

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **FINANCE COMMITTEE** of the City of Prairie du Chien will meet on **Tuesday November 19th 2013 at 5:45 P.M.** in Conference Room #2 of City Hall

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PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested.

MEETING NOTICE – FINANCE COMMITTEE

Tuesday November 19th 2013 – 6:00 P.M. – Conference Room #2 – City Hall

ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call

2. Certification of the open meeting law agenda requirements and approval of the agenda

3. APPROVAL – Minutes of the November 5th 2013 meeting

4. DISCUSSION AND ACTION – Claims

5. DISCUSSION AND ACTION – Request to bid out auditing services

Staff is requesting authorization to bid out the auditing services for a 5-year period (2014-2018).

6. DISCUSSION AND ACTION – Awarding of Bid for ¾-ton, 2-wheel drive utility truck (WWTP)

Staff would recommend awarding the bid to Sleepy Hollow (Viroqua, WI) for \$26,772. The budgeted amount was \$35,000.

7. DISCUSSION AND ACTION – Awarding of Bid for ¾-ton, 2-wheel drive utility truck (Water Department)

Staff would recommend awarding the bid to Sleepy Hollow (Viroqua, WI) for \$25,427. The budgeted amount was \$35,000.

8. DISCUSSION AND ACTION – Approval of three-year contract for root removal service in sanitary sewer system

Staff is recommending approval of a 3-year contract with Dukes Root Control (2014-2016), at \$10,000 per year, to remove roots from the sanitary sewer collection system. Funds would come from the 2014-2016 Capital Budget.

9. DISCUSSION AND ACTION – 2012 Budget Surplus

The Council earlier this year approved spending \$106,986, from the 2012 budget surplus to mill and pave a portion of South 15th Street. The project came in \$19,521 under budget. Staff is requesting the remaining funds be used to complete the construction of a storage building at the Street Department, and approximately \$2,700 in equipment purchases and minor building repairs.

10. DISCUSSION AND ACTION – Closeout of 2011-2013 Capital Budget

Staff will present an update on the last remaining projects and request approval to move ahead with purchasing.

11. DISCUSSION AND ACTION – Proposed 2014 Budget

Work will continue on the proposed 2014 budget.

12. ADJOURNMENT

Aaron Kramer, City Administrator