

## Minutes of the Common Council – August 18th 2015

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday August 18th 2015 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

### **ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call** – Karen Solomon absent. **2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Kozelka SECOND: Gilberts VOTE: 7-0 **3. Pledge of Allegiance** – Led by Todd Myers.

### **4. PUBLIC HEARINGS**

**A. PUBLIC HEARING - Vacation of all that part of that certain alley located in Block 19, Union Plat, in the City of Prairie du Chien, Crawford County, Wisconsin** – Mayor Hemmer opened the public hearing at 7:03 PM. Zoning Administrator Jackson provided a synopsis of the vacation. No other public comments were received. Hemmer closed the public hearing at 7:05 PM.

**B. ACTION on aforesaid item – Resolution 2015-33 (RESOLUTION VACATING ALL THAT PART OF A CERTAIN ALLEY LOCATED IN BLOCK 19, UNION PLAT IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)** – ACTION: To approve Resolution 2015-33 MOTION: Kozelka SECOND: Gilberts VOTE: 7-0

**C. PUBLIC HEARING - Vacation of all that part of Pine Street lying west of the West right-of-way line of North Main Street, North of and abutting the North Boundary line of Block 19 of the Union Plat of the City of Prairie du Chien, South of and abutting the South boundary line of Block 12 of the Upper Village Lots, City of Prairie du Chien, and bounded on the West by the Marais de Saint Feriole, all in Crawford County, Wisconsin** - Hemmer opened the public hearing at 7:06 PM. Zoning Administrator Jackson provided a synopsis of the vacation. No other public comments were received. Hemmer closed the public hearing at 7:08 PM.

**D. ACTION on aforesaid item – Resolution 2015-34 (RESOLUTION VACATING ALL THAT PART OF PINE STREET LYING WEST OF THE WEST RIGHT-OF-WAY LINE OF NORTH MAIN STREET, NORTH OF AND ABUTTING THE NORTH BOUNDARY LINE OF BLOCK 19 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, SOUTH OF AND ABUTTING THE SOUTH BOUNDARY LINE OF BLOCK 12 OF THE UPPER VILLAGE LOTS, CITY OF PRAIRIE DU CHIEN, AND BOUNDED ON THE WEST BY THE MARAIS DE SAINT FERIOLE, ALL IN CRAWFORD COUNTY, WISCONSIN** – ACTION: To approve Resolution 2015-34 MOTION: Kozelka SECOND: Jones VOTE: 7-0

**E. PUBLIC HEARING – Proposed Improvements to the Prairie du Chien Airport** - The City of Prairie du Chien is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the Prairie du Chien Municipal Airport: Purchase snow removal and mowing equipment; construct parallel taxiway to Runway 14/32, including lighting; rehabilitate/construct/expand terminal building; construct snow removal equipment building; construct perimeter fence; sealcoat & crack fill airport pavements; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55; and any necessary related work. Hemmer opened the public hearing at 7:09 PM. City Administrator Kramer provided a summary of the proposed new terminal project, scheduled for 2016. No other public comments were received. Hemmer closed the public hearing at 7:14 PM.

**F. ACTION on aforesaid agenda item** – ACTION: To approve Resolution 2015-22 (PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID) MOTION: Gilberts SECOND: Jones VOTE: 5-2 (Leys and Hayes-Hall opposed). ACTION: To approve the Agency Agreement and Federal Block Grant Owner Assurances and designate the City Administrator as the City's signatory MOTION: Gilberts SECOND: Myers VOTE: 5-2 (Leys and Hayes-Hall opposed)

**5. CONSENT AGENDA** - A. COUNCIL – August 4th 2015; B. FINANCE – August 4th 2015; C. PUBLIC WORKS COMMITTEE – June 30th and July 21st 2015; D. BOARD OF ZONING APPEALS – June 24th 2015; E. PLAN COMMISSION – June 30th 2015; F. FIRE CHIEF'S REPORT – July 2015; G. OPERATORS LICENSES (if any) ACTION: To approve the Consent Agenda MOTION: Kozelka SECOND: Leys VOTE: 7-0

**6. ITEMS REMOVED FROM CONSENT AGENDA** – None.

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS** – None.

**8. CITY ADMINISTRATOR'S REPORT** – No action taken.

**9. COMMITTEE REPORTS AND ACTIONS**

**A. FINANCE – Claims** – ACTION: To approve MOTION: Gilberts SECOND: Titlbach VOTE: 7-0

**B. FINANCE – 2014-2016 Capital Budget Update/Amendments** – Several amendments are being prozed to the 2014-2016 Capital Budget. Kramer said the Public Works Department would like to add one item to the Committee's recommendations – funds for a new high pressure washer/steam cleaner. ACTION: To approve the following actions - 1) Release the funds from the 2014 Tax Increment District #4 (\$91,660.36) initially earmarked for street work outside the Marquette Road project to the cash account of TID #4, 2) Allocate \$55,681.10 from the 2014-2016 Capital Projects Fund to the Marquette Road 2017 project to return that account to a zero balance, 3) Allocate \$35,000 to the proposed 22nd Street tree project, 4) Allocate \$9,000 to the proposed upgrade of North Prairie Street, and 5) Allocate up to \$2,925 for a new high pressure washer/steam cleaner MOTION: Gilberts SECOND: Hayes-Hall VOTE: 7-0

**C. PLAN COMMISSION - Certified Survey Map located in part of Outlots 3 and 4 of the Plat of Lower Prairie du Chien and part of Lot 1 of Crawford County Certified Survey Map Number 724, located in Farm Lots 39 and 40 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, – brought by Gerald & Mary Krachey** – ACTION: To approve the CSM MOTION: Kozelka SECOND: Gilberts VOTE: 7-0

