

Minutes of the Public Work Committee November 25th 2014

A meeting of the Public Works Committee of the City of Prairie du Chien was held on Tuesday November 25th 2014 at 6:30 PM in City Hall. Chairman Kyle Kozelka called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Kyle Kozelka (Chairman), Edward Hayes-Hall, Todd Myers, Mike Jones, Mark Thein CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer, Police Chief Chad Abram, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Thein SECOND: Kozelka VOTE: 5-0
- 3. APPROVAL - Minutes of the October 15th 2014 meeting** – MOTION: Kozelka SECOND: Thein VOTE: 5-0

ACTION ITEMS

Without objection, the agenda was moved:

8. DISCUSSION AND ACTION – One-Way Traffic on South Illinois Street

Chairman Kozelka has asked for a discussion on the changes made to the traffic patterns on South Illinois Street. Jay Adams (Adams Engineering-DOT) was present to discuss why the one-way traffic patterns were installed. He said there were concerns about traffic going north on South Illinois at Iowa and trying to make a quick turn to avoid a train. Adams also said additional signals would have been needed at that intersection. Kramer posed the question of how the changes could be made without a city ordinance. ACTION: To direct staff to draft an ordinance reflecting the current changes to the traffic flow on South Illinois MOTION: Kozelka SECOND: Myers VOTE: 5-0

4. DISCUSSION AND ACTION – Request for Curb Cut for Rice Street Along Highway 18 Bypass

Wisconsin & Southern is requesting a curb cut on Rice Street along the Highway 18 bypass for their proposed unloading site. Roger Moen, a surveyor working for the railroad, said the City would need to apply with the Wisconsin DOT for the curb cut as it would provide access to a platted, but not improved, street. Considerable discussion was held on the curb cut as well as the other access points for the proposed project. Kramer said he had received a petition from Maura and Katie Garrity, requesting that all requests before City committees and the Council be tabled until a declaratory order from the Surface Transportation Board is obtained, and entered the petition into the record. Katie Garrity (Prairie du Chien) and Kyle Pattison (Pattison Sand) addressed the Council on the request. ACTION: To request a safety analysis and preliminary determination from the Wisconsin DOT regarding the proposed curb cut for Rice Street MOTION: Kozelka SECOND: Thein VOTE: 5-0

5. DISCUSSION AND ACTION - Review of current temporary stop signs due to Marquette Road project and possible conversion to permanent stop signs

The following stop signs were installed as part of the project: North Ohio and Haydn (Remain), South Dousman and East Iowa (Remain), South Dousman and East Crawford (Remain), West Iowa and South Main (State Highway – Removed), West Wisconsin and South Main (State Highway – Removed), West Blackhawk and Main (Remain) and West Washington and North Main (Remain). A memo from the Police Department and the Public Works Department was reviewed. Chief Abram said accident data was available as well for review. ACTION: To recommend to the Council, at its December 16th meeting, that the following stop signs be retained - South Dousman and East Iowa, South Dousman and East Crawford, West Blackhawk and Main and West Washington and North Main – and that the following be removed - North Ohio and Haydn – and that the City petition the DOT to re-install stop signs at West Iowa and South Main and West Wisconsin and South Main MOTION: Kozelka SECOND: Jones VOTE: 5-0

6. DISCUSSION AND ACTION – Water Department Staff and Service Levels

Considerable discussion was held on the current staffing levels in the Water Department. Kramer and Gates said there have been discussions on hiring one additional full-time employee, as well as a part-time water

meter reader. ACTION: To direct the City staff to conduct a staffing review of the Water Department, as well a wage and staffing study of comparable communities MOTION: Hayes-Hall SECOND: Kozelka VOTE: 5-0

7. DISCUSSION AND ACTION – Community Sensitive Design Work (Marquette Road – 2017)

Discussion was held on the possible projects which could be part of the Community Sensitive Design (CSD) work for the upcoming project. Ideas included colored concrete along the east side of the highway to replace the current grass and vegetation, a tree line on the west side and decorative LED street lighting. The City will have a \$246,600 budget to work with, and must have the CSD work completed by April 2015. No formal action was taken.

9. ADJOURNMENT (7:40 PM)

MOTION: Hayes-Hall SECOND: Kozelka VOTE: 5-0

Submitted by City Administrator Aaron Kramer