

MINUTES OF THE COMMON COUNCIL – MAY 17TH 2016

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday May 17th 2016 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call – All present. **2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Solomon SECOND: Hayes-Hall VOTE: 8-0 **3. Pledge of Allegiance** - Led by Nate Gilberts

4. PUBLIC HEARINGSB - None

5. CONSENT AGENDA - A. COUNCIL – May 3rd 2016; B. FINANCE COMMITTEE – May 3rd 2016; C. PLAN COMMISSION – April 18th 2016; D. PUBLIC WORKS COMMITTEE –April 26th 2016; E. Crossing Rivers Health Legacy 5k Run/Walk (June 25th 2016) – Approval must be granted by the Council under Chapter 12.31 (7) of the Municipal Code (Special Events/Parade Permit); F. OPERATORS LICENSES (if any) ACTION: To approve MOTION: Gilberts SECOND: Crotty VOTE: 8-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION - RESOLUTION 2016-10 (RECOGNIZING NATIONAL POLICE WEEK 2016 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY) - In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. ACTION: To approve Resolution 2016-10 MOTION: Gilberts SECOND: Leys VOTE: 8-0

B. DISCUSSION AND ACTION – Resolution 2016-11 (AUTHORIZING SUBMISSION OF A CDBG PUBLIC FACILITIES GRANT APPLICATION – Dale Klemme (Community Development Alternatives) addressed the Council on the grant application, which would fund up to \$500,000 of the proposed North Michigan Street project. He said it was imperative that at least eighty (80) percent of the residents on North Michigan from Blackhawk Avenue to Perry Street complete the income survey to meet the application. He said about sixty (60) percent have done the survey so far. ACTION: To approve Resolution 2016-11 MOTION: Titlbach SECOND: Jones VOTE: 7-0-1 (Hayes-Hall abstained)

C. PRESENTATION – Fundraising Campaign for Prairie du Chien Police K-9 Unit – Officer Casey Cox and Chief Chad Abram made the presentation to the Council. Cox said that dog, Rico, is scheduled to join the force in the spring of 2017. Abram said that about \$44,000 of the needed \$74,000 has been raised through donations and in-kind gifts. Alderman Hayes-Hall said he fully supported the campaign, and pledged to donate \$500 to the effort. No formal action taken.

8. CITY ADMINISTRATOR'S REPORT – Mayor Hemmer announced the members of the City's negotiating team with the Town of Bridgeport – himself, City Administrator Kramer, Alderwoman Jean Titlbach, City Planner Garth Frable, City Attorney Lara Czajkowski-Higgins, and Linda Munson.

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims – ACTION: To approve MOTION: Gilberts SECOND: Solomon VOTE: 8-0

B. PUBLIC WORKS – Installation of Variable Frequency Drive and Replace Motor Control Center at Well #2 (Water Department) - By installing a VFD, the City could reduce electrical usage which would lower electrical costs and reduce the amount of water breaks in the system due to excess water hammer. The motor control center at Well #2 is outdated and will not support a VFD upgrade. By replacing the control center at Well #2, the electrical components and telemetry would be upgraded to allow the VFD installation. The funds for this project are allocated from the 2014 – 2016 Capital Projects Funds. Update of Wells (\$64,602.00) + Water Main Loop along Highway 35 (\$45,403.74) to equal \$110,005.74. The remaining funds from this project will be forwarded to the N. Michigan Street Project. ACTION: To approve the project MOTION: Gilberts SECOND: Crotty VOTE: 8-0

C. PUBLIC WORKS – Vineyard Road culvert replacement - This is a Bridgeport town project with the Crawford County Highway Commissioner assisting them in applying for and receiving grant dollars to repair and improve Vineyard Road. As part of the project, city staff is proposing that we incorporate the culvert replacement. The total cost estimate for the precast structure is approximately \$80-\$90,000, with the City's share being \$10,000. Staff recommends we proceed with the culvert project as part of the overall project. Funding would come thorough the 2014-16 Capital Improvement Fund. ACTION: To approve the city's participation in the project MOTION: Leys SECOND: Hayes-Hall VOTE: 8-0

10. OLD BUSINESS

A. DISCUSSION AND ACTION – Memorandum of Understanding with Community Health Services Corporation (Bluffhaven) - This agreement is part of the recently-approved Flood Mitigation project. ACTION: To approve the memorandum and direct the City Administrator to sign MOTION: Myers SECOND: Gilberts VOTE: 8-0

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION - Items for future agenda consideration or Committee assignment – Crotty had several questions about the City's Comprehensive and Land Use plans.

B. DISCUSSION AND ACTION – Awarding of Bid for Safe Routes to School Program - Bids were opened on May 5th. Staff would recommend the bid be awarded to New Age Construction (Muscodia) for \$144,892.55. This amount is below the project's remaining budget. Construction will start in early July, with a Public Information Meeting being held on June 21st (5:30-6:30 PM). Bert Nies (Delta 3) was present to go through the bids. ACTION: To direct the City Administrator to sign the bid authorization, pending approval by the Wisconsin DOT of the bid MOTION: Crotty SECOND: Leys VOTE: 8-0

C. ADJOURN to CLOSED SESSION (8:00 PM) – ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Sale of City Property (Economic Development) MOTION: Gilberts SECOND: Solomon VOTE: 8-0

D. CONVENE into open session (8:20 PM) – MOTION: Hayes-Hall SECOND: Gilberts VOTE: 8-0

E. ACTION from closed session – ACTION: To direct the City Administrator and City Attorney to negotiate a final proposed agreement with BoxLogix and bring the document back to the Council for action MOTION: Hayes-Hall SECOND: Gilberts VOTE: 8-0

12. ADJOURN (8:21 PM) – MOTION: Hayes-Hall SECOND: Gilberts VOTE: 8-0

Aaron Kramer, City Administrator

RESOLUTIONS PASSED

* **Resolution 2016-10 (RECOGNIZING NATIONAL POLICE WEEK 2016 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY)**

* **Resolution 2016-11 (AUTHORIZING SUBMISSION OF A CDBG PUBLIC FACILITIES GRANT APPLICATION)**