

## CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 \* Phone: (608) 326-6406 \* Fax: (608) 326-8182 \* [www.prairieduchien.info](http://www.prairieduchien.info)

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday September 6th 2016 at 7:00 P.M.** in the Council Chambers of City Hall. *PROOF OF POSTING AFFIDAVIT:* This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

### MEETING NOTICE – COMMON COUNCIL

**Date: Tuesday September 6th 2016**

**Time: 7:00 P.M.**

**Location: Council Chambers**

#### ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

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#### 4. PUBLIC HEARINGS

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#### 5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

- A. COUNCIL – August 16th 2016
- B. SPECIAL COUNCIL – August 30<sup>th</sup> 2016
- C. FINANCE COMMITTEE – August 16<sup>th</sup> 2016
- D. PERSONNEL COMMITTEE – March 3<sup>rd</sup> 2016
- E. PUBLIC WORKS COMMITTEE – July 26<sup>th</sup> 2016
- F. PARK BOARD – July 15<sup>th</sup> 2016
- G. PLAN COMMISSION – August 15<sup>th</sup> 2016
- H. POLICE AND FIRE COMMISSION – March 30<sup>th</sup> 2016
- I. FIRE CHIEF’S REPORT – July and August 2016
- J. OPERATORS LICENSES (if any)

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#### 6. ITEMS REMOVED FROM CONSENT AGENDA

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#### 7. CITIZENS’ COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens’ comments to no more than three minutes)

- A. PUBLIC COMMENT – Proposed Relocation of Country on the River to St. Feriole Island (2017)

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#### 8. CITY ADMINISTRATOR’S REPORT

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#### 9. COMMITTEE REPORTS AND ACTIONS

- A. FINANCE – Claims

- B. FINANCE/PUBLIC WORKS - 2016-18 Capital Projects List and Other City Projects

A memo which contains all of the proposed and scheduled public works and capital projects, recently updated between now and 2018 is included in the packet, as well as funding sources for each of these projects.

- C. FINANCE – Resolution 2016-19 (RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,830,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016)

This issuance will fund several of the projects discussed about, as well as refinance two other old debt issues to reduce interest costs.

**D. PUBLIC WORKS – Compensation/Classification Proposal (Carlson Dettman Consulting, LLC)**

The proposal, estimated to cost \$7,500 plus traveling expenses, would initiate the City's first compensation/job classification review in recent years. Staff would recommend approval.

**E. PUBLIC WORKS – City Clerk/Treasurer**

With the impending retirement of City Clerk-Treasurer Barb Elvert, after 42 years of service to the City, staff is proposing an updated job description and salary range for consideration before posting the position.

**F. PLAN COMMISSION - Certified Survey Map located in Farm Lots 37, 38 and 39 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, being Lot 1, Crawford County Certified Survey Map Number 1371, recorded in Volume 12 of CSM, Pages 13-13B, Document Number 322123– brought by the City of Prairie du Chien.**

Staff would recommend that all existing easements within the previously vacated streets (Lockwood and Prairie) be relinquished, as they have been relocated.

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**10. OLD BUSINESS**

**A. DISCUSSION AND ACTION – Ordinance 2016-16 ((TRAFFIC CODE – WEST PERRY STREET BETWEEN NORTH BEAUMONT ROAD AND NORTH PRAIRIE STREET)**

The purpose of this Ordinance is to designate a portion of West Perry Street, located west of North Beaumont Road and east of North Prairie Street, as one-way vehicular traffic in an easterly direction. This codifies the change approved at the August 16<sup>th</sup> Council meeting.

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**11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION – 22<sup>nd</sup> Street Apartment Project**

Late last year, the City was approached by a developer, Luke Pelton (22nd Street LLC), on the feasibility of constructing a new apartment complex on the parcel owned by the City adjacent to Woodridge Acres and Universal Forest Products (UFP). Pelton has drafted a pro forma financial plan for the construction of three (3) 16-unit apartment buildings, to be constructed and operational by January 1st 2018. This would be a mix of one- and two-bedroom units with each having an individual garage. If market conditions warrant, he has indicated a desire to construct up to as many as 96 units. These would be market-rate apartments (average rental - \$650), with no subsidized tenants.

**B. DISCUSSION AND ACTION – Authorization to Borrow \$350,000 (State Trust Fund Loan)**

This loan will finance the aforementioned project and be repaid through increment in TIF District #5.

**C. DISCUSSION AND ACTION - Review and approve winning bid for demolition of the former Parkers Service Station**

**D. DISCUSSION - Items for future agenda consideration or Committee assignment**

**E. ADJOURN to CLOSED SESSION**

Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Possible Land Sale (TIF #6)

**F. CONVENE into open session**

**G. ACTION from closed session**

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**12. ADJOURN**

Aaron Kramer, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday September 20th. All agenda and minutes of City meetings are online: <http://www.prairieduchien.info/Agendas-and-Minutes.html>