

## Minutes of the Personnel Committee November 5th 2014

A meeting of the City of Prairie du Chien Personnel, License and Insurance Committee was held on Wednesday November 5th 2014 at 7:15 PM in City Hall. Chairperson Karen Solomon called the meeting to order.

### **GENERAL ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call** – Karen Solomon (Chairperson), Nate Gilberts, Todd Myers, Ron Leys (NOTE: The Committee has one vacancy) ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer, Acting Zoning Administrator Julie Jackson

**2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Gilberts SECOND: Myers VOTE: 4-0

**3. APPROVAL: Minutes of the October 2nd 2014 meeting** – MOTION: Gilberts SECOND: Solomon VOTE: 4-0

### **ACTION ITEMS**

#### **4. ADJOURN to CLOSED SESSION (7:19 PM)**

ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Employee Compensation and Performance Evaluation MOTION: Solomon SECOND: Myers VOTE: 4-0

NOTE: Jackson joined the closed session from 7:35 to 8:10 PM.

#### **5. CONVENE into open session (8:30 PM)**

MOTION: Solomon SECOND: Myers VOTE: 4-0

#### **6. ACTION from closed session**

ACTION: To recommend the Council remove the "acting" portion of the Zoning Administrator's title from Julie Jackson, effective immediately MOTION: Solomon SECOND: Myers VOTE: 4-0

#### **7. ADJOURN (8:41 PM)**

MOTION: Gilberts SECOND: Leys VOTE: 4-0

Submitted by City Administrator Aaron Kramer