

Minutes of the Redevelopment Authority (November 25th 2013)

A meeting of the Redevelopment Authority of the City of Prairie du Chien was held on Monday November 25th 2013 at 6:30 PM in the Community Room of City Hall. In the absence of Chairperson Bob Standorf, Roy George called the meeting to order.

1. Call to order/Roll Call

PRESENT – Bonnie Homuth, Sheri Jackson, Duane Rogers, Roy George ABSENT - Bob Standorf, Fred Huebsch, John Rybarczyk ALSO PRESENT – City Administrator Aaron Kramer, Dale Klemme (Community Development Alternatives)

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Homuth SECOND: Rogers VOTE: 4-0

3. APPROVAL – Minutes of the October 9th 2013 meeting

ACTION: To approve with one minor typo correction MOTION: Rogers SECOND: Jackson VOTE: 4-0

4. DISCUSSION AND ACTION - Review and approval of consultant to do market analysis of the former Prairie Maison site

The City received eight (8) Requests for Proposals. A memo from City Planner Frable was handed out and discussed. Klemme provided an update on the City's odds for securing Wisconsin Housing and Economic Development Authority (WHEDA) tax credits for the project. ACTION: To contract with Real Estate Dynamics to perform the market feasibility study for an amount not to exceed \$5,750 with the study to be completed no later than December 20, 2013, and that at least one version of the final report be electronically submitted to the City in PDF format MOTION: Rogers SECOND: Jackson VOTE: 4-0

5. DISCUSSION AND ACTION - Hiring of appraiser for the former Prairie Maison site

ACTION: To contract with the Appraisal Company to complete the appraisal for an amount not to exceed \$2,500 with the appraisal to be completed no later than January 7, 2014 MOTION: Homuth SECOND: Rogers VOTE: 4-0

6. ADJOURNMENT (7:02 PM)

MOTION: Rogers SECOND: Homuth VOTE: 4-0

Submitted by City Administrator Aaron Kramer