

Minutes of the Common Council – February 3rd 2015

A regular meeting of the City of Prairie du Chien Common Council was held on Tuesday February 3rd 2015 at 7:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call – Ron Leys absent. The Council has one vacancy.

2. Certification of the open meeting law agenda requirements and approval of the agenda – MOTION: Solomon SECOND: Thein VOTE: 10-0

3. Pledge of Allegiance – Led by Mark Thein

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA - A. COUNCIL – January 20th 2015; B. FINANCE – January 20th 2015; C. PUBLIC WORKS COMMITTEE – November 25th 2014; D. POLICE AND FIRE COMMISSION – December 23rd 2014; E. FIRE CHIEF'S REPORT – 2014 Annual Report; F. CLASS B BEER AND LIQUOR LICENSE – The Tavern, LLC (Ryan Fox and Patrick Igou); G. OPERATORS LICENSES (if any); ACTION: To approve the Consent Agenda MOTION: Solomon SECOND: Myers VOTE: 10-0

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS - None

8. CITY ADMINISTRATOR'S REPORT

Kramer reminded the Council about the upcoming Fire Department annual dance.

A. Resolution 2015-01 (MAYORAL PROCLAMATION DESIGNATING JANUARY 31ST AS "EAGLES HEART AND CANCER TELETHON DAY" IN THE CITY OF PRAIRIE DU CHIEN) – No formal action taken.

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims – ACTION: To approve MOTION: Gilberts SECOND: Kozelka VOTE: 10-0

B. PUBLIC WORKS – 2015 Water Department Budget – Staff reviewed the proposed budget. ACTION: To approve the 2015 Water Department budget MOTION: Kozelka SECOND: Jones VOTE: 10-0

C. PUBLIC WORKS – 2015 Wastewater Department Budget – Staff reviewed the proposed budget. ACTION: Kozelka SECOND: Gilberts VOTE: 10-0

D. PUBLIC WORKS – Request to Bid out Addition to Tourism Information Center - Bid specs were included in the packet. ACTION: To approve bidding out the project MOTION: Kozelka SECOND: Solomon VOTE: 10-0

E. PUBLIC WORKS – Bid Authorization for Inspection and Cleaning of Water Reservoirs – ACTION: To approve the bidding MOTION: Kozelka SECOND: Solomon VOTE: 10-0

F. PUBLIC WORKS – Bid Authorization for water leak survey – ACTION: To approve the bidding MOTION: Kozelka SECOND: Solomon VOTE: 10-0

G. PUBLIC WORKS – Bid Authorization for annual concrete and asphalt work – ACTION: To approve the bidding MOTION: Kozelka SECOND: Myers VOTE: 10-0

H. PUBLIC WORKS – Creation of Water Meter Reading Position in Water Department (320 hours per year) - This position will be classified as a water meter reader. This person must have or be willing to obtain knowledge of reading water meters. A job description was included in the packet. ACTION: To approve creation of the Water Meter Reading position MOTION: Kozelka SECOND: Solomon VOTE: 9-0-1 (Hayes-Hall abstained)

I. PUBLIC WORKS - Release of 20 foot utility easement in Block 43 of the Union Plat – Kramer explained the need for this item and the next two agenda items in relation to the Block 43/Nelson True Value project. ACTION: To approve the release of 20 foot utility easement in Block 43 of the Union Plat MOTION: Kozelka SECOND: Titlbach VOTE: 10-0

J. PUBLIC WORKS - Creating 12 foot utility easement in Block 43 of the Union Plat – ACTION: To approve creating 12 foot utility easement in Block 43 of the Union Plat MOTION: Kozelka SECOND: Solomon VOTE: 10-0

K. PLAN COMMISSION - Certified Survey Map located in Lots 1-9, part of Lot 10, part of Lots 20-26, Lot 27, part of Lot 28, and the vacated alley recorded in Document Numbers 295107 and 299716, all in Block 43 of the Union Plat of the City of Prairie du Chien, in Farm Lots 30 & 31 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, – brought by the Redevelopment Authority of the City of Prairie du Chien – ACTION: To approve the CSM MOTION: Kozelka SECOND: Gilberts VOTE: 10-0

L. PUBLIC WORKS – City Wide Cleanup - The Committee recommended the following: 1) going to an annual Citywide Cleanup, versus twice a year, 2) develop a proposal for removing larger items with a tag/ticket system, and 3) the Council hold two readings on any proposed changes. A memo with the financial impact of the cleanup is included in the packet. Considerable discussion was held on the proposal. ACTION: To reject the Committee's recommendation MOTION: Fleshner SECOND: Thein VOTE: 5-5 (Myers, Boylen, Solomon, Kozelka and Gilberts opposed). Mayor Hemmer voted against the motion to break the tie. ACTION: To direct staff to provide a more detailed proposal, including the tag/permit concept, and to provide a more detailed breakdown of what the reduction to one Cleanup would mean to the efficiency and productivity of the Public Works Department MOTION: Kozelka SECOND: Hayes-Hall VOTE: 9-1 (Fleshner opposed)

M. PLAN COMMISSION – Ordinance 2014-28 (REPEALING AND RECREATING CHAPTER 17, SECTION 2.6 (2) (F) (1) (MODIFICATIONS – YARD MODIFICATIONS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) - The purpose of this Ordinance is to establish a maximum height of 20 feet and maximum size of 1,000 square feet for accessory structures in Residential Districts or uses governed by the residential district requirements. The Council, at its January 6th meeting, sent this item back to the Plan Commission for further discussion. On January 19th, the Plan Commission recommended the Council approve the Ordinance as written. ACTION: To increase the maximum height limitation to 30 feet MOTION: Hayes-Hall SECOND: Kozelka. Prior to the vote, Hayes-Hall and Kozelka withdrew their motions. ACTION: To postpone any action until the February 17th Council meeting MOTION: Hayes-Hall SECOND: Kozelka VOTE: 9-1 (Fleshner opposed)

10. OLD BUSINESS

A. DISCUSSION AND ACTION – DNR Municipal Flood Control Grant Award/Flood Mitigation Project – Jackson Street Ditch/Retention Basins - The Wisconsin DNR has awarded the City a Municipal Flood Control Grant (\$436,050), which will require a match of \$255,000 from the City. Memos outlining the proposed plans and the funding are included in the packet. Roger Kordus, Stan Toberman and Kyle Pattison addressed the Council on the proposal. Considerable discussion was held. ACTION: To direct staff to hold a Public Information Meeting on the proposal and to request the DNR grant an extension on the City accepting or rejecting the proposal MOTION: Hayes-Hall SECOND: Titlbach VOTE: 10-0

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION - Request for proposals (RFP) to secure a firm to perform all real estate acquisition activities for the next phase of the Marquette Road project – ACTION: To postpone to a future Council meeting **MOTION:** Kozelka **SECOND:** Jones **VOTE:** 10-0

B. DISCUSSION - Items for future agenda consideration or Committee assignment - None

C. ADJOURN to CLOSED SESSION (8:15 PM) – ACTION: To go into closed session under Wisconsin Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **RE:** Proposed Sale of City property **MOTION:** Gilberts **SECOND:** Solomon **VOTE:** 10-0

D. CONVENE into open session (8:30 PM) – MOTION: Titlbach **SECOND:** Hayes-Hall **VOTE:** 10-0

E. ACTION from closed session - None

12. ADJOURN (8:32 PM) – MOTION: Gilberts **SECOND:** Solomon **VOTE:** 10-0

Submitted by City Administrator Aaron Kramer