

Library Board Minutes June 16, 2015

Minutes of Prairie du Chien memorial Library Board of Trustees meeting

President Linda Munson called the June 16, 2015 meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:30 p.m.

1. Roll Call - Present: Linda Munson, Jill Doll, Norb Aschom, Layne David, Drew Johnson, Brenda Anderson, and Kersten Rocksvold. Absent was Mary Ann Stemper.
2. Motion by Johnson, second by Rocksvold to certify open meeting law agenda requirements. Roll call Unanimous.
3. Motion by Anderson and Second by David to approve the minutes of the May 19, 2015 meeting. Motion carried.
4. Motion by Aschom second by Anderson to approve the monthly bills as recommended by the finance committee. Roll call vote was Unanimous. Discussion took place at this time about the Booklet Bill.
5. President's Report
  - Linda talked about the Prairie du Chien Memorial Library capital Campaign handout. Asked us to look it over. Talked about Grandparents' area and pricing. Match up to city policies pending city attorney review. Motion by Munson Second by David to forward Capital Campaign to City Council pending approval by City Attorney. All in favor, No Nays.
  - Talked about Campaign Booklet to have pictures of local people.
  - Talked about Meeting with Jodi Sweeney and Subcommittee and the list of things to do.
  - Talked about a meeting Linda is having on Monday with Nancy, Kurt Smith and the Architect about a Safe Room. Maybe put in Basement, but then the cost of chair lift and Elevator. This would change structure of things. Looking at a Grant for this.
  - Newspaper article about the additional parking we will have. This will change the back door situation. Need to take a look at floor plans for the back door entry.
  - Going to put together a Campaign Committee. Talked about people we may know who would be interested in this.
  - Student Page for the library. Had one applicant. Drew Johnson looking into this.
6. Building Committee report
  - Rocksvold talked about Filter situation.
  - Library Director, Nancy, received complaints from people about the library spraying the lawn with pesticides. A letter from a concerned person was also received and gone over. Board then discussed the use of sprays on our lawn. Only had one spraying this spring/summer. Motion by David second by Aschom to suspend spraying any more this year. All in favor, no Nays.
7. Summer Reading Update
  - We have 254 kids signed up for the summer reading program. That is more than we have ever had. Very helpful that Elizabeth went to the schools and took information and prizes that could be won. Drew Johnson stated that B.A. Kennedy is tying in to our Library theme for summer school programs. Pictures on face book.
  - Discussed not using little kid chairs at programs and have children sit on the floor so every one can see the presenter.
8. Policy reviews
  - Censorship and Cell Phone Policies were reviewed. Approved changes and reviewed policies. Motion by David and second by Anderson. All in favor, no Nays.
9. Discussion on Library party
  - Library President, Linda Munson, if no objections from board members, run this through the subcommittee and Jodi Sweeney to have more of an open house. No one objected. Library Director, Nancy, wishes not to have this during the summer reading program because of the high turn out. Looking at having something more at the end of September. Maybe tie in with the 50 year anniversary of the city flooding.

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10. Director's report

- Staff Meeting: discussed the Summer reading program. Elizabeth got them all ready.
- Statistics: stats are good. Numbers down in DVD's but books are up. Didn't add as many DVD's in April and May. New library cards are up. Had 17 new ones due to summer and looking to possibly have up to 60 new ones by the end of June.
- Computers and Technology: Library Director, Nancy, is shopping for 2 replacement printers. Nancy is doing some research on a possible laser printer. Need to replace Ruth's printer due to the fact the cost of a repair person looking at it is close to the replacement cost.
- Nancy brought to the Board members attention a report called "Rising to the Challenge-Aspen Report". This may be helpful for us during our Library campaign.

11. Election of officers

- Motion by Doll second by Johnson to have Linda Munson remain the Library Board of Trustees President. Motion to have President, Vice President, Secretary, and Treasurer stay the same as last Year by Johnson second by Doll. Unanimous Ballot. All Those in favor, no Nays. This keeps Linda Munson as President, Brenda Anderson as Vice President, Mary Ann Stemper as Secretary, and Jill Doll as Treasurer for the Prairie du Chien Memorial Library Board of Trustees.

12. Discussion of topics for July Agenda

- Look over and discuss Auditor recommendation on Library Procedures.

13. Motion to adjourn at 6:35 p.m. by Johnson second by Munson. Motion carried.

Submitted by Jill Doll  
Treasurer