

## Minutes of the Common Council – May 19th 2015

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday May 19th 2015 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

### **ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call** – All members were present

**2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Solomon SECOND: Gilberts VOTE: 8-0

**3. Pledge of Allegiance** – Led by Nate Gilberts

**4. PUBLIC HEARINGS** - None

**5. CONSENT AGENDA** - A. COUNCIL – May 5th 2015; B. FINANCE – May 5th 2015; C. PLAN COMMISSION – March 16th 2015; D. BOARD OF REVIEW – August 14th 2014; E. PERSONNEL – April 8th 2015; F. POLICE CHIEF – First Quarter 2015 Report; G. FIRE CHIEF - April 2015 Report; H. CLASS B BEER LICENSE – Prairie du Chien Little League; I. CLASS A LIQUOR LICENSE – Kwik Trip, Inc. (211 South Marquette Road); J. OPERATORS LICENSES (if any); ACTION: To approve the Consent Agenda MOTION: Kozelka SECOND: Jones VOTE: 8-0

**6. ITEMS REMOVED FROM CONSENT AGENDA** - None

### **7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS**

**A. DISCUSSION AND ACTION – EDC Strategic Planning Report Presentation** – Bob McDonald (PDCEDC) and Jim Bowman (C3 Consulting) discussed the recent strategic planning work being done by the EDC, as well the work on a revised Mission and Vision Statements. No formal action was taken.

**8. CITY ADMINISTRATOR'S REPORT** – Kramer reminded the Council that the Public Works Committee will meet on Tuesday May 26<sup>th</sup> (7 PM) and the First Impressions Presentation by Lake Mills will be held on Thursday May 21<sup>st</sup> (5:45-7 PM)

### **9. COMMITTEE REPORTS AND ACTIONS**

**A. FINANCE – Claims** – ACTION: To approve MOTION: Kozelka SECOND: Hayes-Hall VOTE: 8-0

**B. PLAN COMMISSION - Review and recommendation on Certified Survey Map located in part of Lots 12-22, Block 78 of the Union Plat of the City of Prairie du Chien, located in Farm Lot 32 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, – brought by the City of Prairie du Chien** – ACTION: To approve MOTION: Kozelka SECOND: Solomon VOTE: 8-0

**C. PLAN COMMISSION - Review and recommendation on Certified Survey Map located in Lot 3 of CSM #699, all in Farm Lot 22 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, – brought by Mr. & Mrs. Thomas Quick** – ACTION: To approve MOTION: Gilberts SECOND: Hayes-Hall VOTE: 8-0

**D. PERSONNEL, LICENSE AND INSURANCE – Changes to the Boat Launch Pass program** - Staff was recommending the City explore the option of going to stickers instead of paper boat passes in 2016, which the Committee supported. Discussion was held on the proposal. ACTION: To send the proposal to a second reading at the June 2<sup>nd</sup> Council meeting MOTION: Solomon SECOND: Leys VOTE: 8-0

**10. OLD BUSINESS** - None

**11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION – Library Expansion Capital Campaign contract with the Sweeney Group** – Kramer and Linda Munson (President, Library Board) presented the proposed contract which calls for raising \$1.5 million in the Capital Campaign. The 14-month contract is divided equally over 2015 and 2016 and would cost a total of \$56,000 (\$4,000 a month) plus expenses (capped at \$100 per month). Jones inquired as to whether all possible alternative sites had been explored. Munson said other sites had been considered and rejected, and the overwhelming sentiment of those interviewed in the Capital Campaign Feasibility Study expressed a desire to see the Library remain at its current site in the downtown. ACTION: To approve the Library Expansion Capital Campaign contract with the Sweeney Group, with the 2015 expenses (\$28,000) to be paid by the General Fund but eventually reimbursed by the Capital Campaign, and the 2016 expenses to be paid by the Capital Campaign and/or the Library's Annual Budget MOTION: Titlbach SECOND: Hayes-Hall VOTE: 6-2 (Jones and Myers opposed)

**B. DISCUSSION - Items for future agenda consideration or Committee assignment - None**

**C. ADJOURN to CLOSED SESSION (7:45 PM)** – ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Interviews for the position of City Attorney MOTION: Hayes-Hall SECOND: Kozelka VOTE: 8-0

**D. CONVENE into open session (8:21 PM)** – MOTION: Hayes-Hall SECOND: Gilberts VOTE: 8-0

**E. ACTION from closed session - None**

**12. ADJOURN (8:22 PM)** - MOTION: Gilberts SECOND: Hayes-Hall VOTE: 8-0

Submitted by City Administrator Aaron Kramer