

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **PUBLIC WORKS COMMITTEE** of the City of Prairie du Chien will meet on **Tuesday December 17th 2013 at 6:20 PM** in Conference Room #2 of City Hall.

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PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested.

MEETING NOTICE – PUBLIC WORKS COMMITTEE

Tuesday December 17th 2013 – 6:20 PM – Conference Room #2 – City Hall

ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. APPROVAL - Minutes of the November 14th 2013 meeting
4. APPROVAL – Minutes of the November 14th 2013 joint meeting with the Personnel Committee

5. DISCUSSION AND ACTION - Business Park Expansion & Broadway Lift Station - Soil Boring Recommendation/Archaeological

The packet contains a letter of recommendation and proposal from Chosen Valley Testing for the soil borings and geotechnical analysis for the Business Park Expansion and the Broadway Lift Station. Vierbicher is including the Lift Station as it makes sense to have this work done at the same time to save on mobilization costs. The Business Park is in the boundaries of a potential burial site based on the information in the Wisconsin Historic Preservation Database. Staff would request permission to authorize the contract from the Mississippi Valley Archaeology Center (\$1,000-1,500), when it is forwarded to the City, for their time to observe the borings.

6. DISCUSSION AND ACTION – Easement from City

Blair and Brian Dillman are requesting an easement from the City on Outlot #1 (Parcel 2237-0050 of CSM 958) for the construction of a rail spur. Staff would recommend approval.

7. DISCUSSION AND ACTION – Downtown Planter/Flower Pots Proposal

A memo from the City Administrator with a proposal for the planters and pots being maintained in 2014 is included in the packet.

8. DISCUSSION AND ACTION – Professional Services Agreement (PSA) with Vierbicher for the Godden Pit Reclamation Project

9. UPDATE – Equipment Purchases

A list of the items that staff has purchased under the following programs is included in the packet: 1) 2011-2013 Capital Budget and 2) 2012 General Fund Budget Surplus

10. DISCUSSION AND ACTION – Appointment of Lead Operator Position at the Wastewater Treatment Facility

A memo from Terry Meyer is included in the packet.

11. ADJOURNMENT

Aaron Kramer, City Administrator