

## **Minutes of the Personnel Committee (February 6<sup>th</sup> 2014)**

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Thursday February 6<sup>th</sup> 2014 at 6:30 PM in the Council Chambers of City Hall. Chairperson Karen Solomon called the meeting to order.

### **1. Call to order/Roll Call**

PRESENT – Karen Solomon (Chairperson), Nate Gilberts, Ken Fleshner, Jamie Wagar ABSENT - Ron Leys CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer

### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Gilberts SECOND: Wagar VOTE: 4-0

### **3. APPROVAL - Minutes of the November 14th 2013 meeting and Minutes of the joint meeting with the Public Works Committee – November 14<sup>th</sup> 2013**

ACTION: To approve MOTION: Wagar SECOND: Solomon VOTE: 4-0

### **4. ADJOURN to CLOSED SESSION (6: 33 PM)**

ACTION: To go into closed session under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility RE: Performance Review of the City Administrator and RE: Employee Evaluation Reviews MOTION: Gilberts SECOND: Wagar VOTE: 4-0

### **5. CONVENE into OPEN SESSION (8:31 PM)**

MOTION: Gilberts SECOND: Wagar VOTE: 4-0

### **6. ACTION from CLOSED SESSION** – No formal action taken

### **7. ADJOURNMENT (8:33 PM)**

MOTION: Gilberts SECOND: Fleshner VOTE: 4-0

Submitted by City Administrator Aaron Kramer