

Minutes of the Common Council – December 15th 2015

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday December 15th 2015 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call – All present. **2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Solomon SECOND: Gilberts VOTE: 8-0 **3. Pledge of Allegiance** - Led by Kyle Kozelka

4. PUBLIC HEARINGS

A. PUBLIC HEARING – Amendment to the CY 2015 Operating Assistance for City of Prairie du Chien, Wisconsin - The City of Prairie du Chien uses Federal aid for the shared-ride taxi service (Coulee Cab) it operates. Prairie du Chien proposes amending the hours that the shared-ride taxi operates to eliminate the “Safe Ride” hours from the service. The Safe Ride hours represent seven hours weekly. These hours are 11:30 PM Friday to 3:00 AM Saturday, and 11:30 PM Saturday to 3 PM Sunday. If approved, the change in hours will begin January 1st 2016. Hemmer opened the public hearing at 7:02 PM. City Administrator Kramer said he had the opportunity to meet with Scott Nichols and his wife (Crawford County Tavern League) to discuss the future of the Saferide program and future funding. Kramer asked the Council to consider allocating \$5,000 from the 2016 contingency fund to continue the Saferide program through a majority of 2016. If the funds appeared to be insufficient, a follow-up meeting would be held with the Tavern League to discuss the program’s future. Nichols addressed the Council, as did John Mitchell (Liquor Box) in support of the program. James Hackett (Crawford County Emergency Management Director) said he was asked to relay to the Council the position of Sheriff Dale McCullick, who also supports the program. Hemmer closed the public hearing at 7:20 PM.

B. ACTION on aforesaid agenda item – ACTION: To reject the Amendment to the CY 2015 Operating Assistance for City of Prairie du Chien, Wisconsin, and to allocated \$5,000 from the 2016 Contingency Fund for the Saferide program MOTION: Gilberts SECOND: Kozelka VOTE: 8-0

5. CONSENT AGENDA - A. COUNCIL – December 1st 2015; B. FINANCE COMMITTEE – December 1st 2015; C. PUBLIC WORKS COMMITTEE – October 13th 2015; D. PLAN COMMISSION – October 19th 2015; E. POLICE & FIRE COMMISSION – November 16th 2015; F. FACILITY USE PERMIT – Carp Fest 2015; G. OPERATORS LICENSES (if any) ACTION: To approve the Consent Agenda MOTION: Gilberts SECOND: Solomon VOTE: 8-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS’ COMMENTS, RESOLUTIONS AND PRESENTATIONS - None

8. CITY ADMINISTRATOR’S REPORT – No action taken.

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims – ACTION: To approve the claims MOTION: Gilberts SECOND: Solomon VOTE: 8-0

B. FINANCE – Airport Terminal Funding (2016) - Due to a possible increase in the city funds needed for the Airport Terminal project next year, the Bureau of Aeronautics is recommending the City sign the Transfer Agreement with Burlington, trading Prairie du Chien’s 2018 entitlement funds for Burlington’s leftover 2012 entitlement funds. ACTION: To authorize the City Administrator and City Attorney to sign the Transfer Agreement with Burlington, trading Prairie du Chien’s 2018 entitlement funds for Burlington’s 2012 entitlement funds. MOTION: Titlbach SECOND: Gilberts VOTE: 7-1 (Leys opposed)

C. PUBLIC WORKS – Community Sensitive Design Plans – Marquette Road 2017 - The Wisconsin Department of Transportation (WisDOT) will be reconstructing Phase 2 of USH 35 (Marquette Road) from LaPointe Street to Crawford Street, and even though the WDOT plans to keep the same design schedule for the project, they are pushing the construction back to 2018. The schedule includes having a list of proprietary items for the project by January 2016, 90% plans by the end of April 2016, and final plans by August 1, 2016. The WisDOT has allocated \$274,000 for Community Sensitive Design (CSD) Improvements, of which approximately 10% goes to WisDOT. The net amount available to the City is \$246,600. The City will need to decide what CSD improvements to include in the project. Matt Muchow (Vierbicher) was present to discuss the options. Discussion was held on the items and their projected budget items: Decorative LED Street Lighting (\$234,000), 2. Concrete Terrace (\$74,500) and Street Trees (\$ 25,000) ACTION: To include the following items in the CSD bids: 1) Decorative LED Street Lighting, 2) Concrete Terrace and 3) Street Trees MOTION: Hayes-Hall SECOND: Leys VOTE: 8-0

