

Minutes of the Public Works Committee – June 30th 2015

A meeting of the Public Works Committee of the City of Prairie du Chien was held on Tuesday June 30th 2015 at 6:00 PM in City Hall. Chairman Kyle Kozelka called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Kyle Kozelka (Chairperson), Todd Myers, Edward Hayes-Hall ABSENT – Mike Jones CITY STAFF ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, WWTP Manager Terry Meyer
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Myers SECOND: Kozelka VOTE: 3-0
- 3. APPROVAL - Minutes of the June 9th 2015 meeting** – MOTION: Kozelka SECOND: Myers VOTE: 3-0

ACTION ITEMS

- 4. DISCUSSION AND ACTION - Proposed driveway width and location for Decker Properties, LLC at 603 N. Wacouta Avenue for purposes of installing a new 24 foot driveway opening** - The driveway entrance is within 50 feet of an intersection. ACTION: To approve the proposed driveway width and location MOTION: Kozelka SECOND: Hayes-Hall VOTE: 3-0

NOTE: Jones joined the meeting at 6:10 P.M.

- 5. DISCUSSION AND ACTION - Request from Curt Bender and Lonnie Kapinus to improve the platted alley and use it for access in the 800 block of North Main Street (Union Plat – Block 74)** – Bender and Kapinus were both present to address the Committee. Also speaking on the issue – Rick Hamann and Irving Ducharme. Considerable discussion was held on the proposed upgrades to the alley. ACTION: To postpone any action until staff does further investigation into a number of issues, including the costs of upgrading the alley and the precise location of the alley MOTION: Kozelka SECOND: Myers VOTE: 4-0

- 6. DISCUSSION AND ACTION – Waiver for Nelson True Value Sign** - ACTION: To waive the 50-foot visibility triangle requirement and reduce it to a 25-foot visibility triangle restriction, but the sign has no ground vegetation MOTION: Myers SECOND: Jones VOTE: 4-0

- 7. DISCUSSION AND ACTION – Improvements to Campbell Creek Bridge** - Staff is recommending the repairs, estimated at \$10,000, be funded from the 2014-2016 Capital Projects Fund. ACTION: To approve bidding out the project MOTION: Kozelka SECOND: Jones VOTE: 4-0

- 8. DISCUSSION AND ACTION – Request from Crawford County Land Conservation Department for financial contribution to Clean Sweep** - The Land Conservation Department is requesting the City contribute \$1,500 to the Clean Sweep to be held October 30th at the County Highway Shop in Seneca. ACTION: To postpone any contribution until the following information is obtained – 1) what other cities/village/municipalities have been asked to contribute and how much, 2) what percentage of the collected waste come from the City limits, and 3) how was the \$1500 figure calculated MOTION: Kozelka SECOND: Hayes-Hall VOTE: 4-0

- 9. DISCUSSION AND ACTION – Annual Wastewater Department CMAR Report** – Meyer reviewed the report with the Committee. No formal action was taken.

- 10. DISCUSSION AND ACTION - Resolution 2015-21 (ADOPTING THE 2014 WASTEWATER TREATMENT FACILITY COMPLIANCE MAINTENANCE REPORT)** – ACTION: To approve Resolution 2015-21 MOTION: Kozelka ACTION: Hayes-Hall VOTE: 4-0

11. DISCUSSION AND ACTION – Proposed sale of city properties in the southwestern quadrant of the City – Staff presented the proposed list of lots for sale. ACTION: To set the minimum lot price at \$0.60 per square foot and forward the proposed list to the Council for action MOTION: Kozelka ACTION: Hayes-Hall VOTE: 3-0-1 (Jones abstained)

13. DISCUSSION AND ACTION – Proposed tree line along 22nd Street - This proposal would provide an aesthetic buffer and sound barrier between the subdivision and the industrial site located to the west (Universal Forest Products) and provide an overall aesthetic improvement to the 22nd Street corridor. ACTION: To direct the staff to refine the proposal and bring back to the Committee MOTION: Hayes-Hall SECOND: Kozelka VOTE: 4-0

14. ADJOURNMENT (6:50 PM) – MOTION: Kozelka SECOND: Hayes-Hall VOTE: 4-0

Submitted by City Administrator Aaron Kramer