

Minutes of the Public Works Committee – May 13th 2014

A meeting of the City of Prairie du Chien Public Works Committee was held on Tuesday May 13th 2014 at 6:30 PM in City Hall. Chairman Kyle Kozelka called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kyle Kozelka (Chairman), Todd Myers, Frank Pintz, Mike Jones, Mark Thein
CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer, Police Lieutenant Terry Sprosty, Water Department Manager Larry Gates, Wastewater Plant Manager Terry Meyer

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Pintz SECOND: Jones VOTE: 5-0

3. APPROVAL - Minutes of the April 8th 2014 meeting

ACTION: To approve MOTION: Thein SECOND: Pintz VOTE: 5-0

Without objection, the agenda was moved:

5. DISCUSSION AND ACTION – Rejection of Bids and Authorization to Re-Bid Brunson Court Project

Bids were opened on Wednesday May 7th. One bid was received (\$488,975), which exceeds the budget for the project (\$458,000). Matt Muchow (Vierbicher) discussed the bid situation with the Committee. ACTION: To recommend the Council reject the bid and authorize a new bidding, with more alternate components, and delay the project to later this summer or fall MOTION: Thein SECOND: Kozelka VOTE: 5-0

6. DISCUSSION AND ACTION – Brunson Street Project

The reconstruction of Brunson Street (17th Street east to 22nd Street) was the contingency portion of the Woodridge Acres-22nd Street project with a budget of \$247,290.75. Matt Muchow (Vierbicher) discussed the options, which included not planting trees at the Woodridge Acres detention pond or reducing the depth of the asphalt on Brunson Street. Discussion was held on the options. ACTION: To recommend the Council move forward with the Brunson Street project, and have staff present the Council with a financing plan ACTION: Pintz SECOND: Jones VOTE: 5-0

10. DISCUSSION AND ACTION – Future and Condition of Fort Crawford Hotel

Discussion was held on the current condition of the Fort Crawford Hotel. Mark Ihm and Dale Klemme (Crawford Preservation Group, Inc.) were present. Klemme addressed the Committee, and said his group has invested \$181,000 into the building since acquiring it in 2006 from the City. He said the group has struggled to continue the renovation. He proposed options, including the City taking the deed to the property in exchange for the City forgiving the \$40,000 the group owes the City. Klemme also discussed his group investing \$300,000 into the building to create four (4) apartments on the upper floor, but asked the City to consider deferring the \$40,000 in payments to the City, to allow for a better cash flow for the project. He said the project could be completed by the end of the year if financing can be arranged. Discussion was held on the proposed options. The City Administrator recommended a new developer's agreement, to replace the 2006 agreement, with penalties or consequences if the project does not proceed. ACTION: To direct the City Administrator, Committee Chairman Kozelka and representatives from the Crawford Preservation Group to negotiate a new development agreement and report back to the Committee no later than June 15th MOTION: Kozelka SECOND: Jones VOTE: 5-0

4. DISCUSSION AND ACTION – Approval of Boundary and Annexation Survey (BAS) consolidation agreement with Crawford County

Staff recommended approving the agreement with Crawford County, which would eliminate some of the duplication currently going on in filing boundary and annexation reports with the U.S. Census Bureau. ACTION: To recommend the Council approve the Boundary and Annexation Survey (BAS) consolidation agreement with Crawford County MOTION: Pintz SECOND: Thein VOTE: 5-0

7. DISCUSSION AND ACTION – Authorize to bid out new Mott Mower

The new Mower will replace the 1982 Massey. Funding (\$100,000) is coming from the 2014-16 Capital Borrowing (\$50,000) and TID #6 cash reserve (\$50,000). ACTION: To recommend the Council authorize bidding out the new Mott Mower MOTION: Their SECOND: Kozelka VOTE: 5-0

8. DISCUSSION AND ACTION – Authorize to bid out North Main Street mill and overlay

Funding (\$250,000) is from the 2014-16 Capital borrowing. Staff requests bidding out the project this year, with the work to be done in 2015. The road condition will likely worsen this year due to its use as a detour route for the Marquette Road project. ACTION: To recommend the Council authorize bidding out North Main Street mill and overlay MOTION: Pintz SECOND: Myers VOTE: 5-0

9. DISCUSSION AND ACTION – Notice for Request for Proposals (RFP) for sale and development of real estate

This RFP involves the Stratton Property at the southwest corner of the intersection of Blackhawk Avenue and Main Street. The City is seeking a qualified developer to purchase and improve the property. The City will consider all development proposals that contemplate a future use of the property compatible with the surrounding neighborhood. ACTION: To recommend the Council issue the Request for Proposals (RFP) for sale and development of real estate (Stratton Property) MOTION: Pintz SECOND: Their VOTE: 5-0

11. DISCUSSION AND ACTION – Proposed Water Rate Increase

Larry Gates (Water Department) discussed the possibility of and rationale for moving forward with a water rate increase application with the Public Service Commission. The last increase (3 percent) occurred in 2009. He explained how the rates in Prairie du Chien are among the lowest in the area, and the Water Department faces additional costs due to the Marquette Road projects this year and in 2017. ACTION: To recommend the Council approve moving forward with the proposed water rate increase to the Public Service Commission MOTION: Pintz SECOND: Myers VOTE: 5-0

12. DISCUSSION AND ACTION – Revised Traffic Code

City staff has been reviewing, revising and making corrections to the current traffic code. Lieutenant Sprosty and the City Administrator reviewed the new proposed code. ACTION: To direct the City Administrator to put the proposed traffic code into Ordinance form and forward to the Council MOTION: Pintz SECOND: Their VOTE: 5-0

13. ADJOURNMENT (8:04 PM)

MOTION: Kozelka SECOND: Pintz VOTE: 5-0

Submitted by City Administrator Aaron Kramer