

Minutes of the Common Council – November 17th 2015

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday November 17th 2015 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call – Kyle Kozelka and Edward Hayes-Hall absent. **2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Solomon SECOND: Gilberts VOTE: 6-0 **3. Pledge of Allegiance** - Led by Jean Titlbach

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA - A. COUNCIL – November 3rd 2015; B. FINANCE COMMITTEE – November 3rd and November 5th 2015; C. POLICE AND FIRE COMMISSION – October 20th 2015; D. PUBLIC WORKS COMMITTEE – October 13th 2015; E. FIRE CHIEF'S REPORT – October 2015; F. OPERATORS LICENSES (if any) ACTION: To approve the Consent Agenda MOTION: Gilberts SECOND: Solomon VOTE: 6-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS - None

8. CITY ADMINISTRATOR'S REPORT - None

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims – ACTION: To approve MOTION: Gilberts SECOND: Leys VOTE: 6-0

B. PUBLIC WORKS – Request for Proposals – St. Feriole Island Riverwall - The low bid for the consulting work (\$96,200) was submitted by Batterman (Milwaukee). City Administrator Kramer said the bids exceeded the projected funds available for the consulting, and said staff was prepared to move in the direction of a design-build concept on possible repairs to the wall. ACTION: To reject the bids MOTION: Myers SECOND: Gilberts VOTE: 4-0

C. FINANCE – Request for Loan Modification (St. Feriole Island Ballpark) - On November 3rd, on a 2-1 vote, the Committee recommended the Council approve the following action - to defer the 2016 payment (\$1,294.54) on the City loan to the St. Feriole Island Ballpark, with the payment to be added to the payment schedule and being made in 2023, and the final loan payment in 2024 (\$1,136.09) including a \$100 deferment surcharge. ACTION: To approve deferring the loan payment for 2015 from the St. Feriole Island Ballpark to 2023, and increasing the final loan payment, now scheduled for 2024, to \$1,136.09 MOTION: Titlbach SECOND: Leys VOTE: 6-0

D. FINANCE – Amendment to the 2014-2016 Capital Budget - In its budget discussions, the Committee recommended the Council reassign \$72,060 in projects from the proposed 2016 budget to the 2014-16 Capital Account. ACTION: To release allocated funds from the following projects in the 2014-2016 Capital Account: 1) Aquatic Park Building – New Roof, 2) St. Feriole Island Electrical Upgrade, 3) Marquette Road 2014 – Design Work, 4) North Main Street – Mill and Overlay and 5) 22nd Street Tree Project, and add the following items to the 2014-2016 Capital Account: 1) Haydn Street storm sewer (\$35,000), 2) City Hall – One (1) Computer Server (\$11,000), 3) Park and Rec - Outdoor Pool Water Steps (\$2,000), 4) Police Department – Three (3) In-Car Camera Systems (\$14,060), 5) Park and Rec – Resurfacing portions of the Hoffman Hall North Wall (\$10,000) MOTION: Gilberts SECOND: Titlbach VOTE: 6-0

E. FINANCE – Authorization to Proceed With the Purchase of a New Fire Department Pumper Engine - In its budget discussions, the Committee recommended the Council approve a budget of \$425,000, to be

borrowed, for the purchase of a new or used pumper engine and direct the Fire Chief to explore the best option available, but withhold any purchase of said engine until after January 1st 2016. ACTION: To approve a budget of \$425,000, to be borrowed, for the purchase of a new or used pumper engine and direct the Fire Chief to explore the best option available, but withhold any purchase of said engine until after January 1st 2016 MOTION: Gilberts SECOND: Solomon VOTE: 4-0

F. FINANCE – Proposed 2016 Budget - The Committee is proposed a 2016 budget, which includes a 1.12 increase in the tax levy. Staff would recommend the Council also approve holding a Public Hearing on the budget on December 1st at 7:00 PM, prior to the final adoption of the proposed budget. ACTION: To schedule a Public Hearing on the budget on December 1st at 7:00 PM, prior to the final adoption of the proposed budget MOTION: Leys SECOND: Solomon VOTE: 6-0

10. OLD BUSINESS - None

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. UPDATE - Town of Bridgeport Incorporation Petition - Staff informed the Council that the attorney for the Town of Bridgeport has recommended a meeting in December between representatives from the City and the Township to discuss the specifics of future discussions on a boundary and annexation agreement, the water and sewer agreements and other related items, and the City is willing to participate in such a meeting. No action was taken.

B. DISCUSSION AND ACTION – Acceptance of Resignation of Municipal City Attorney - Chelsey Ritter has submitted her resignation, effective December 31st 2015. A letter of resignation has been included in the meeting packet. ACTION: To accept the resignation of Chelsey Ritter as Municipal City Attorney MOTION: Solomon SECOND: Gilberts VOTE: 6-0

C. DISCUSSION AND ACTION – Municipal City Attorney Position – ACTION: To repost the position of Municipal City Attorney MOTION: Leys SECOND: Tittbach VOTE: 6-0

D. DISCUSSION AND ACTION - Second amendment to contract between CORRE Inc and the City of Prairie du Chien for real estate acquisition services - This amendment has been approved by WDOT and reflects additional work as a result of the project being delayed one year. ACTION: To approve the Second amendment to contract between CORRE Inc and the City of Prairie du Chien for real estate acquisition services MOTION: Tittbach SECOND: Solomon VOTE: 6-0

E. DISCUSSION - Items for future agenda consideration or Committee assignment - None

F. ADJOURN to CLOSED SESSION (7:45 PM) – ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Economic Development Incentive Package and Possible Sale of City Land MOTION: Solomon SECOND: Gilberts VOTE: 4-0

G. CONVENE into open session (8:20 PM) – MOTION: Gilberts SECOND: Solomon VOTE: 6-0

H. ACTION from closed session - None

12. ADJOURN (8:21 PM) - MOTION: Gilberts SECOND: Hayes-Hall VOTE: 6-0

Submitted by City Administrator Aaron Kramer