

Minutes of the Public Works Committee (February 4th 2014)

A meeting of the City of Prairie du Chien Public Works Committee was held on Tuesday February 4th 2014 at 5:52 PM in Conference Room #2 of City Hall. Chairman Kozelka called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kyle Kozelka (Chairman), Todd Myers, Frank Pintz, Mike Jones, Mark Thein CITY STAFF
ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Pintz SECOND: Kozelka VOTE: 5-0

3. APPROVAL - Minutes of the January 20th 2014 meeting

ACTION: To approve MOTION: Pintz SECOND: Kozelka VOTE: 5-0

4. UPDATE – Marquette Road Project Delay

The DOT has moved the Marquette Road bid let from February 11th to March 11th due to the fact that they are still waiting on an agreement from the BNSF railroad for their work on crossings. The City Administrator said that if the DOT gets the agreements with the railroad completed before March 11, they anticipate a mid-to-late April start and feel the project still can be complete in 2014. Other options included a spot to stop the project in 2014 and resume in 2015 or deferring the project to 2015. Kramer said he was cautiously optimistic that the project will be started and completed in 2014, and will update the Committee and Council as soon as more information is available. No formal action was taken.

5. DISCUSSION AND ACTION – Request for Bids – 2014 Concrete Work

MOTION: To recommend the Council approve bidding out the 2014 concrete work MOTION: Kozelka
SECOND: Pintz VOTE: 5-0

6. DISCUSSION AND ACTION – Request for Bids – 2014 Asphalt Work

MOTION: To recommend the Council approve bidding out the 2014 asphalt work MOTION: Kozelka
SECOND: Myers VOTE: 5-0

7. DISCUSSION AND ACTION – Request for Bids – 2014 Weed Spraying

MOTION: To recommend the Council approve bidding out the 2014 weed spraying work MOTION:
Kozelka SECOND: Pintz VOTE: 5-0

8. DISCUSSION AND ACTION - Resolution 2014-05 (AUTHORIZING THE SUBMITTAL OF A STATE GRANT APPLICATION BY THE CITY ADMINISTRATOR AND THE SUBSEQUENT APPROPRIATION OF CITY OF PRAIRIE DU CHIEN FUNDS FOR A MUNICIPAL FLOOD CONTROL GRANT PROJECT)

Kurt Muchow (Vierbicher) was present to discuss the proposal. The City intends to file a WDNR Flood Control Grant application for the detention basins at the base of the STH 27 watershed. The deadline is March 17th. Discussion was held on the proposal. Myers said he would like to see the City focus on a second, backup drainage ditch from the Jackson Street spillway to Godden's Pit versus installing the detention ponds. ACTION: To recommend the Council approve Resolution 2014-05 (AUTHORIZING THE SUBMITTAL OF A STATE GRANT APPLICATION BY THE CITY ADMINISTRATOR AND THE SUBSEQUENT APPROPRIATION OF CITY OF PRAIRIE DU CHIEN FUNDS FOR A MUNICIPAL FLOOD CONTROL GRANT PROJECT) MOTION: Pintz SECOND: Kozelka VOTE: 3-1 (Myers opposed).

After the vote, Kozelka requested the Committee explore the feasibility of the backup drainage ditch from the Jackson Street spillway to Godden's Pit at its next meeting.

9. DISCUSSION AND ACTION - Godden's Pit Dredging Project

A summary of the proposed project, and the two proposed bids, was reviewed. Option #1, was a higher cost/ longer term solution, which was estimated to cost \$315,00 and increase the size of Godden Pit to handle the 240-year storm. Option #2 was a lower cost solution, which was estimated

to cost \$170,000 and would increase the size of Godden Pit to handle the 210 year storm event. The cost of these improvements can be paid for by TID No. 5 and TID No. 6 because its serves the residential development in TID No. 5. Both options would include alternates that would allow for storage of the removed material in the North Gateway Business Park or have the winning bidder remove the material to another site. ACTION: To recommend the Council approve issuing the bids with both options and both alternatives to the options MOTION: Kozelka SECOND: Pintz VOTE: 4-0

10. DISCUSSION AND ACTION - Prairie Maison Utility Improvements

A map outlining the proposed improvements, as well as a Professional Services Agreement with Vierbicher, was reviewed and discussed. Funds for the project will come from TIF District #6. The project includes subdividing the parcel to create ten building lots, plus an outlot for a public green space. The estimated cost of the infrastructure improvements is \$340,000, including construction and contingency. The proposed improvements include: 1) Replacement of the Broadway Street sanitary sewer lift station; 2) 310 lineal foot sanitary sewer main extension on 15th Street; 3) Installation of sanitary sewer laterals to serve ten buildings; 4) Installation of water services to serve ten buildings; 5) 620 lineal foot storm sewer extension on Broadway Street and 17th Street, and; 7) Construction of a storm water management basin to serve the new development. Discussion was also held on holding a public information meeting to review the plans with the affected residents. ACTION: To recommend the Council proceed with bidding out the Prairie Maison Utility improvements, and approve the PSA with Vierbicher MOTION: Kozelka SECOND: Jones VOTE: 4-0

NOTE: Their arrived at 6:42 PM.

11. DISCUSSION AND ACTION - Waiver of curb cut requirement for McDonald's, 602 S. Marquette Rd, to expand their existing entrance

McDonalds is seeking to widen their existing southern-most entrance off Marquette Road from 24 feet to 46 feet (see map in the packet) and close their other existing entrance off of Marquette Road. Under Chapter 8.10 of the Municipal Code, "no driveway shall exceed 20 feet in width at the outer or street edge of the sidewalk unless approved by the Board of Public Works". No Council action is required. ACTION: To approve the waiver of curb cut requirement for McDonald's, 602 S. Marquette Rd, to expand their existing entrance MOTION: Kozelka SECOND: Myers VOTE: 5-0

12. ADJOURNMENT (6:45 PM)

MOTION: Pintz SECOND: Kozelka VOTE: 5-0

Submitted by City Administrator Aaron Kramer