

Common Council Agenda – April 8th 2014

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday April 8th 2014 at 7:00 P.M.** in the Council Chambers of City Hall.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday April 8th 2014

Time: 7:00 P.M.

Location: Council Chambers – City Hall

ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call.**
- 2. Certification of the open meeting law agenda requirements and approval of the agenda**
- 3. Pledge of Allegiance**

4. PUBLIC HEARINGS

A. PUBLIC HEARING – Amendment to the CY 2014 Operating Assistance for City of Prairie du Chien, Wisconsin

The City of Prairie du Chien uses Federal aid for the SMRT Bus service it operates. The City of Prairie du Chien seeks feedback on the recent elimination of the Prairie du Chien - Viroqua route and the increase in the frequency of the Prairie du Chien - LaCrosse and Viroqua - LaCrosse routes. These changes are based upon the continued underutilization of the Prairie du Chien to Viroqua route and to maximize the ridership of the SMRT Bus system while responsibly managing the system's finances.

B. ACTION on aforesaid agenda item

5. CONSENT AGENDA

A. COUNCIL MINUTES – March 18th 2014; B. COUNCIL MINUTES (Amended) – March 4th 2018; C. COMMON COUNCIL (Special) – March 24th 2014; D. FINANCE COMMITTEE – March 18th 2014; E. PARK BOARD – November 20th 2013; F. PERSONNEL COMMITTEE – February 6th 2014; G. PERSONNEL COMMITTEE – March 20th 2014; H. PROTECTION AND HEALTH COMMITTEE – February 20th 2014; I. PUBLIC WORKS COMMITTEE – March 18th 2014; J. POLICE AND FIRE COMMISSION – January 29th 2014; K. CERTIFICATION OF THE BOARD OF CANVASSERS (April 1st Spring Election); L. BOARD OF CANVASSERS – April 8th 2013; M. FIRE CHIEF'S REPORT – March 2014; N. OPERATORS LICENSES (if any); NOTE: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

A. PRESENTATION – Future Expansion Plans for the Library

Representatives from the Library and Cameron Aslaksen Architects will present the proposed expansion and upgrades for the Library. This project is targeted for 2017.

B. DISCUSSION AND ACTION – Resolution 2014-19 (DECLARING APRIL AS OCCUPATIONAL THERAPY MONTH IN THE CITY OF PRAIRIE DU CHIEN)

8. CITY ADMINISTRATOR’S REPORT

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. FINANCE – Resolution 2014-14 (RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$1,940,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2014A)

C. FINANCE – Resolution 2014-15 (RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$500,000 SEWERAGE SYSTEM REVENUE BOND ANTICIPATION NOTES, SERIES 2014B)

D. FINANCE – Resolution 2014-16 (RESOLUTION AUTHORIZING THE ISSUANCE OF \$885,000 GENERAL OBLIGATION PROMISSORY NOTES AND THE ISSUANCE AND SALE OF \$885,000 TAXABLE NOTE ANTICIPATION NOTES, SERIES 2014C IN ANTICIPATION THEREOF)

E. PERSONNEL – Ordinance 2014-08 (RECREATING SECTION 22.06 (2) (COMPENSATORY TIME AND OVERTIME – ADMINISTRATIVE POSITIONS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

This proposal would allow for additional compensatory time for administrative employees when there are extenuating and extraordinary conditions. The Personnel Committee recommended adoption at its March 24th meeting.

F. PLAN COMMISSION - Review and recommendation on final subdivision plat for the former Prairie Maison Site (Brunson’s Addition - Blocks 21 & 24) - brought by the RDA

G. PLAN COMMISSION - Name of the proposed plat for the former Prairie Maison site

Both the Plan Commission and Redevelopment Authority recommended that the site be named “Brunson Court”.

H. PARK BOARD - Approval of Events on St. Feriole Island – Rendezvous, Jaycees Flea Market, Bluesfest, Carriage Classic, Glow Run for Haiti

I. PUBLIC WORKS - Approval of Concrete and Bituminous Asphalt bids

Bids were opened on March 19th, and staff recommends awarding the concrete work to JT Concrete (Livingston, WI) and the asphalt work to Iverson Construction (Kieler, WI).

J. PUBLIC WORKS - Removal of Light Poles at Cecil Smith Park

A memo from Park and Rec Director Mike Ulrich is included in the packet.

K. PUBLIC WORKS - Approval of Archaeological Work in North Gateway Business Park

Staff recommends awarding the bid to H James and Sons (\$68,925). Funds will come from TIF #6.

10. OLD BUSINESS

A. Proposed Improvements to Marquette Road (2017)

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The section of road that is scheduled to be reconstructed is bordered by La Pointe Street on the south and Mooney Street on the north.

B. ACTION of aforesaid agenda item (Amended Contract with DOT for 2017 Marquette Road project)

C. DISCUSSION AND ACTION – Ordinance 2014-09 (RECREATING SECTION 11.07 (GARBAGE AND RUBBISH COLLECTION) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

This Ordinance will prohibit the issuing of any refunds or pro-rated refunds for the annual garbage fee placed on the property tax bills.

D. DISCUSSION AND ACTION - Ordinance 2014-13 (RECREATING SECTION 2.06 (STANDING COMMITTEES) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

This would reduce the number of Committees to three, beginning in April 2015, by merging with the Protection and Health and Public Works Committees, and reducing the number of Council members on each remaining Committee from five (5) to four (4).

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Request for Waiver from the Amplified Music/Noise Ordinance

Prairie Catholic Schools is requesting the waiver on May 10th from 7:00 to 11:00 PM to host an outdoor community dance as a fundraiser. The Council may issue the waiver under Chapter 9.06 (4) of the Municipal Code.

B. DISCUSSION AND ACTION – Moving the date for the re-organizational meeting

Under Chapter 2.02 (1), the Council shall meet annually on the third Tuesday of April for the purpose of organization. When the Council moved its meetings times when elections fall within a month, this section of the code was not addressed (see Agenda item below). Staff would request that the Council, under Chapter 2.02 (2) (a) - The Common Council, by an affirmative vote of two-thirds of the members, may re-schedule a future regularly-scheduled meeting – move the re-organizational meeting to Tuesday April 22nd at 6:45 PM.

C. DISCUSSION AND ACTION – Ordinance 2014-14 (RECREATING SECTION 2.02 (1) (COUNCIL MEETINGS – Annual Organizational Meeting) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

This will change the current requirement that the Council hold its annual re-organizational meeting on the third Tuesday of April, to the fourth Tuesday of April, to reflect the change in the Council meeting schedule when an election is held on the first Tuesday of April.

D. DISCUSSION - Items for future agenda consideration or Committee assignment

E. ADJOURN to CLOSED SESSION

Under Wisconsin Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- A. Request for TIF assistance
- B. Sale of City Property
- C. Block 43 Development

F. CONVENE into OPEN SESSION

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G. ACTION from CLOSED SESSION

12. ADJOURN

Aaron Kramer, City Administrator

NOTE: The Common Council meetings will be held on Tuesday April 8th and Tuesday April 22nd due to the Spring Election on Tuesday April 1st (Chapter 2.02 (2) (Council Meetings – Regular Meetings) of the Municipal Code).

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested