2017 or early 2018. ACTION: To set a public hearing at the Common Council meeting on December 6, 2016 for applying to the Wisconsin Department of Transportation for a capital grant for the SMRT Bus under Section 5311 of the FAST Act MOTION: Solomon SECOND: Gilberts VOTE: 8-0

E. DISCUSSION - Items for future agenda consideration or Committee assignment – Crotty asked about the next Public Works meeting. Leys questioned if anything new was happening with the Prairie du Chien Marina. Kramer said there were no new developments to report.

12. ADJOURN (7:49 PM) – MOTION: Gilberts SECOND: Jones VOTE: 8-0

Submitted by Aaron Kramer, City Administrator

ORDINANCES ADOPTED

*** Ordinance 2016-19 (AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**