

Minutes of the Airport Commission – December 16th 2015

A meeting of the City of Prairie du Chien Finance Committee held on Wednesday December 16th 2015 at 12:00 PM in City Hall. Chairman Bill Adamany called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Edward Hayes-Hall and Terry Kendall absent CITY STAFF PRESENT – City Administrator Aaron Kramer, Airport Manager Rich Yeomans
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Hager SECOND: Dyer VOTE: 4-0
- 3. APPROVAL – Minutes of the March 4th 2014 meeting (Joint meeting with Public Works Committee) and July 21st 2015 meeting (No quorum)** – MOTION: Felch SECOND: Dyer VOTE: 4-0

ACTION ITEMS

- 4. DISCUSSION AND ACTION – Construction of new Airport Terminal Building (Preliminary Plans)** - A new terminal building is scheduled for construction in 2016. Staff will provide an overview of the project and timetable. Mike Gabor (Wisconsin Bureau of Aeronautics) and Mike Hinz and Al Szymanski (MSA) were present to discuss the preliminary plans. Discussion was held on several aspects of the plan, including the operational and security features needed for the terminal to be an unmanned operation and the outside appearance of the facility. ACTION: To approve the preliminary plans and to direct MSA to develop a final design with two add-ons to the bid package: 1) A natural cut stone exterior versus the base bid of brick, and 2) a metal roof versus the base bid of asphalt shingles for the roof MOTION: Felch SECOND: Dyer VOTE: 4-0

- 5. ADJOURNMENT (12:43 PM)** – MOTION: Felch SECOND: Hager VOTE: 4-0

Submitted by City Administrator Aaron Kramer