

## CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 \* Phone: (608) 326-6406 \* Fax: (608) 326-8182 \* [www.prairieduchien.info](http://www.prairieduchien.info)

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday August 16th 2016 at 7:00 P.M.** in the Council Chambers of City Hall. *PROOF OF POSTING AFFIDAVIT:* This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

### MEETING NOTICE – COMMON COUNCIL

**Date: Tuesday August 16th 2016**

**Time: 7:00 P.M.**

**Location: Council Chambers**

#### ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

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#### 4. PUBLIC HEARINGS

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#### 5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

- A. COUNCIL – August 2nd 2016
- B. FINANCE COMMITTEE – July 19<sup>th</sup> 2016
- C. PLAN COMMISSION – July 18<sup>th</sup> 2016
- D. BOARD OF CANVASSERS – April 11<sup>th</sup> 2016
- E. Request from St. Feriole Island Memorial Gardens along with the City Parks & Recreation Department to host Oktoberfest on St. Feriole Island Gardens and the Oktoberfest Parade on October 15<sup>th</sup> 2016
- E. OPERATORS LICENSES (if any)

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#### 6. ITEMS REMOVED FROM CONSENT AGENDA

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#### 7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

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#### 8. CITY ADMINISTRATOR'S REPORT

##### A. UPDATES

1. Marquette Road Phase Two/North Michigan Street Project
2. Marina
3. Flood Mitigation Project

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#### 9. COMMITTEE REPORTS AND ACTIONS

##### A. FINANCE – Claims

##### B. FINANCE – Closeout of TIF District #2

Per Council action earlier this year, TID #2 has been closed out. The remaining cash proceeds will be disbursed: Prairie du Chien Area School District (\$95,091), City of Prairie du Chien (\$74,671), Crawford County (\$67,930) and Southwest Tech (\$95,091). Staff recommends the disbursements be approved. When the TID was created in 1989, it has a base value of \$70,300. Today, it has \$3.674 million in taxable property, meaning approximately \$3.6 million will be placed on the tax rolls for 2017.

### **C. FINANCE – Tax Increment District Update**

An analysis with updated cashflow projections and TID closeout dates is included in the packet.

### **D. FINANCE – Trade of FAA Entitlements with the Superior Airport**

Under this proposed FAA entitlement trade, Superior would trade unused funds from their 2011 and 2012 allotments (\$60,754) for an equal amount of Prairie du Chien's 2016 allotment, which will be released later this year. It is essentially a short term loan – with no interest, and will allow the terminal project to commence on August 24<sup>th</sup>.

### **E. FINANCE - Request to Waive the Bid Process**

- A. Garbage Contract with Town and Country (5-year extension through 2021)
- B. Addition to Tourism Information Center (Chamber of Commerce)

**F. PLAN COMMISSION** - Review and recommendation on the request to combine lots for MK-9 Corporation (AmericInn) without requiring a new certified survey map, for purposes of constructing a covered drive-through canopy on the front of the building at 130 S. Main Street

### **G. PUBLIC WORKS – Changing Traffic Flow on a Portion of Perry Street**

Holy Family Parish is requesting that the section of Perry Street located between North Beaumont and Prairie be designated a one-way street, with traffic flowing east to west. The Committee recommended approving the change. A number of petitions opposing the change are included in the packet.

### **H. PUBLIC WORKS – Proposed Water Rate Increase**

The Water Utility is seeking permission to an application on September 30<sup>th</sup> with the Public Service Commission to increase water rates three (3) percent for general service. Rate increases of this nature do not require a public hearing. Public Fire Protection and Wholesale rates (if applicable) will also increase 3 percent. This rate increase, if approved, would go into effect on December 1<sup>st</sup>. The Committee recommended approving the change.

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## **10. OLD BUSINESS**

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### **11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

#### **A. DISCUSSION AND ACTION - Recommend to approve bid of Sun Environmental Group Inc. of Waukesha for Exterior Wall Upgrades at Hoffman Hall not to exceed \$20,800**

Funds for this project will come from the 2014-2016 Capital Fund.

#### **B. DISCUSSION AND ACTION – Approval to construct berm adjacent to Universal Forest Products**

The construction for the Flood Mitigation project is scheduled to begin the week of August 22nd. There is approximately 10,000 cubic yards of excess material generated from the overall project. This excess material could be used to construct a berm east of Universal Forest Products to provide a noise and visual screen for future development. The estimated cost (\$35,297.60) would be divided between the Flood Mitigation Project and TIF District #5.

#### **C. DISCUSSION AND ACTION – Request to relocate the Country on the River music festival on St. Feriole Island (Townsquare Live Events Wisconsin LLC)**

An usage form for the Island (2017) and a map showing the proposed layout of the festival is included in the packet. Country on the River, currently held in the Town of Bridgeport, was first held on St. Feriole Island (2010-11).

#### **D. DISCUSSION - Items for future agenda consideration or Committee assignment**

#### **E. ADJOURN to CLOSED SESSION**

1. Under Wisconsin State Statute 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Conflict of Interest
2. 1. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive

or bargaining reasons require a closed session. RE: Contract negotiations with the Wisconsin Professional Police Association, Possible Land Trade (Economic Development), Possible Land Sale (Economic Development) and Land Purchase (Flood Mitigation Project)

**F. CONVENE into open session**

**G. ACTION from closed session**

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**12. ADJOURN**

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Aaron Kramer, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday September 6th. All agenda and minutes of City meetings are online: <http://www.prairieduchien.info/Agendas-and-Minutes.html>