

## Minutes of the Finance Committee - February 3<sup>rd</sup> 2015

A meeting of the City of Prairie du Chien Finance Committee was held on Tuesday February 3<sup>rd</sup> 2015 at 6:15 PM in City Hall. Chairman Nate Gilberts called the meeting to order.

### **GENERAL ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call** – Nate Gilberts (Chairperson), Jean Titlbach, Karen Solomon, Kyle Kozelka ABSENT – Ken Fleshner CITY STAFF ALSO PRESENT- Mayor Dave Hemmer, City Administrator Aaron Kramer

**2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Kozelka SECOND: Solomon VOTE: 4-0

**3. APPROVAL – Minutes of the January 20<sup>th</sup> 2015 meeting** – MOTION: Kozelka SECOND: Gilberts VOTE: 4-0

### **ACTION ITEMS**

**4. DISCUSSION AND ACTION – Claims** – ACTION: To approve MOTION: Kozelka SECOND: Gilberts VOTE: 4-0

**5. DISCUSSION AND ACTION – St. Feriole Island Tariffs** - The City collects a tariff on commodities handled through the harbor on the north end of St. Feriole Island. Blair Dillman, his attorney and representatives from the City met in November to discuss possible changes to the current agreement, which has become obsolete in some sections, and to discuss an increase in the tariffs, which have remained unchanged for more than a decade. Dillman addressed the Committee on the history of the tariffs and the proposal. Considerable discussion was held. ACTION: To approve, in concept, the proposal for the tariffs – 1) The City is requesting a five-year audit of the tariff fees, 2) the City is requesting a review and possible readjustment of the current tariff fees (per the agreement), 3) the City proposes the following in regards to the tariff fees moving forward: - A base tariff fee minimum will be established, which will go into the General Fund (whether this is a five-year rolling average, the 2014 fees, the 2015 fees, etc. is to be determined) and all fees collected above the minimum shall be divided in a pre-determined formula, 4) the fees collected for the St. Feriole Island Development Fund shall be segregated from the General Fund and overseen by the Public Works Committee and Council Council. Rules regarding the Fund and its use shall be created and approved by the Common Council as an Ordinance, and 5) a re-drafting of the 1994 agreement to remove obsolete clauses and references, and incorporate the possible tariff changes – and requested that staff bring the item back with a proposed Ordinance for the St. Feriole Island Development Fund and bring the item back to the Committee MOTION: Gilberts SECOND: Solomon VOTE: 5-0

NOTE: Fleshner arrived at 6:30 PM.

**6. ADJOURNMENT (6:45 PM)** – MOTION: Titlbach SECOND: Solomon VOTE: 5-0

Submitted by City Administrator Aaron Kramer