**D. PUBLIC WORKS – Request for TIF Assistance (Hartig Drug)** - Hartig Drug is seeking \$7,500 to assist with the demolition and removal of two homes on their current site, with the work being part of a large project to upgrade and modernize their building at the current site. ACTION: To approve the assistance for Hartig Drug for cleanup, not to exceed \$7,500, with the funds, from TID #4, to be paid at the completion of the proposed expansion or upgrade of the current store building, but no later than December 31st 2016 MOTION: Kozelka SECOND: Leys VOTE: 7-0

**E. PUBLIC WORKS – Request from Crawford County Land Conservation Department for financial contribution to Clean Sweep** - The Land Conservation Department is requesting the City contribute \$1,500 to the Clean Sweep to be held October 30th at the County Highway Shop in Seneca. ACTION: To approve the \$1,500 request for the October 30th 2015 Clean Sweep event, and direct the City Administrator to include similar funds in the annual budget, commencing in 2016, but requiring the County to make a formal request for funds in future years MOTION: Leys SECOND: Kozelka VOTE: 7-0

**F. PUBLIC WORKS – Godden Pit Project** - The Godden Pit dredging project is completed, below budgeted amounts. Staff is requesting the Council waive the bidding process so that a perimeter fence may be constructed, which will also provide a safety benefit to Community Health Services facility nearby, which was included in the original project plan. ACTION: To approve the construction of the perimeter fence, six feet tall with a gate on the north end, on the north and east sides of Godden Pit, and waive the bidding process due to the uniqueness of the supplier – Century Fence Company MOTION: Kozelka SECOND: Hayes-Hall VOTE: 7-0

**G. PUBLIC WORKS – 22nd Street Tree Project** – The Finance Committee earlier approved a recommendation to allocate \$35,000 to the project from the 2014-2016 Capital Projects Fund. ACTION: To approve bidding out the project MOTION: Kozelka SECOND: Jones VOTE: 7-0

**H. PUBLIC WORKS - North Prairie Street asphalt overlay** - The asphalt surface of North Prairie Street from Cedar to Miller is deteriorated to the point of being unsafe for motorist, pedestrians and the Public Works staff to do winter maintenance (snow removal etc.) Staff recommended that as much of the old broken surface as possible be removed and then overlay the surface with new hot mix asphalt. ACTION: To approve the asphalt overlay of North Prairie Street from Cedar to Miller Streets with a \$9,000 budget from the 2014-2016 Capital Fund MOTION: Kozelka SECOND: Gilberts VOTE: 7-0

**I. PUBLIC WORKS – Proposed Water Rate Increase** - The City is considering a three (3) percent increase under a Simplified Rate Class Application. ACTION: To approve applying for the three (3) percent increase in water rates MOTION: Titlbach SECOND: Leys VOTE: 7-0

## **10. OLD BUSINESS**

**A. DISCUSSION AND ACTION – Ordinance 2015-09 (REPEALING AND RECREATING CHAPTER 9.01 (OFFENSES AGAINST STATE LAWS SUBJECT TO FORFEITURE) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)** - The purpose of this Ordinance is to add the state statute against the illegal use of drones to the list of offenses which can be cited as a municipal violation. Considerable discussion was held on the proposed ordinance. Mark Oehler addressed the Council with questions on enforcement. ACTION: To approve Ordinance 2015-09 MOTION: Titlbach SECOND: Myers VOTE: 4-3 (Hayes-Hall, Jones and Leys opposed)

## **11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION – Sale of City Property** - The City of Prairie du Chien has determined that eight (8) parcels shall be sold via a sealed bid process. The sealed bids were opened on Monday August 17th. ACTION: To approve the sale of two parcels – Parcel 271-0211-0005 (1ST STREET BETWEEN WELLS STREET AND GLENN STREET) to Thomas Mara for \$7,503, and Parcel 271-2322-0000 (900 BLOCK OF SOUTH 1ST STREET) to Sue Ann Tiller for \$5,054 MOTION: Titlbach SECOND: Gilberts VOTE: 6-0-1 (Jones abstained)

**B. DISCUSSION AND ACTION – Future of the Safe Routes to School Program (SRTS)** - A memo from the City Administrator outlining several options, including termination of the program, was reviewed. Three options were reviewed – 1) Reject the project in its entirety (NET COST TO CITY: \$137,197.10), 2) Approve a revised and shortened plan – Wells Street (from Bluffview Elementary to 22nd Street) and Campion Boulevard (from 10th Street east to the current pedestrian path installed as part of the 22nd Street project) (NET COST TO CITY: \$69,319.60) and 3) Approve the reduced plan but insist on the original budget with the DOT, approved in 2013, which provided for more funds to the actual construction and less to state oversight and review. Dale Klemme (Community Development Alternatives) spoke in favor of the third option and expressed his frustration with the entire project. ACTION: To move forward with Option 3 MOTION: Leys SECOND: Myers VOTE: 7-0

**C. DISCUSSION - Items for future agenda consideration or Committee assignment** – Kozelka asked that the City work with the Eagles Club on finding land for them to purchase, as they had unsuccessfully bid on the land the City had been selling.

**12. ADJOURN (8:20 PM)** - MOTION: Hayes-Hall SECOND: Leys VOTE: 7-0

Submitted by City Administrator Aaron Kramer

## **ORDINANCES ADOPTED**

\* **Ordinance 2015-09 (REPEALING AND RECREATING CHAPTER 9.01 (OFFENSES AGAINST STATE LAWS SUBJECT TO FORFEITURE) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**

**RESOLUTIONS ADOPTED**

\* Resolution 2015-22 (PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID)

\* Resolution 2015-33 (RESOLUTION VACATING ALL THAT PART OF A CERTAIN ALLEY LOCATED IN BLOCK 19, UNION PLAT IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

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