

# CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **FINANCE COMMITTEE** of the City of Prairie du Chien will meet on **Tuesday December 3rd 2013 at 6:30 P.M.** in Conference Room #2 of City Hall

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested.

## MEETING NOTICE – FINANCE COMMITTEE

Tuesday December 3rd 2013 – 6:30 P.M. – Conference Room #2 – City Hall

### ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call

2. Certification of the open meeting law agenda requirements and approval of the agenda

3. APPROVAL – Minutes of the November 19<sup>th</sup> 2013 meeting

4. DISCUSSION AND ACTION – Claims

### 5. DISCUSSION AND ACTION - Professional Services Agreement (PSA) with Vierbicher for the TID # 6 Business Park Expansion – Predevelopment Phase Services

The City purchased 35 acres of land adjacent to TID No. 6 to expand the Business Park. A Plat of Survey and several conceptual development plans have been completed for the project. The City would like to implement design and construction of Phase 1 of the Business Park expansion prior to the end of the TID No. 6 expenditure period on September 16, 2014. Prior to starting the actual design of the proposed improvements, the City needs to complete activities to “firm-up” the scope of the project and conditions that may be imposed by the Wisconsin Department of Transportation (WDOT). The next phase of work will to take the selected Concept Development Plan and further develop the plan.

### 6. DISCUSSION AND ACTION – State/Municipal Agreement for a Local Let Safe Routes to School (SRTS) Project (Revision #3)

This agreement reflects the most recent changes approved by the Council, which merges the work the City is doing on 22<sup>nd</sup> Street and Campion Boulevard and the SRTS project. Staff is cautiously optimistic the SRTS work will be done in 2014.

### 7. DISCUSSION AND ACTION – Awarding of bid for Well #3 Variable Frequency Drive (VFD) (Water Department)

Staff would recommend awarding the bid to Winona Mechanical (\$28,398).

### 8. DISCUSSION AND ACTION – Citywide Revolving Loan Fund Committee

A memo outlining the proposed creation of a Citywide Revolving Loan Fund Committee, to oversee the Downtown Revolving Loan Fund and Citywide Revolving Loan Fund, is included in the packet.

### 9. ADJOURNMENT

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Aaron Kramer, City Administrator