

Minutes of the Public Work Committee October 15th 2014

A meeting of the Public Works Committee of the City of Prairie du Chien was held on Wednesday October 15th 2014 at 6:45 PM in City Hall. Chairman Kyle Kozelka called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Kyle Kozelka (Chairman), Edward Hayes-Hall, Todd Myers, Mike Jones, Mark Thein CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Thein SECOND: Hayes-Hall VOTE: 5-0
- 3. APPROVAL - Minutes of the September 24th 2014 meeting** - MOTION: Kozelka SECOND: Thein VOTE: 5-0

ACTION ITEMS

4. DISCUSSION AND ACTION – Waiver for Curb Cut

This request from Cabela's, 501 Cliff Haven Road, would allow for the construction of a 50-foot curb cut opening to allow for adequate access to their overflow trailer parking area to accommodate semi-truck traffic. The current maximum is 30 feet in an industrial district. Jason Knapp (Cabela's) was present to address the Committee. ACTION: To approve the 50-foot curb cut opening MOTION: Myers SECOND: Kozelka VOTE: 5-0

Without objection, the agenda was moved:

9. DISCUSSION AND ACTION – Request for Proposals for Farm Leases

Staff is seeking permission to draft and issue a request for proposals for the city's farm leases, which expire December 31st 2014. The City has farmland available at several locations – LaRiviere Park, the Airport, along Stuckey Road in the Town of Bridgeport, and in the North Gateway Business Park. Denny Kirschbaum addressed the Committee asking that all farm activity be removed from LaRiviere Park. City Administrator Kramer said the loss of revenue needs to be offset somewhere else, and Kirschbaum said the LaRiviere Park Committee is looking at a tree removal program which should generate revenue. Considerable discussion as held. ACTION: To recommend the Council issue the RFP with the removal of Lot 2 from LaRiviere Park, to make a note to review Lots 7 and 8 when the next RFP is sent out in 2017, to establish a minimum price of \$75 per acre at LaRiviere Park and \$85 per acre on all other farmland MOTION: Hayes-Hall SECOND: Thein VOTE: 5-0

5. DISCUSSION AND ACTION – Disposition of the 1982 Massey mower

ACTION: To postpone the decision to a future Committee meeting MOTION: Myers SECOND: Kozelka VOTE: 5-0

6. DISCUSSION AND ACTION – Use of a public Right-of-Way for property access (Mo Ardestani)

Ardestani owns the large parcel of vacant land south of Mooney Street across from Cecil Smith Field and east of the Michigan Street alley. He intends on building multiple self-storage buildings for rental purposes. ACTION: To not allow any further work be done to the site or public lands until the City receives state approved plans for the buildings, an approved storm water management plan and details to what extent and construction work he plans for the alleys MOTION: Thein SECOND: Jones VOTE: 5-0

7. DISCUSSION AND ACTION - Request to open and improve the alley in the 1200 block of South 16th (Aaron Kazda)

Aaron Kazda (1217 South 16th) plans on constructing a garage on his property and asked if he could gravel the southern portion of the alley, off of Fowler Street, behind his residence for access to the garage. There are additional benefits to improving the alley, such as utility access for sanitary sewer and other public utilities and access for garbage and recycling collection. The Public Works Department could do the work in the spring of 2015. Cost incurred would be material removal (grass and topsoil) and approximately \$700, which can come from the 2015 Public Works budget, for breaker rock and gravel. The curb cuts are already

in place at Brunson and Fowler Streets. ACTION: To recommend the Council approve the request to open and improve the alley in the 1200 block of South 16th (Aaron Kazda) MOTION: Myers SECOND: Jones VOTE: 5-0

8. DISCUSSION AND ACTION – Release of the existing utility easement and creation of a new easement for the Bluff Haven property

The purpose of this is to relocate the watermain to accommodate their proposed building addition. Approval by Council is required. ACTION: To recommend the Council approve the release of the existing utility easement and creation of a new easement for the Bluff Haven property MOTION: Kozelka SECOND: Jones VOTE: 5-0

10. ADJOURN to CLOSED SESSION (7:53 PM)

ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Excalibur Laundries, Inc. Driveway Access Determination (Marquette Road Project – 2017) MOTION: Thein SECOND: Kozelka VOTE: 5-0

11. CONVENE into open session (7:56PM)

MOTION: Kozelka SECOND: Thein VOTE: 5-0

12. ACTION from closed session

ACTION: To reject the request from Excalibur Laundries (Jay White) for further reconsideration of the approved driveway access to his property for the 2017 Marquette Road project MOTION: Kozelka SECOND: Thein VOTE: 5-0

13. ADJOURNMENT (7:57 PM)

MOTION: Thein SECOND: Hayes-Hall VOTE: 5-0

Submitted by City Administrator Aaron Kramer