

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday August 18th 2015 at 7:00 P.M.** in the Council Chambers of City Hall.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday August 18th 2015

Time: 7:00 P.M.

Location: Council Chambers – City Hall

ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call.**
- 2. Certification of the open meeting law agenda requirements and approval of the agenda**
- 3. Pledge of Allegiance**

4. PUBLIC HEARINGS

A. PUBLIC HEARING - Vacation of all that part of that certain alley located in Block 19, Union Plat, in the City of Prairie du Chien, Crawford County, Wisconsin

B. ACTION on aforesaid item – Resolution 2015-33 (RESOLUTION VACATING ALL THAT PART OF A CERTAIN ALLEY LOCATED IN BLOCK 19, UNION PLAT IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

C. PUBLIC HEARING - Vacation of all that part of Pine Street lying west of the West right-of-way line of North Main Street, North of and abutting the North Boundary line of Block 19 of the Union Plat of the City of Prairie du Chien, South of and abutting the South boundary line of Block 12 of the Upper Village Lots, City of Prairie du Chien, and bounded on the West by the Marais de Saint Feriole, all in Crawford County, Wisconsin

D. ACTION on aforesaid item – Resolution 2015-34 (RESOLUTION VACATING ALL THAT PART OF PINE STREET LYING WEST OF THE WEST RIGHT-OF-WAY LINE OF NORTH MAIN STREET, NORTH OF AND ABUTTING THE NORTH BOUNDARY LINE OF BLOCK 19 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, SOUTH OF AND ABUTTING THE SOUTH BOUNDARY LINE OF BLOCK 12 OF THE UPPER VILLAGE LOTS, CITY OF PRAIRIE DU CHIEN, AND BOUNDED ON THE WEST BY THE MARAIS DE SAINT FERIOLE, ALL IN CRAWFORD COUNTY, WISCONSIN)

E. PUBLIC HEARING – Proposed Improvements to the Prairie du Chien Airport - The City of Prairie du Chien is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the Prairie du Chien Municipal Airport: Purchase snow removal and mowing equipment; construct parallel taxiway to Runway 14/32, including lighting; rehabilitate/construct/expand terminal building; construct snow removal equipment building; construct perimeter fence; sealcoat & crack fill airport pavements; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55; and any necessary related work.

F. ACTION on aforesaid agenda item

- 1. Resolution 2015-22 (PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID)**

2. Agency Agreement and Federal Block Grant Owner Assurances

5. CONSENT AGENDA

A. COUNCIL – August 4th 2015; B. FINANCE – August 4th 2015; C. PUBLIC WORKS COMMITTEE – June 30th and July 21st 2015; D. BOARD OF ZONING APPEALS – June 24th 2015; E. PLAN COMMISSION – June 30th 2015; F. FIRE CHIEF'S REPORT – July 2015; G. OPERATORS LICENSES (if any); NOTE: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. CITY ADMINISTRATOR'S REPORT

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. FINANCE – 2014-2016 Capital Budget Update/Amendments – Several amendments are being proposed to the 2014-2016 Capital Budget.

COMMITTEE MOTION: To recommend the Council approve the following motions – 1) Release the funds from the 2014 Tax Increment District #4 (\$91,660.36) initially earmarked for street work outside the Marquette Road project to the cash account of TID #4, 2) Allocate \$55,681.10 from the 2014-2016 Capital Projects Fund to the Marquette Road 2017 project to return that account to a zero balance, 3) Allocate \$35,000 to the proposed 22nd Street tree project, and 4) Allocate \$9,000 to the proposed upgrade of North Prairie Street

C. PLAN COMMISSION - Certified Survey Map located in part of Outlots 3 and 4 of the Plat of Lower Prairie du Chien and part of Lot 1 of Crawford County Certified Survey Map Number 724, located in Farm Lots 39 and 40 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, – brought by Gerald & Mary Krachey

D. PUBLIC WORKS – Request for TIF Assistance (Hartig Drug) - Hartig Drug is seeking \$7,500 to assist with the demolition and removal of two homes on their current site, with the work being part of a large project to upgrade and modernize their building at the current site.

COMMITTEE MOTION: To recommend the Council approve the assistance, up to \$7,500, with the funds to be paid at the completion of the proposed expansion or upgrade of the current store building, but no later than December 31st 2016

E. PUBLIC WORKS – Request from Crawford County Land Conservation Department for financial contribution to Clean Sweep - The Land Conservation Department is requesting the City contribute \$1,500 to the Clean Sweep to be held October 30th at the County Highway Shop in Seneca.

COMMITTEE MOTION: To recommend the Council approve the \$1,500 request for the October 30th 2015 Clean Sweep event, and direct the City Administrator to include similar funds in the annual budget, commencing in 2016, but requiring the County to make a formal request for funds in future years

F. PUBLIC WORKS – Godden Pit Project - The Godden Pit dredging project is completed, below budgeted amounts. Staff is requesting the Council waive the bidding process so that a perimeter fence may be constructed, which will also provide a safety benefit to Community Health Services facility nearby, which was included in the original project plan.

Common Council Agenda – August 18th 2015

COMMITTEE MOTION: To recommend the Council approve the construction of the perimeter fence, six feet tall with a gate on the north end, on the north and east sides of Godden Pit, and waive the bidding process due to the uniqueness of the supplier – Century Fence Company

G. PUBLIC WORKS – 22nd Street Tree Project – The Finance Committee earlier approved a recommendation to allocate \$35,000 to the project from the 2014-2016 Capital Projects Fund.

COMMITTEE MOTION: To recommend the Council move forward with the project, with a \$38,000 budget

H. PUBLIC WORKS - North Prairie Street asphalt overlay - The asphalt surface of North Prairie Street from Cedar to Miller is deteriorated to the point of being unsafe for motorist, pedestrians and the Public Works staff to do winter maintenance (snow removal etc.) Staff recommended that as much of the old broken surface as possible be removed and then overlay the surface with new hot mix asphalt.

COMMITTEE MOTION: To recommend the Council approve the asphalt overlay of North Prairie Street from Cedar to Miller Streets with a \$9,000 budget

I. PUBLIC WORKS – Proposed Water Rate Increase - The City is considering a three (3) percent increase under a Simplified Rate Class Application.

COMMITTEE MOTION: To recommend the Council approve applying for the three (3) percent increase in water rates

10. OLD BUSINESS

A. DISCUSSION AND ACTION – Ordinance 2015-09 (REPEALING AND RECREATING CHAPTER 9.01 (OFFENSES AGAINST STATE LAWS SUBJECT TO FORFEITURE) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) - The purpose of this Ordinance is to add the state statute against the illegal use of drones to the list of offenses which can be cited as a municipal violation.

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Sale of City Property

The City of Prairie du Chien has determined that eight (8) parcels shall be sold via a sealed bid process. The sealed bids were opened on Monday August 17th.

B. DISCUSSION AND ACTION – Future of the Safe Routes to School Program (SRTS) - A memo from the City Administrator outlining several options, including termination of the program, is included in the packet.

C. DISCUSSION - Items for future agenda consideration or Committee assignment

12. ADJOURN

Aaron Kramer, City Administrator

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested