

Minutes of the Common Council – March 17th 2015

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday March 17th 2015 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Mark Thein and Nate Gilberts absent. The Council has one vacancy.
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Solomon SECOND: Kozelka VOTE: 9-0
- 3. Pledge of Allegiance** – Led by Jean Titlbach

4. PUBLIC HEARINGS – None

5. CONSENT AGENDA - A. COUNCIL – March 3rd 2015; B. FINANCE – March 3rd 2015; C. PERSONNEL – December 9th 2014; D. PLAN COMMISSION – February 10th 2015; F. PUBLIC WORKS COMMITTEE – February 17th 2015; G. CLASS B BEER AND LIQUOR LICENSE – Steve W. Lessard dba Bobbleheads (1000 South Beaumont Road); H. FIRE CHIEF’S REPORT – February 2015; I. OPERATORS LICENSES (if any); ACTION: To the Consent Agenda MOTION: Titlbach SECOND: Solomon VOTE: 9-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS’ COMMENTS, RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION – Resolution 2015-06 (DECLARING MAY 9TH 2015 AS INTERNATIONAL MIGRATORY BIRD DAY IN THE CITY OF PRAIRIE DU CHIEN) – ACTION: To approve Resolution 2015-06 MOTION: Solomon SECOND: Kozelka VOTE: 9-0

Without objection the agenda was moved:

I. PUBLIC WORKS – Resolution 2015-07 (INITIAL RESOLUTION VACATING ALL THAT PART OF RICE STREET LYING WEST OF THE WEST RIGHT OF WAY LINE OF MAIN STREET, SOUTH OF AND ABUTTING THE SOUTH BOUNDARY LINE OF BLOCK 172 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY WISCONSIN, NORTH OF AND ABUTTING THE NORTH BOUNDARY LINE OF BLOCK 173 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY WISCONSIN AND NORTH OF AND ABUTTING A PART OF FARM LOT 35 OF THE PRIVATE LAND CLAIMS OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY WISCONSIN) - The Public Hearing for the proposed street vacation would be held at the May 5th meeting. Discussion was held on the proposed vacation. ACTION: To approve Resolution 2015-07 MOTION: Kozelka SECOND: Myers VOTE: 6-3 (Boylen, Leys and Fleshner opposed) ACTION: To approve Resolution 2015-08 (ON RESOLUTION VACATING ALL THAT PART OF RICE STREET LYING WEST OF THE WEST RIGHT-OF-WAY LINE OF MAIN STREET, SOUTH OF AND ABUTTING THE SOUTH BOUNDARY LINE OF BLOCK 172 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN, NORTH OF AND ABUTTING THE NORTH BOUNDARY LINE OF BLOCK 173 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN, AND NORTH OF AND ABUTTING THAT PORTION OF FARM LOT 35 OF THE PRIVATE LAND CLAIMS OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) which set the Public Hearing for May 5th MOTION: Kozelka SECOND: Solomon VOTE: 9-0

8. CITY ADMINISTRATOR’S REPORT – No formal action taken

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims - To approve the claims and allow the City Administrator, with the Mayor’s review, to pay any bills before the next Finance meeting (April 14th) that could result in any late charges to the City ACTION: Solomon SECOND: Kozelka VOTE: 9-0

B. FINANCE – Prairie du Chien Tax Increment District Update and Projections - A report from the City Administrator providing financial updates on each of the City's TIF District, and their projected closeout dates, was reviewed. No formal action taken.

C. FINANCE - Resolution 2015-03 (TERMINATION OF TAX INCREMENT DISTRICT (TID) #1) – ACTION: To approve Resolution 2015-03 MOTION: Titlbach SECOND: Solomon VOTE: 9-0

D. FINANCE - Resolution 2015-04 (TERMINATION OF TAX INCREMENT DISTRICT (TID) #7) – ACTION: To approve Resolution 2015-04 MOTION: Solomon SECOND: Kozelka VOTE: 9-0

E. PUBLIC WORKS – Awarding of Bid for North Ohio Street Reconstruction Project – ACTION: To recommend the Council to award the bid to Gerke Excavating (Tomah, WI) for \$904,258.90 MOTION: Kozelka SECOND: Solomon VOTE: 8-1 (Boylen opposed)