D. PUBLIC WORKS - Request from Jim Noel (409 South State) for snow removal to his garage located in the non-opened or improved alley, for trailer storage/access – ACTION: To reject the request MOTION: Kozelka SECOND: Hayes-Hall VOTE: 8-0

E. PUBLIC WORKS – Issuance of Request for Bids for Haydn Street Sewer Project - Staff is seeking authorization to issue the request for bids, with the work scheduled for the first half of 2016. ACTION: To authorize bidding out the project MOTION: Kozelka SECOND: Gilberts VOTE: 8-0

F. DISCUSSION AND ACTION – Approval of 2016 Water Department Budget – ACTION: To approve the budget MOTION: Hayes-Hall SECOND: Kozelka VOTE: 8-0

G. DISCUSSION AND ACTION – Approval of 2016 Wastewater Treatment Plant Department Budget – ACTION: To approve the budget MOTION: Hayes-Hall SECOND: Kozelka VOTE: 8-0

H. LARIVIERE PARK BOARD - Approval of Selective Harvest of Oak Wilt Pockets and Walnuts - At its November 18th meeting, the Board recommended moving forward with the harvest. Park and Rec Director Ulrich provided an overview of the proposed harvest. ACTION: To approve the selective harvest of oak wilt pockets and walnuts at LaRiviere Park MOTION: Gilberts SECOND: Myers VOTE: 8-0

10. OLD BUSINESS - None

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Ordinance 2015-12 (APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) - The purpose of this Ordinance is to establish the overall 2016 tax levy needed to support the City and other taxing jurisdictions. ACTION: To approve Ordinance 2012-15 MOTION: Hayes-Hall SECOND: Jones VOTE: 8-0

B. DISCUSSION AND ACTION – Ordinance 2015-13 (ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN) - The purpose of this Ordinance is to establish the salaries for certain part-time and full-time employees, including the members of the Common Council. Kramer said he was proposing two increases: 1) A \$50 annual increase in the base pay for firefighters and a \$25 increase in their bonus pay, and 2) an increase of the part-time police officer pay from \$12.50 per hour to \$15.00 per hour ACTION: To approve Ordinance 2015-13 MOTION: Titlbach SECOND: Gilberts VOTE: 8-0

C. DISCUSSION AND ACTION - Vehicle Lease between the City of Prairie du Chien and Running, Inc. regarding the lease of vehicles to Running, Inc. to operate Coulee Cab and the SMRT Bus - The lease period is January 1, 2016 to December 31, 2017. Adopting said lease occurs every two years. The lease encompasses ten vehicles and is to insure compliance with the grants used by the City to purchase the vehicles. ACTION: To approve the lease MOTION: Hayes-Hall SECOND: Solomon VOTE: 8-0

D. DISCUSSION AND ACTION – Council Vacancy (Third Ward) - Alderman Kyle Kozelka has resigned the seat, which will be on the April 2016 ballot, effective December 31st 2015. Discussion was held on whether to fill the position at the January Council meeting or leave it vacant. ACTION: To solicit applications to fill the Third District Vacancy MOTION: Solomon SECOND: Gilberts VOTE: 8-0

E. DISCUSSION AND ACTION – Approval of Election Officials - Inspectors appointed in December 2015 will serve a (2) two-year term starting in 2016 thru 2017. ACTION: To approve the election officials MOTION: Leys SECOND: Solomon VOTE: 8-0

F. DISCUSSION - Items for future agenda consideration or Committee assignment - Hayes-Hall asked Police Chief Abram to provide an update on the fundraising for the proposed K-9 unit.

G. ADJOURN to CLOSED SESSION (8:14 PM) – ACTION: To go into closed session 1) under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Possible Sale of City Land, and 2) under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility RE: Employment – Municipal City Attorney MOTION: Solomon SECOND: Kozelka VOTE: 8-0

H. CONVENE into open session (9:35 PM) – MOTION: Hayes-Hall SECOND: Solomon VOTE: 8-0

I. ACTION from closed session – ACTION: To reject the offer from Specialty Ingredients, LLC (Watertown, WI) to purchase 1.7 acres of city property on St. Feriole Island MOTION: Hayes-Hall SECOND: Leys VOTE: 8-0 ACTION: To contract with Amanda Tisdale as the City Municipal Attorney MOTION: Hayes-Hall SECOND: Solomon VOTE: 6-2 (Leys and Jones opposed)

12. ADJOURN (9:43 PM) - MOTION: Hayes-Hall SECOND: Gilberts VOTE: 8-0

Submitted by City Administrator Aaron Kramer

ORDINANCES APPROVED

* Ordinance 2015-12 (APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

* Ordinance 2015-13 (ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN)