

Minutes of the Public Works Committee – June 9th 2015

A meeting of the Public Works Committee of the City of Prairie du Chien was held on Tuesday June 9th 2015 at 6:00 PM in City Hall. Chairman Kyle Kozelka called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Kyle Kozelka (Chairperson), Mike Jones, Edward Hayes-Hall ABSENT - Todd Myers CITY STAFF ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, WWTP Manager Terry Meyer
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Kozelka SECOND: Jones VOTE: 3-0
- 3. APPROVAL - Minutes of the May 26th 2015 meeting** – MOTION: Kozelka SECOND: Jones VOTE: 3-0

ACTION ITEMS

- 4. DISCUSSION AND ACTION - Encroachment Permit for Trinh Thai (Star Nails) to install a sign that overhangs the city sidewalk at 114 W. Blackhawk Avenue** – ACTION: To approve the encroachment permit MOTION: Kozelka SECOND: Hayes-Hall VOTE: 3-0
- 5. DISCUSSION AND ACTION - Vacating that portion of Pine Street lying west of North Main Street, abutting Blocks 12 and 19 of Union Plat in the City of Prairie du Chien, Crawford County, Wisconsin** – ACTION: To request and recommend the Council vacate that portion of Pine Street lying west of North Main Street, abutting Blocks 12 and 19 of Union Plat in the City of Prairie du Chien, Crawford County, Wisconsin MOTION: Jones SECOND: Kozelka VOTE: 3-0
- 6. DISCUSSION AND ACTION - Vacating the alley in Block 19 of Union Plat in the City of Prairie du Chien, Crawford County, Wisconsin** - ACTION: To request and recommend the Council vacate the alley in Block 19 of Union Plat in the City of Prairie du Chien, Crawford County, Wisconsin MOTION: Jones SECOND: Kozelka VOTE: 3-0
- 7. DISCUSSION AND ACTION – Approval of bid for new dump truck** - \$120,000 was budgeted for this item in the 2014-2016 Capital Fund. This item will go to the June 16th Council meeting. ACTION: To recommend the Council award the bid for Thompson Truck for \$100,535 MOTION: Kozelka SECOND: Hayes-Hall VOTE: 3-0
- 8. DISCUSSION AND ACTION – Request for Proposals (RFP) for roof replacement at Aquatic Park** - The 2014-16 Capital Budget has \$42,000 allocated for this project. This item will go to the June 16th Council meeting. ACTION: To recommend the Council approve issuing the Request for Proposals (RFP) for roof replacement at Aquatic Park MOTION: Kozelka SECOND: Hayes-Hall VOTE: 3-0
- 9. DISCUSSION AND ACTION - RFP for river wall, beach and Villa Louis Boat Landing** – Discussion was held on the various projects. It was agreed to delay any work on Villa Louis Boat Landing until 2017, but to develop a cost estimate and RFP for restoring the beachfront in 2016. As for the river wall, it was decided to have staff draft a RFP for engineering and consulting work on the river wall to determine what is the condition of the wall and attached improvements and recommend possible solutions to these issues. Hayes-Hall requested the staff contact the Wisconsin DNR to increase the patrols of the slow no-wake zone adjacent to the river wall as he believed the excessive wave action was doing damage to the wall. No formal action was taken.
- 10. DISCUSSION AND ACTION – Proposal to install "slow-no wake" buoys adjacent to the Campion Boat landing** – Discussion was held on a possible slow no-wake adjacent to the Campion Boat Landing, at the request of Chairman Kozelka. ACTION: To direct staff to begin the process of drafting an ordinance

creating a slow no-wake zone adjacent to the Campion Boat Landing MOTION: Kozelka SECOND: Hayes-Hall VOTE: 3-0

11. DISCUSSION AND ACTION - Proposed Long-Term Capital Improvements Projects - Staff has developed a list of street and infrastructure improvement projects through 2040, dividing the streets into three tiers (Tier One - streets that will be resurfaced, Tier Two - Streets that will ground and overlaid; surface reconstruction, and Tier Three - Streets that will require a complete reconstruction – sewer, storm sewer, water, road surface). ACTION: To recommend the Council approve the Long-Term Capital Improvements Projects List MOTION: Kozelka SECOND: Hayes-Hall VOTE: 3-0

12. DISCUSSION AND ACTION - Bridge inspections – Meyer reviewed the inspection report which calls for crack sealing to be done on the Blackhawk Avenue bridge. No formal action was taken.

13. DISCUSSION AND ACTION – Proposed sale of city properties in the southwestern quadrant of the City – Eight (8) parcels are being recommended for sale through a sealed bid process. Discussion was held on setting a minimum bid price, as well as whether Councilmembers could bid on the parcels. Kramer informed the Council that the City Code was changed earlier this year by the Council to permit Councilmembers to bid. ACTION: To postpone any action until the following Public Works Committee meeting MOTION: Hayes-Hall SECOND: Kozelka VOTE: 2-1 (Jones opposed) ACTION: To direct staff to put together an informational booklet on the proposed parcels for sale MOTION: Kozelka SECOND: Hayes-Hall VOTE: 2-1 (Jones opposed)

14. ADJOURNMENT (6:58 PM) - MOTION: Kozelka SECOND: Hayes-Hall VOTE: 3-0

Submitted by City Administrator Aaron Kramer