

Minutes of the Personnel, License and Insurance Committee – July 15th 2014

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A meeting of the City of Prairie du Chien Personnel, License and Insurance Committee was held on Tuesday July 15th 2014 at 6:00 PM in City Hall. Chairperson Karen Solomon called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call – Karen Solomon (Chairperson), Nate Gilberts, Todd Myers, Ron Leys (NOTE: The Committee has one vacancy) ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Rich Yeomans (Airport Concessions, Inc.)

2. Certification of the open meeting law agenda requirements and approval of the agenda – MOTION: Gilberts SECOND: Solomon VOTE: 4-0

3. APPROVAL: Minutes of the June 17th 2014 meeting – MOTION: Gilberts SECOND: Solomon VOTE: 4-0

ACTION ITEMS

4. DISCUSSION AND ACTION –Agreement for Fixed Base Operator

The Committee and Yeomans discussed airport operations, as well as future capital investments in the airport, including a new terminal proposed for 2016. Staff was recommending the contract, between the City and Aviation Concessions, Inc., be renewed through 2016, with a two (2) percent increase in the monthly payment to operate the Prairie du Chien Airport. Yeomans requested the contract be extended to December 31st 2016 rather than end in the middle of year. ACTION: To recommend the Council approve the contract between the City and Aviation Concessions, Inc., be renewed through December 31st 2016, with a two (2) percent annual increase in the payment to operate the Prairie du Chien Airport MOTION: Gilberts SECOND: Solomon VOTE: 4-0

5. ADJOURN (6:20 PM)

MOTION: Leys SECOND: Gilberts VOTE: 4-0

Submitted by City Administrator Aaron Kramer