

Common Council Agenda – October 21st 2014

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday October 21st 2014 at 7:00 P.M.** in the Council Chambers of City Hall.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday October 21st 2014

Time: 7:00 P.M.

Location: Council Chambers – City Hall

NOTE: Due to the November 4th General Election, the regular Council meetings in November will be held on Tuesday November 11th and 18th, in accordance with Chapter 2.02 (2) of the Municipal Code: The regular meetings of the Common Council shall be held in the Council Chamber at City Hall on the first and third Tuesdays of each month at 7:00 P.M. When the day for holding any regular council meeting shall be a legal holiday, the regular council meeting shall be held on the following Tuesday. Further, in the event any election falls on the first or third Tuesdays of the month, such regular meeting shall be held on the next Tuesday following said election. If the meeting of the Council on the first Tuesday of the month is re-scheduled to the following Tuesday, then the meeting of the third Tuesday of the month of the Council shall be moved to the fourth Tuesday of the month if said month has five Tuesdays.

ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call.**
- 2. Certification of the open meeting law agenda requirements and approval of the agenda**
- 3. Pledge of Allegiance**

4. PUBLIC HEARINGS

5. CONSENT AGENDA

A. COUNCIL – October 7th 2014; A. COUNCIL (Special) – October 7th 2014; C. FINANCE – October 7th 2014; D. BOARD OF ZONING APPEALS – September 10th 2014; E. POLICE AND FIRE COMMISSION – October 1st 2014; F. PUBLIC WORKS COMMITTEE – September 24th 2014; G. PARK BOARD – August 20th 2014; H. PLAN COMMISSION – September 15th 2014; I. AMENDED LIQUOR LICENSE – WEWP, Inc.; J. POLICE CHIEF'S REPORT – 3rd Quarter 2014; K. OPERATORS LICENSES (if any); NOTE: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

A. PRESENTATION – Blackhawk Junction Cleanup

An invitation has been extended to the owner of the property, which was damaged in a fire in April and remains in disrepair, to discuss the situation and present a plan for cleaning and restoring the site. City staff will also review what steps have been taken by the City to address the matter.

8. CITY ADMINISTRATOR'S REPORT

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. FINANCE – Amended 2014 Budget

C. PUBLIC WORKS - Request to open and improve the alley in the 1200 block of South 16th (Aaron Kazda)

D. PUBLIC WORKS – Release of the existing utility easement and creation of a new easement for the Bluff Haven property

The purpose of this is to relocate the watermain to accommodate their proposed building addition.

E. PUBLIC WORKS – Request for Proposals for Farm Leases (2015-2017)

Staff is seeking permission to draft and issue a request for proposals for the city's farm leases, which expire December 31st 2014.

10. OLD BUSINESS

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Professional Services Agreement with Vierbicher Associates (Ohio Street – 2015)

This agreement covers the Ohio Street reconstruction from Blackhawk Avenue to Washington Street, schedule to begin in June 2015, and calls for the City to pay \$56,165 to Vierbicher for engineering and oversight during the project. Funds will come from the 2014-2016 Capital Fund.

B. DISCUSSION AND ACTION – Professional Services Agreement with Vierbicher Associates (Marquette Road – Phase 2 – 2017)

This agreement covers the Marquette Road project – Phase 2, scheduled for 2017. The PSA calls for the City to pay approximately \$61,000 to Vierbicher for engineering and oversight during the project. Funds will come from a future Capital Fund borrowing.

C. DISCUSSION AND ACTION – PDC Main Street request for former PDRI funds

PDC Main Street is requesting the City give them the assets of the former PDRI. Those funds (\$4,523), per a Council motion in February, were placed in "a segregated account to be held until said time of the re-organization of PDRI, or failing that action taking place prior to December 31st 2014, that the Common Council of the City of Prairie du Chien disburse the funds in a manner beneficial to the downtown as recommended by the City Administrator of the City of Prairie du Chien."

D. DISCUSSION AND ACTION – CHAPTER 3.13 (DISPOSAL OF CITY-OWNED REAL PROPERTY)

Alderman Fleshner has requested the Committee revisit Section 9 (MISCELLANEOUS PROVISIONS) of the Ordinance which reads – (a) No employee of the City of Prairie du Chien may enter into a purchase or rental agreement which is in violation of Chapter 1.07 (5) (d) of the Municipal Code. (b) No member of the Common Council, whether individually or as a member of any entity in which said member has a financial involvement, may enter into a purchase or rental agreement with the City of Prairie du Chien.

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E. DISCUSSION - Items for future agenda consideration or Committee assignment

F. ADJOURN to CLOSED SESSION

Under Wisconsin Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Proposed Sale of City property

G. CONVENE into open session

H. ACTION from closed session

12. ADJOURN

Aaron Kramer, City Administrator

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested