

Minutes of the Finance Committee (March 4th 2014)

A meeting of the City of Prairie du Chien Finance Committee was held on Tuesday March 4th 2014 at 6:40 PM in Conference Room #2 of City Hall. Chairman Thein called the meeting to order.

1. Call to order/Roll Call

PRESENT – Mark Thein (Chairman), Kyle Kozelka, Ken Fleshner, Nate Gilberts, Jean Titlbach
CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Fleshner SECOND: Titlbach VOTE: 5-0

3. APPROVAL – Minutes of the February 18th 2014 meeting

ACTION: To approve MOTION: Gilberts SECOND: Kozelka VOTE: 5-0

4. DISCUSSION AND ACTION – Claims

ACTION: To approve MOTION: Titlbach SECOND: Fleshner VOTE: 5-0

5. DISCUSSION AND ACTION – Reallocation and close out of 2011-2013 Capital Budget

Staff is requesting to re-allocate the remaining funds in the 2011-2013 General Fund Capital Account (\$6,314.16) and assign them to the 15th Street Mill and Overlay Project (2013 - \$87,465.30). These funds would then be placed in the General Fund Reserve account. ACTION: To approve the transfer of funds MOTION: Titlbach SECOND: Fleshner VOTE: 4-0

6. DISCUSSION AND ACTION – Replacement of City Computers

A proposal from staff was reviewed and discussed. ACTION: To recommend the Council authorize the City Administrator to replace existing computers in City Hall that have been deemed to be outdated, with a limit of not more than \$5,000 to be spent out of the 2014 Contingency Fund, and to report back to the Finance Committee and Common Council when each purchase is made MOTION: Thein SECOND: Fleshner VOTE: 5-0

7. ADJOURNMENT (6:55 PM)

MOTION: Gilberts SECOND: Titlbach VOTE: 5-0

Submitted by City Administrator Aaron Kramer