

Minutes of the Public Work Committee September 9th 2014

A meeting of the Public Works Committee of the City of Prairie du Chien was held on Tuesday September 9th 2014 at 6:30 PM in City Hall. Chairman Kyle Kozelka called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Kyle Kozelka (Chairman), Edward Hayes-Hall, Todd Myers, Mike Jones ABSENT – Mark Thein CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer, Police Chief Chad Abram, Co-Public Works Manager Larry Gates
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Kozelka SECOND: Jones VOTE: 4-0
- 3. APPROVAL - Minutes of the August 28th 2014 meeting** – MOTION: Myers SECOND: Jones VOTE: 4-0

ACTION ITEMS

4. DISCUSSION AND ACTION – Access for the 2017 Marquette Road Project

The proposed new access points along Marquette Road for the 2017 project (LaPointe Street to Crawford) will be reviewed and final action taken upon. Affected property owners have received letters inviting them to this meeting. Final decisions on access points are made by the Public Works Committee, and this does not go to the Council per City Ordinance. Heidi Schwarz (Knight Engineering) provided a brief overview of the changes made in the past several weeks. Several affected business owners, including Microtel, Krachey's BP, Excalibur Laundry, Prairie Camper Sales, Marine Credit Union, and one affected residential property owner (John Rybarczyk) addressed the Committee with concerns about the proposal. Discussion was held, and some modifications were made to the project plan. ACTION: That the project plan, relative to access points along the project be approved presented, with the additional consideration that the access point currently located adjacent to the property owned by SJE Properties on Marquette Road be illustrated on the project plans, but not installed as part of the project, unless development occurs prior to 2017; and that installation of the access following the 2017 project shall be authorized under the terms of a Memorandum of Understanding, approved and executed as a component of the project plan approval, with said Memorandum of Understanding to be signed by the owner of said property, the City Administrator, and the Chairman of the Public Works Committee; and that said Memorandum of Understanding shall be considered to be an action of this Committee in lieu of further Committee action on the installation of said access MOTION: Kozelka SECOND: Myers VOTE: 4-0

5. DISCUSSION AND ACTION – Awarding of Engineering Contract for North Ohio Street Project

This project is scheduled for 2015. Discussion was held on the recommendation of the Co-Public Managers, and Gates explained the process of who the recommendation was made. Kramer handed out an email from Bart Nies (Delta 3) explaining their contention that their bid should be given additional consideration. ACTION: To recommend the Common Council award the engineering contract for the North Ohio Street Project to Vierbicher Associates MOTION: Kozelka SECOND: Jones VOTE: 4-0

6. DISCUSSION AND ACTION – Long-Term Maintenance Agreement – Safe Routes to School (City and School District)

Kramer explained why a long-term maintenance agreement between the City and School District was needed for the Safe Routes to School project. ACTION: To direct the City Administrator and City Attorney to draft and execute a long-term maintenance agreement between the City of Prairie du Chien and the Prairie du Chien Area School District for the Safe Routes to School program, which shall include the following stipulation - the excavation, installation, operation, maintenance, repair, replacement, snow removal, and necessary landscaping for the pedestrian/bicycle trail constructed under the Safe Routes to School Program shall be the responsibility of the City of Prairie du Chien, but shall not preclude the City and School District agreeing to working jointly on any of the aforesaid items in a mutually-agreed upon manner MOTION: Kozelka SECOND: Hayes-Hall VOTE: 4-0

7. ADJOURNMENT (7:30 PM)

MOTION: Myers SECOND: Kozelka VOTE: 4-0

Submitted by City Administrator Aaron Kramer