

## Common Council Agenda – February 3rd 2015

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### CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday February 3rd 2015 at 7:00 P.M.** in the Council Chambers of City Hall.

### MEETING NOTICE – COMMON COUNCIL

**Date: Tuesday February 3rd 2015**

**Time: 7:00 P.M.**

**Location: Council Chambers – City Hall**

#### ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

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#### 4. PUBLIC HEARINGS

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#### 5. CONSENT AGENDA

A. COUNCIL – January 20<sup>th</sup> 2015; B. FINANCE – January 20th 2015; C. PUBLIC WORKS COMMITTEE – November 25<sup>th</sup> 2014; D. POLICE AND FIRE COMMISSION – December 23<sup>rd</sup> 2014; E. FIRE CHIEF'S REPORT – 2014 Annual Report; F. CLASS B BEER AND LIQUOR LICENSE – The Tavern, LLC (Ryan Fox and Patrick Igou); G. OPERATORS LICENSES (if any); NOTE: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.

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#### 6. ITEMS REMOVED FROM CONSENT AGENDA

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**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

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#### 8. CITY ADMINISTRATOR'S REPORT

**A. Resolution 2015-01 (MAYORAL PROCLAMATION DESIGNATING JANUARY 31ST AS "EAGLES HEART AND CANCER TELETHON DAY" IN THE CITY OF PRAIRIE DU CHIEN)**

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#### 9. COMMITTEE REPORTS AND ACTIONS

**A. FINANCE – Claims**

**B. PUBLIC WORKS – 2015 Water Department Budget**

**C. PUBLIC WORKS – 2015 Wastewater Department Budget**

**D. PUBLIC WORKS – Request to Bid Out Addition to Tourism Information Center**  
Bid specs are included in the packet.

**E. PUBLIC WORKS – Bid Authorization for Inspection and Cleaning of Water Reservoirs**

**F. PUBLIC WORKS – Bid Authorization for water leak survey**

**G. PUBLIC WORKS – Bid Authorization for annual concrete and asphalt work**

A memo and the bid specifications are included in the packet.

**H. PUBLIC WORKS – Creation of Water Meter Reading Position in Water Department (320 hours per year)**

This position will be classified as a water meter reader. This person must have or be willing to obtain knowledge of reading water meters. A job description is included in the packet.

**I. PUBLIC WORKS - Release of 20 foot utility easement in Block 43 of the Union Plat**

A memo discussing this agenda item and the next agenda item is included in the packet.

**J. PUBLIC WORKS - Creating 12 foot utility easement in Block 43 of the Union Plat**

**K. PLAN COMMISSION - Certified Survey Map located in Lots 1-9, part of Lot 10, part of Lots 20-26, Lot 27, part of Lot 28, and the vacated alley recorded in Document Numbers 295107 and 299716, all in Block 43 of the Union Plat of the City of Prairie du Chien, in Farm Lots 30 & 31 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, – brought by the Redevelopment Authority of the City of Prairie du Chien**

**L. PUBLIC WORKS – City Wide Cleanup**

The Committee recommended the following: 1) going to an annual Citywide Cleanup, versus twice a year, 2) develop a proposal for removing larger items with a tag/ticket system, and 3) the Council hold two readings on any proposed changes. A memo with the financial impact of the cleanup is included in the packet.

**M. PLAN COMMISSION – Ordinance 2014-28 (REPEALING AND RECREATING CHAPTER 17, SECTION 2.6 (2) (F) (1) (MODIFICATIONS – YARD MODIFICATIONS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)** - The purpose of this Ordinance is to establish a maximum height of 20 feet and maximum size of 1,000 square feet for accessory structures in Residential Districts or uses governed by the residential district requirements. The Council, at its January 6th meeting, sent this item back to the Plan Commission for further discussion. On January 19<sup>th</sup>, the Plan Commission recommended the Council approve the Ordinance as written.

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**10. OLD BUSINESS**

**A. DISCUSSION AND ACTION – DNR Municipal Flood Control Grant Award/Flood Mitigation Project – Jackson Street Ditch/Detention Basins** - The Wisconsin DNR has awarded the City a Municipal Flood Control Grant (\$436,050), which will require a match of \$255,000 from the City. Memos outlining the proposed plans and the funding are included in the packet.

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**11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION - Request for proposals (RFP) to secure a firm to perform all real estate acquisition activities for the next phase of the Marquette Road project**

**B. DISCUSSION - Items for future agenda consideration or Committee assignment**

**C. ADJOURN to CLOSED SESSION** - Under Wisconsin Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Proposed Sale of City property

D. CONVENE into open session

E. ACTION from closed session

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**12. ADJOURN**

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Aaron Kramer, City Administrator

***PROOF OF POSTING AFFIDAVIT:*** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested