

Public Works Committee – January 27th 2015

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **Public Works Committee** of the City of Prairie du Chien will meet on **Tuesday January 27th 2015 at 6:30 PM** in City Hall

MEETING NOTICE – PUBLIC WORKS COMMITTEE

Date: Tuesday January 27th 2015

Time: 6:30 PM

Location: City Hall

GENERAL ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. APPROVAL - Minutes of the November 25th 2014 meeting

ACTION ITEMS

4. DISCUSSION AND ACTION – 2015 Water Department Budget
5. DISCUSSION AND ACTION – 2015 Wastewater Department Budget
6. DISCUSSION AND ACTION – Driveway Request and Other Considerations for Prairie Health Chiropractic (Marquette Road Project 2017)
Josh Caughlin of Prairie Health Chiropractic (on the corner of Campion and Marquette) is requesting that a driveway on the south end of the property be included in the 2017 Marquette Road project, as well as permission to pave up to the back of sidewalk when the project is done.
7. DISCUSSION AND ACTION – Request to Bid Out Addition to Tourism Information Center
Bid specs are included in the packet. If approved, this will be placed on the February 3rd Council agenda.
8. DISCUSSION AND ACTION – Maintenance Options for the Statue Adjacent to the Tourism Information Center
9. DISCUSSION AND ACTION – Bid Authorization for Inspection and Cleaning of Water Reservoirs
If approved, this will be placed on the February 3rd Council agenda.
10. DISCUSSION AND ACTION – Bid Authorization for water leak survey
If approved, this will be placed on the February 3rd Council agenda.
11. DISCUSSION AND ACTION – Bid Authorization for annual concrete and asphalt work
A memo and the bid specifications are included in the packet.
12. DISCUSSION AND ACTION – Creation of Water Meter Reading Position in Water Department (320 hours per year)
This position will be classified as a water meter reader. This person must have or be willing to obtain knowledge of reading water meters. A job description is included in the packet.
13. DISCUSSION AND ACTION - Release of 20 foot utility easement in Block 43 of the Union Plat
A memo discussing this agenda item and the next agenda item is included in the packet.

14. DISCUSSION AND ACTION - Creating 12 foot utility easement in Block 43 of the Union Plat

15. DISCUSSION AND ACTION - ORDINANCE 2013-06 (CREATING CHAPTER 3.11 (DISPOSITION OF SURPLUS MUNICIPAL PERSONAL PROPERTY) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

Chairman Kozelka has requested a discussion on the process for disposing of excess City property.

16. DISCUSSION AND ACTION – City Wide Cleanup

Staff is requesting input from the Public Works Committee, Council and the public on discontinuing these annual events, holding one event per year or and/or possibly establishing a designated drop-off location at the Street Department with specific hours of operation and a list of accepted items for the community to utilize. A memo with the financial impact of the cleanup is included in the packet.

17. ADJOURNMENT

Aaron Kramer, City Administrator

COMMITTEE MEMBERS: Kyle Kozelka (Chairperson), Mark Thein, Mike Jones, Todd Myers, Edward Hayes-Hall

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested