

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday May 3rd 2016 at 7:00 P.M.** in the Council Chambers of City Hall. *PROOF OF POSTING AFFIDAVIT*: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday May 3rd 2016

Time: 7:00 P.M.

Location: Council Chambers

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

A. PUBLIC HEARING - Community Development Block Grant for Public Facility Project Application (North Michigan Street project)

The City of Prairie du Chien will conduct a public hearing regarding its proposed application for a Community Development Block Grant – Public Facilities Program (CDBG-PF) funds. The public is invited to attend to learn about the CDBG Program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application.

B. ACTION on aforesaid agenda item

Staff would recommend approving the application for the CDBG grant, which could pay up to 50% of project cost not to exceed \$500,000. Grants will be announced in late August or early September.

5. CONSENT AGENDA

A. COUNCIL – April 19th 2016 (Re-Organization and Regular); B. FINANCE COMMITTEE – April 19th 2016; C. PARK BOARD – March 6th 2016; D. PUBLIC WORKS COMMITTEE – April 5th 2016; E. STREET CLOSURE REQUEST – May 4th 2016 (Alley adjacent to Gunderson Health Clinic); F. PARK USAGE - Children’s Advisory Board request for Co-operative usage of St Feriolo island for Mud Run (They are seeking a 3-year approval); G. PARK USAGE - Jeremy Cuff is seeking request to utilize St Feriolo Island and Jaycees shelter for Music Fights Back cancer benefit (August 26-28); H. OPERATORS LICENSES (if any); NOTE: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS’ COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens’ comments to no more than three minutes)

8. CITY ADMINISTRATOR’S REPORT

A. PRESENTATION – 2016 Spring/Summer Activity Guide

The guide is sponsored by Peoples State Bank.

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. FINANCE - Ordinance 2016-13 (Room Tax)

The purpose of this Ordinance is to reform the current Room Tax ordinance to reflect recent changes in State law and a legal ruling from the City Attorney.

C. FINANCE – Ordinance 2016-14 (REPEALING AND RECREATING CHAPTER 3.08 (CITY PURCHASES) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

The purpose of this Ordinance is to modify the current City purchasing procedures and bring in more into compliance and agreement with State Statutes.

D. FINANCE – Ordinance 2016-15 (REPEALING AND RECREATING CHAPTER 3.12 (PUBLIC SAFETY AND FIRE EMERGENCY RESPONSE COST RECOVERY) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

The purpose of this Ordinance is to include a minimum assessable charge for violating the excessive requests for emergency assistance definition

E. FINANCE – Lease Agreement for Signs at St. Feriole Island Ballpark

The City has three (3) signs up – on at each field. In this new agreement, the Ballpark is asking that existing sign-holders enter into a four (4) year commitment at \$250 per year, per sign.

F. FINANCE – Short-term loan to the St. Feriole Island Ballpark

The Ballpark is seeking a short-term \$5,000 loan to meet operational costs through the summer, to be collateralized with a future payment from the Tourism Council.

G. FINANCE – Computer Server Upgrade at City Hall (Dependable Solutions)

The current Capital Projects Fund has budgeted \$11,000 for the upgrade. This quote from Dependable Solutions is \$17263.65. Staff is seeking authorization to cover the difference from the Contingency Fund and proceed with the project.

H. FINANCE – Transfer of FAA Entitlements with the Portage Airport

The proposal would have the City trade its 2019 and 2020 FAA entitlements with Portage for their unused 2012 and 2013 entitlement allocation, reducing the City's projected contribution to the new airport terminal from \$100,000 to \$64,000.

I. PUBLIC WORKS – Flood Mitigation Project

Vierbicher will present the final proposed draft of the flood mitigation project, which will be constructed later this year, to address flash flooding on the east side of the City.

J. PUBLIC WORKS – Ordinance 2016-12 (REPEALING AND RECREATING CHAPTER 7.07 (3) (MISCELLANEOUS TRAFFIC REGULATIONS – TRUCKS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

The purpose of this Ordinance is to adopt the revised City truck route map.

K. PUBLIC WORKS – Cedar Street Boat Landing Property

The Committee recommended the Council hold a public hearing to determine the public need for the Cedar Street landing property, and if they choose to dispose of the property, conduct a non-binding sealed bid process

L. PARKS - Dock project along St. Feriole Island Riverwall

This proposal, made by Blair Dillman, is similar to the one he made several years ago to the Common Council. The Public Works Committee reviewed the proposal in early April, and Park Board on April 20th.

10. OLD BUSINESS

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION - Items for future agenda consideration or Committee assignment

B. ADJOURN to CLOSED SESSION

1. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Sale of City Property (Economic Development)
2. Under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility RE: Contract with the City Administrator

C. CONVENE into open session

D. ACTION from closed session

12. ADJOURN

Aaron Kramer, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday May 17th.