

MINUTES OF THE PUBLIC WORKS COMMITTEE – APRIL 6TH 2016

A meeting of the City of Prairie du Chien Public Works Committee was held on Tuesday April 6th 2016 at 6:30 PM in City Hall. Chairman Todd Myers called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Todd Myers (Chairman), Mike Jones, Todd Crotty, Edward Hayes-Hall
CITY STAFF ALSO PRESENT- Mayor Dave Hemmer, City Administrator Aaron Kramer, Public Works
Co-Managers Terry Meyer and Larry Gates
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** –
MOTION: Hayes-Hall SECOND: Jones VOTE: 4-0
- 3. APPROVAL – Minutes of the February 9th 2016 meeting** – MOTION: Hayes-Hall SECOND: Crotty
VOTE: 4-0

ACTION ITEMS

DISCUSSION AND ACTION – Closing of Haydn Street Railroad Crossing - The City has received notice from the Office of the Commissioner of Railroads to close the crossing no later than June 30th. Staff will seek direction on a timetable to proceed, and the future of that portion of Haydn Street between the railroad tracks and Marquette Road. ACTION: To close the crossing no later than May 2nd MOTION: Hayes-Hall SECOND: Jones VOTE: 4-0

5. DISCUSSION AND ACTION - Request to close City parking lot for Hooking for Hope Fishing event (Sawmill Saloon) - This event will be held June 4th 2016. Jackie Wachter was present to address the Committee. ACTION: To approve the request pending a review by the Police Chief, Fire Chief and Public Works Department of the plans to ensure there are no issues with public safety MOTION: Hayes-Hall SECOND: Jones VOTE: 4-0

6. DISCUSSION AND ACTION - Parking request from Trillium Mid Wifery Services at Beaumont and Brunson – ACTION: To allow additional parking within the Broadway Street Right-of-Way on the north side of their building, located at 1201 South Beaumont Road MOTION: Hayes-Hall SECOND: Crotty VOTE: 4-0

7. DISCUSSION AND ACTION – Proposed Business Sign for North Gateway Business Park - The budget for the project (TID #6 funds) is \$15,000. The Wisconsin DOT has approved Option #1 as their preferred choice. ACTION: To recommend the Council approve Option #1 MOTION: Hayes-Hall SECOND: Myers VOTE: 4-0

8. DISCUSSION AND ACTION – Awarding of Bids (Various Public Works Projects - Curb/Gutter & Sidewalk Replacement/Street Paving) – ACTION: To award the bid for curb & gutter to Tri-State Curb and Gutter (Rewey, WI) and the paving contract to Iverson (Kieler, WI) MOTION: Crotty SECOND: Jones VOTE: 4-0

9. DISCUSSION AND ACTION – Ordinance 2016-07 REPEALING AND RECREATING CHAPTER 14.02 (A) (1) (BUILDING REGULATIONS-SCOPE) - The purpose of this Ordinance is to amend Chapter 14.02 (A) (1) requiring that no work be done prior to the issuance of an applicable building permit, whereas the current ordinance permits work upon application of a permit. ACTION: To recommend the Council approve Ordinance 2016-07 MOTION: Myers SECOND: Crotty VOTE: 4-0

10. DISCUSSION AND ACTION – Ordinance 2016-08 (REPEALING AND RECREATING SUBCHAPTER III, CHAPTER 13.18, SECTION V (5) OF CHAPTER 13 (MUNICIPAL UTILITIES) - ACTION: To recommend the Council approve Ordinance 2016-08 MOTION: Myers SECOND: Hayes-Hall VOTE: 4-0

The purpose of this Ordinance is to amend sections of the Wastewater Utility Ordinance to clarify building sewers, connections and disconnections, and increases the fee for sewer hookups from \$250 to \$500. ACTION: To recommend the Council approve Ordinance 2016-08 MOTION: Myers SECOND: Hayes-Hall VOTE: 4-0

11. DISCUSSION AND ACTION – Ordinance 2016- 11 (REPEALING AND RECREATING CHAPTER 8.10 (DRIVEWAYS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) - The purpose of this Ordinance is to permit wider driveway. ACTION: To recommend the Council approve Ordinance 2016-09 MOTION: Hayes-Hall SECOND: Myers VOTE: 4-0

12. DISCUSSION AND ACTION - Request for the wastewater department to review and waive the bid requirement to line sanitary sewer - The work will be paid for it through the 2016 line item budget. ACTION: To recommend the Council approve the request for the wastewater department to review and waive the bid requirement to line sanitary sewer MOTION: Myers SECOND: Crotty VOTE: 4-0

13. DISCUSSION AND ACTION - Island Electrical upgrade - This request, made by Blair Dillman, is for the area on 2nd Street from Fisher St to Blackhawk Avenue. ACTION: To approve the proposal in concept, and direct staff to develop a financing plan MOTION: Jones SECOND: Hayes-Hall VOTE: 3-0

NOTE: Hayes-Hall left the meeting at 7:12 PM.

14. DISCUSSION AND ACTION - Dock project along St. Feriole Island Riverwall - This proposal, made by Blair Dillman, is identical to the one he made several years ago to the Common Council. ACTION: To send the proposal to the Council to hear public input MOTION: Jones SECOND: Myers VOTE: 3-0

15. DISCUSSION AND ACTION – Disposal of Excess City Property - Staff is seeking direction on how to proceed with disposing of the parcels of city land in the southeast section of the City which were not sold in the 2015 land sale. ACTION: To list the property with a local realtor and maintain the previous minimum prices VOTE: 2-1 (Jones opposed)

16. DISCUSSION AND ACTION - Road construction/Public Works schedule (2016-2018) – ACTION: To approve the schedule and send to the Finance Committee for funding MOTION: Crotty SECOND: Myers VOTE: 3-0

17. DISCUSSION AND ACTION – Removal of two billboards on Highway 18 - Staff is seeking permission to remove two billboards adjacent to the airport, a recommendation supported by the Wisconsin Bureau of Aeronautics. ACTION: To recommend the Council remove the billboards MOTION: Crotty SECOND: Myers VOTE: 3-0

18. DISCUSSION AND ACTION – Water System Sanitary Survey Report - ACTION: TO recommend the Council approve the report MOTION: Myers SECOND: Jones VOTE: 3-0

19. DISCUSSION AND ACTION – 2015 Consumer Confidence Report (Water Department) – ACTION: TO recommend the Council approve the report MOTION: Myers SECOND: Crotty VOTE: 3-0

20. ADJOURN to CLOSED SESSION (8:00 PM) – ACTION: TO go into closed session under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Purchase of Property (Flood Mitigation Project)

and Exchange of City Property with Private Land Owner (Cedar Street Landing) MOTION: Crotty
SECOND: Jones VOTE: 3-0

21. CONVENE into open session (8:15 PM) – MOTION: Crotty SECOND: Jones VOTE: 3-0

22. ACTION from closed session – ACTION: To recommend the Council respectfully decline the offer from John Rybarczyk to trade approximately three acres of land he owns on St. Feriole Island for the four lots the City owns at the Cedar Street landing MOTION: Myers SECOND: Crotty VOTE: 3-0

23. ADJOURNMENT (8:16 PM) - MOTION: Jones SECOND: Crotty VOTE: 3-0

Submitted by City Administrator Aaron Kramer