F. PUBLIC WORKS – Bid for Addition to Tourism Information Center - The budget for the project was \$50,000. The lowest bid was \$106,439. Staff recommended the bids be rejected, and that the Council authorize the funds for the project be released. A memo detailing the result of releasing the funds was included in the packet. ACTION: To reject the bids for the Tourism Information Center and release the funds back to the Undesignated Reserve Fund MOTION: Leys SECOND: Kozelka VOTE: 9-0

G. PUBLIC WORKS – Public Works Projects Updates and Amendment to North Gateway Business Park Plan - Staff was requesting the North Gateway Business Park project plan be amended to keep the project within budget limits. ACTION: To approve bidding out the remaining parts of the project plan, but remove the business park signage until said bids are approved MOTION: Kozelka SECOND: Myers VOTE: 9-0

H. PUBLIC WORKS – Docking Agreement with American Queen Steamboat Company - The American Queen is scheduled to dock in Prairie du Chien on August 12th. ACTION: To approve the contract with the docking agreement with the American Queen Steamboat Company MOTION: Kozelka SECOND: Solomon VOTE: 9-0

J. PERSONNEL – Creation of Health Insurance Committee – ACTION: To appoint City Administrator Aaron Kramer, City Clerk-Treasurer Barb Elvert, Deputy Clerk Joni Clausen, Personnel Committee Chairperson Karen Solomon, Nick Gilberts and Kyle Teynor to a Health Insurance Committee and to direct said committee to report back to the Personnel Committee on possible modifications to the City's current health insurance plan, including alternative options MOTION: Solomon ACTION: Hayes-Hall VOTE: 9-0

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Ordinance 2015-03 (CREATING CHAPTER 1.09 (CONTINUITY OF GOVERNMENT) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) - The purpose of this Ordinance is to establish a plan of action for the continuity of City government in the event of a natural or man-made disaster and to define and prepare for a State of Emergency. ACTION: To approve Ordinance 2015-03 MOTION: Titlbach SECOND: Hayes-Hall VOTE: 9-0

B. DISCUSSION AND ACTION – Appointment of Revolving Loan Committee – Mayor Hemmer provided an update on the appointments for the Committee and said he would make his recommendations to the Council on April 14th.

C. DISCUSSION AND ACTION – City Flag and Motto – Mayor Hemmer proposed holding a contest to come up with designs for a new city logo/flag and said he would be forming a committee to review submissions. Four (4) final designs would be brought to the Council to select a final winner later this year, or

a vote could be held on the City's Facebook page or in the Courier-Press. The winner would receive a \$250 savings bond or \$250 in Chamber dollars. No formal action was taken.

D. DISCUSSION - Items for future agenda consideration or Committee assignment - None

12. ADJOURN (8:21 PM) - MOTION: Solomon SECOND: Hayes-Hall VOTE: 9-0

Submitted by City Administrator Aaron Kramer

RESOLUTIONS APPROVED

* Resolution 2015-03 (TERMINATION OF TAX INCREMENT DISTRICT (TID) #1)

* Resolution 2015-04 (TERMINATION OF TAX INCREMENT DISTRICT (TID) #7)

* Resolution 2015-06 (DECLARING MAY 9TH 2015 AS INTERNATIONAL MIGRATORY BIRD DAY IN THE CITY OF PRAIRIE DU CHIEN)

* Resolution 2015-07 (INITIAL RESOLUTION VACATING ALL THAT PART OF RICE STREET LYING WEST OF THE WEST RIGHT OF WAY LINE OF MAIN STREET, SOUTH OF AND ABUTTING THE SOUTH BOUNDARY LINE OF BLOCK 172 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY WISCONSIN, NORTH OF AND ABUTTING THE NORTH BOUNDARY LINE OF BLOCK 173 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY WISCONSIN AND NORTH OF AND ABUTTING A PART OF FARM LOT 35 OF THE PRIVATE LAND CLAIMS OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY WISCONSIN)

* Resolution 2015-08 (ON RESOLUTION VACATING ALL THAT PART OF RICE STREET LYING WEST OF THE WEST RIGHT-OF-WAY LINE OF MAIN STREET, SOUTH OF AND ABUTTING THE SOUTH BOUNDARY LINE OF BLOCK 172 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN, NORTH OF AND ABUTTING THE NORTH BOUNDARY LINE OF BLOCK 173 OF THE UNION PLAT OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN, AND NORTH OF AND ABUTTING THAT PORTION OF FARM LOT 35 OF THE PRIVATE LAND CLAIMS OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

ORDINANCES APPROVED

* Ordinance 2015-03 (CREATING CHAPTER 1.09 (CONTINUITY OF GOVERNMENT) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)