

## CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **PERSONNEL, LICENSE AND INSURANCE COMMITTEE** of the City of Prairie du Chien will meet on **Thursday November 14th 2013 at 6:15 P.M.** in the Council Chambers of City Hall

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested – emailed.

### **MEETING NOTICE – PERSONNEL, LICENSE AND INSURANCE COMMITTEE** **Thursday November 14th 2013 – 6:15 P.M. – Council Chambers – City Hall**

#### **ITEMS TO BE DISCUSSED AND ACTED UPON:**

1. Call to order/Roll Call
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. APPROVAL – Minutes of August 13th 2013 meeting
4. DISCUSSION AND ACTION – Discussion and Action – Amended Policy 2011-05 (RELATING TO THE USE OF CITY FACILITIES)  
Staff is requesting a minor change to the current policy governing employee usage of city facilities.
5. ADJOURNMENT

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Aaron Kramer, City Administrator

### **JOINT MEETING NOTICE – PERSONNEL, LICENSE AND INSURANCE COMMITTEE AND PUBLIC WORKS COMMITTEE** **Thursday November 14th 2013 – 6:30 PM – Council Chambers – City Hall**

#### **ITEMS TO BE DISCUSSED AND ACTED UPON:**

1. Call to order/Roll Call
  - a) Personnel, License and Insurance Committee
  - b) Public Works Committee
2. Certification of the open meeting law agenda requirements and approval of the agenda
  - a) Personnel, License and Insurance Committee
  - b) Public Works Committee
3. DISCUSSION AND ACTION – Lead Operator Position at the Wastewater Treatment Facility  
A job description is included in the packet.
4. ADJOURNMENT

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Aaron Kramer, City Administrator