

Minutes of the Personnel Committee December 9th 2014

A meeting of the City of Prairie du Chien Personnel, License and Insurance Committee was held on Tuesday December 9th 2014 at 6:30 PM in City Hall. Chairperson Karen Solomon called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call – Karen Solomon (Chairperson), Nate Gilberts, Todd Myers, Ron Leys (NOTE: The Committee has one vacancy) ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer, City Attorney Tom Peterson

2. Certification of the open meeting law agenda requirements and approval of the agenda – MOTION: Gilberts SECOND: Solomon VOTE: 4-0

3. ACTION - Minutes of the November 5th 2014 meeting – MOTION: Gilberts SECOND: Leys VOTE: 4-0

ACTION ITEMS

4. ADJOURN to CLOSED SESSION (6:35 PM) - ACTION: To go into closed session under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility (RE: Performance Review of the City Administrator and RE: Employment Status of City Attorney) MOTION: Myers SECOND: Solomon VOTE: 4-0

NOTE: Peterson left the closed session at 7:05 PM.

5. CONVENE into OPEN SESSION – MOTION: Leys SECOND: Solomon VOTE: 4-0

6. ACTION from CLOSED SESSION – ACTION: To recommend the Common Council direct the City Administrator to prepare for and draft a Request for Proposals for the employment of a new City Attorney, with a target date of July 31st 2015 for the transition MOTION: Gilberts SECOND: Leys VOTE: 4-0

7. ADJOURNMENT (8:01 PM) - MOTION: Leys SECOND: Gilberts VOTE: 4-0

Submitted by City Administrator Aaron Kramer