

Common Council Agenda – December 15th 2015

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday December 15th 2015 at 7:00 P.M.** in City Hall.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday December 15th 2015

Time: 7:00 P.M.

Location: Council Chambers – City Hall

ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call.**
- 2. Certification of the open meeting law agenda requirements and approval of the agenda**
- 3. Pledge of Allegiance**

4. PUBLIC HEARINGS

A. PUBLIC HEARING – Amendment to the CY 2015 Operating Assistance for City of Prairie du Chien, Wisconsin

The City of Prairie du Chien uses Federal aid for the shared-ride taxi service (Coulee Cab) it operates. Prairie du Chien proposes amending the hours that the shared-ride taxi operates to eliminate the “Safe Ride” hours from the service. The Safe Ride hours represent seven hours weekly. These hours are 11:30 PM Friday to 3:00 AM Saturday, and 11:30 PM Saturday to 3 PM Sunday. If approved, the change in hours will begin January 1st 2016.

B. ACTION on aforesaid agenda item

5. CONSENT AGENDA

A. COUNCIL – December 1st 2015; B. FINANCE COMMITTEE – December 1st 2015; C. PUBLIC WORKS COMMITTEE – October 13th 2015; D. PLAN COMMISSION – October 19th 2015; E. POLICE & FIRE COMMISSION – November 16th 2015; F. FACILITY USE PERMIT – Carp Fest 2015; G. OPERATORS LICENSES (if any); NOTE: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS’ COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens’ comments to no more than three minutes)

8. CITY ADMINISTRATOR’S REPORT

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. FINANCE – Airport Terminal Funding (2016)

Due to a possible increase in the city funds needed for the Airport Terminal project next year, the Bureau of Aeronautics is recommending the City sign the Transfer Agreement with Burlington, trading Prairie du Chien's 2018 entitlement funds for Burlington's leftover 2012 entitlement funds.

C. PUBLIC WORKS – Community Sensitive Design Plans – Marquette Road 2017

The Wisconsin Department of Transportation (WisDOT) will be reconstructing Phase 2 of USH 35 (Marquette Road) from LaPointe Street to Crawford Street, and even though the WDOT plans to keep the same design schedule for the project, they are pushing the construction back to 2018. The schedule includes having a list of proprietary items for the project by January 2016, 90% plans by the end of April 2016, and final plans by August 1, 2016. The WisDOT has allocated \$274,000 for Community Sensitive Design (CSD) Improvements, of which approximately 10% goes to WisDOT. The net amount available to the City is \$246,600. The City will need to decide what CSD improvements to include in the project.

D. PUBLIC WORKS - Request from Jim Noel (409 South State) for snow removal to his garage located in the non-opened or improved alley, for trailer storage/access

E. PUBLIC WORKS – Issuance of Request for Bids for Haydn Street Sewer Project

Staff is seeking authorization to issue the request for bids, with the work scheduled for the first half of 2016.

F. DISCUSSION AND ACTION – Approval of 2016 Water Department Budget

G. DISCUSSION AND ACTION – Approval of 2016 Wastewater Treatment Plant Department Budget

H. LARIVIERE PARK BOARD - Approval of Selective Harvest of Oak Wilt Pockets and Walnuts

At its November 18th meeting, the Board recommended moving forward with the harvest.

10. OLD BUSINESS

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Ordinance 2015-12 (APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

The purpose of this Ordinance is to establish the overall 2016 tax levy needed to support the City and other taxing jurisdictions.

B. DISCUSSION AND ACTION – Ordinance 2015-13 (ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN)

The purpose of this Ordinance is to establish the salaries for certain part-time and full-time employees, including the members of the Common Council.

C. DISCUSSION AND ACTION - Vehicle Lease between the City of Prairie du Chien and Running, Inc. regarding the lease of vehicles to Running, Inc. to operate Coulee Cab and the SMRT Bus

The lease period is January 1, 2016 to December 31, 2017. Adopting said lease occurs every two years. The lease encompasses ten vehicles and is to insure compliance with the grants used by the City to purchase the vehicles.

D. DISCUSSION AND ACTION – Council Vacancy (Third Ward)

Alderman Kyle Kozelka has resigned the seat, which will be on the April 2016 ballot, effective December 31st 2015.

E. DISCUSSION AND ACTION – Approval of Election Officials

Inspectors appointed in December 2015 will serve a (2) two-year term starting in 2016 thru 2017.

F. DISCUSSION - Items for future agenda consideration or Committee assignment

G. ADJOURN to CLOSED SESSION

- 1) Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Possible Sale of City Land
- 2) Under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility RE: Employment – Municipal City Attorney

H. CONVENE into open session

I. ACTION from closed session

12. ADJOURN

Aaron Kramer, City Administrator

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested