

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 * Phone: (608) 326-6406 * Fax: (608) 326-8182 * www.prairieduchien.info

Notice is hereby given according to State Statutes that the **FINANCE COMMITTEE** of the City of Prairie du Chien will meet on **Tuesday May 3rd 2016 at 6:00 P.M.** in City Hall. *PROOF OF POSTING AFFIDAVIT:* This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

MEETING NOTICE – FINANCE COMMITTEE

Date: Tuesday May 3rd 2016

Time: 6:00 P.M.

Location: Conference Room #2 – City Hall

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call**
- 2. Certification of the open meeting law agenda requirements and approval of the agenda**
- 3. APPROVAL – Minutes of the April 19th 2016 meeting**

ACTION ITEMS

4. DISCUSSION AND ACTION - Claims

5. DISCUSSION AND ACTION – Ordinance 2016-13 (Room Tax)

The purpose of this Ordinance is to reform the current Room Tax ordinance to reflect recent changes in State law and a legal ruling from the City Attorney.

6. DISCUSSION AND ACTION – Ordinance 2016-14 (REPEALING AND RECREATING CHAPTER 3.08 (CITY PURCHASES) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

The purpose of this Ordinance is to modify the current City purchasing procedures and bring in more into compliance and agreement with State Statutes.

7. DISCUSSION AND ACTION – Ordinance 2016-15 (REPEALING AND RECREATING CHAPTER 3.12 (PUBLIC SAFETY AND FIRE EMERGENCY RESPONSE COST RECOVERY) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

The purpose of this Ordinance is to include a minimum assessable charge for violating the excessive requests for emergency assistance definition

8. DISCUSSION AND ACTION – Computer Server Upgrade at City Hall (Dependable Solutions)

The current Capital Projects Fund has budgeted \$11,000 for the upgrade. This quote from Dependable Solutions is \$17263.65. Staff is seeking authorization to cover the difference from the Contingency Fund and proceed with the project.

9. DISCUSSION AND ACTION – Transfer of FAA Entitlements with the Portage Airport

The proposal would have the City trade its 2019 and 2020 FAA entitlements with Portage for their unused 2012 and 2013 entitlement allocation, reducing the City’s projected contribution to the new airport terminal from \$100,000 to \$64,000.

10. DISCUSSION AND ACTION – Lease Agreement for Signs at St. Feriole Island Ballpark

The City has three (3) signs up – on at each field. In this new agreement, the Ballpark is asking that existing sign-holders enter into a four (4) year commitment at \$250 per year, per sign.

11. DISCUSSION AND ACTION – Short-term loan to the St. Feriole Island Ballpark

The Ballpark is seeking a short-term \$5,000 loan to meet operational costs through the summer, to be collateralized with a future payment from the Tourism Council.

12. UPDATE – 2015 Budget

The 2015 audit is in the process of being completed and should be presented to the Council in June. The preliminary final numbers for the 2015 fiscal year showed a budget surplus of \$323,853.42, which would be our largest surplus since 2009.

12. ADJOURNMENT

Aaron Kramer, City Administrator

COMMITTEE MEMBERS: Nate Gilberts (Chairperson), Karen Solomon, Ron Leys, Jean Titlbach

All agenda and minutes of City meetings are online: <http://www.prairieduchien.info/Agendas-and-Minutes.html>