

**PRAIRIE DU CHIEN MEMORIAL LIBRARY BOARD OF TRUSTEES  
MARCH 18, 2014 MEETING MINUTES**

The monthly meeting of the Prairie du Chien Memorial Library Board of Trustees was held on Tuesday, March 18, 2014 in the Wisconsin Room of the library. Library Board President Linda Munson called the meeting to order at 5:30 pm.

1. Roll Call. In attendance – Board trustees Linda Munson, Debbie Mara, Mary Ann Stemper, Kersten Rocksvold, Norb Aschom, Brenda Anderson, Drew Johnson and Layne David and Library Director Nancy Ashmore.
2. **Motion by** Mary Ann Stemper, **second by** Brenda Anderson to certify the open meeting law agenda requirements were met. **Roll Call Vote carried unanimously.**
3. **Motion by** Mary Ann Stemper, **second by** Layne David to approve the February 18, 2014 board minutes. **Motion carried.**
4. **Motion by** Mary Ann Stemper, **second by** Kersten Rocksvold to approve the monthly bills as presented, with the addition of DEMCO and Cameron Aslaksen. **Roll Call Vote carried unanimously.**

5. President's Report.

The Steering Committee met today to continue discussing the Concept Design of our library expansion project. Nothing has been set in stone as of yet. Board President Linda Munson shared the new concept designs with us and appointed Library Board trustee Kersten Rocksvold to serve on the Steering Committee.

There will be a joint meeting of the Steering Committee and the Library Board of Trustees on Tuesday, April 8 at 5:30 pm. Cameron Aslaksen will be there to present their library expansion plan before presenting it to the City Council later that night. Library Board trustees are asked to attend the City Council Meeting following at 7:00 pm.

Tom Farrell, Sacha Dull, and Pam Ritchie were all asked for advice on fundraising.

6. Building Committee Report. Covered in above discussion on library expansion project.
7. War of 1812 Celebration.  
Library will hold an event onsite on Saturday, June 21. Ideas being considered include a historical skit, a reader's theatre, a new book of Mary Ann's regarding the 1812-1814 time period, etc. The library will also have a float in the parade on Friday night, July 18.
8. Closed Session per State Statutes 19.85(1) (c) (d). **Motion by** Mary Ann Stemper, **second by** Brenda Anderson to enter closed session to discuss the library director's evaluation. **Roll call vote carried unanimously.**
9. **Motion by** Norb Aschom, **second by** Drew Johnson to move back into Open Session. **Roll call vote carried unanimously.** **Motion by** Brenda Anderson, **second by** Layne David to approve the draft evaluation of Library Director Nancy Ashmore, with several minor changes. **Motion carried.**

10. Library Director's Report.

- a. At the staff meeting, they discussed upcoming evaluations in the month of April
- b. Circulation statistics were down in the month of February, primarily due to the cold weather.
- c. Rich Kelly will be replacing several laptops that have died, and setting them up for public use.
- d. Two author events are being planned. On Thursday, April 3 Marilyn Leys will be discussing her book about the Dousmans and Rolettes. Sometime in May, Genevieve Davis will present a screening of her movie and talk about her 2 books.
- e. Nancy will be on vacation April 17-26.

11. **Motion by** Kersten Rocksvold, **second by** Layne David to adjourn at 6:50 pm. **Motion carried.** Our next board meeting will be Tuesday, April 8 at 5:30 pm. This will be a special joint meeting with the Steering Committee. Library Board trustees are asked to attend the City Council meeting following at 7:00 pm. Our next regular board meeting will be Tuesday, April 15 at 5:30 pm.

Respectfully submitted,  
Debbie Mara, Secretary