

Minutes of the Personnel Committee – April 10th 2014

A meeting of the City of Prairie du Chien Personnel Committee was held on Thursday April 10th 2014 at 7:15 PM in City Hall. Chairperson Karen Solomon called the meeting to order.

1. Call to order/Roll Call

PRESENT – Karen Solomon (Chairman), Jamie Wagar, Ken Fleshner ABSENT - Nate Gilberts, Ron Leys
CITY STAFF ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, City Clerk-Treasurer Barb Elvert

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Wagar SECOND: Fleshner VOTE: 3-0

3. APPROVAL: Minutes of the March 27th 2014 meeting

ACTION: Fleshner SECOND: Wagar VOTE: 3-0

4. DISCUSSION AND ACTION – Hiring of City Hall Receptionist

Commission members reviewed and discussed the procedure and questions for the candidates. No formal action taken.

5. ADJOURN to CLOSED SESSION (7:20 PM)

ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Hiring of City Hall Receptionist MOTION: Fleshner SECOND: Wagar VOTE: 3-0

NOTE: The Committee interviewed three (3) finalists for the position.

6. CONVENE into open session (8:25 PM)

MOTION: Wagar SECOND: Fleshner VOTE: 3-0

7. ACTION from closed session

No formal action taken.

8. ADJOURN

MOTION: Solomon SECOND: Wagar VOTE: 3-0

Submitted by City Administrator Aaron Kramer