

Minutes of the Board of Public Works (October 15th 2013)

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Tuesday October 15th 2013 at 5:30 PM in Conference Room #2 of City Hall. In the absence of Chairman Kyle Kozelka, City Administrator Aaron Kramer called the meeting to order.

1. Call to order/Roll Call

PRESENT – Mark Thein, Karen Solomon, Frank Pintz, Mike Jones

ABSENT – Kyle Kozelka (Chairman)

CITY STAFF ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates, Park and Rec Director Mike Ulrich, City Planner Garth Frable

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Solomon SECOND: Thein VOTE: 4-0

3. APPROVAL - Minutes of the October 1st 2013 meeting

ACTION: To approve MOTION: Solomon SECOND: Thein VOTE: 4-0

Without objection, the agenda was moved:

11. DISCUSSION AND ACTION – Signage in North Gateway Business Park (TID #6)

Staff was seeking permission to spend up to \$5,000 (TID #6 funds) to construct two signs in the park to advertise that land is for sale. Bob McDonald (Prairie du Chien Economic Development Corporation) presented a conceptual sign design that would cost \$3,600 for two large signs.

Discussion was held on the sign. ACTION: To recommend the Council allocate \$3,600 from TID #6 for the installation of two signs, designed and installed by Fred Ketter, in TID #6 MOTION: Solomon SECOND: Pintz VOTE: 4-0

5. PROJECT UPDATE – 22nd Street/Woodridge Acres

A memo from the staff explaining why the paving of 22nd Street will take place in the spring of 2014 was reviewed. No formal action taken.

6. DISCUSSION AND ACTION – Phosphorous Testing Proposal for Wastewater Facility

The State of Wisconsin DNR new surface water quality standards for phosphorus will affect our WPDES permit renewal when the current permit expires on June 30, 2015. The wastewater staff and DNR representatives met with a firm on September 26th that has developed a product that has shown to be very effective in removal of phosphorus from the waste stream (both influent and effluent) and may be an option for meeting the future needs and requirements of the facility and DNR. Meyer discussed the proposed pilot program. ACTION: To recommend the Council approve the requests to approve implementation of a pilot program to test a new phosphorous-removal product in real time applications at the wastewater facility and possibly point source locations in the collection system MOTION: Pintz SECOND: Thein VOTE: 4-0

7. DISCUSSION AND ACTION – Request to Bid Out ¾-ton, 2-wheel drive utility truck (WWTP)

ACTION: To recommend the Council approve the request to bid out ¾-ton, 2-wheel drive utility truck (WWTP) MOTION: Thein SECOND: Solomon VOTE: 4-0

8. DISCUSSION AND ACTION – Request to Bid Out ¾-ton, 2-wheel drive utility truck (Water Department)

ACTION: To recommend the Council approve the request to bid out ¾-ton, 2-wheel drive utility truck (Water Department) MOTION: Solomon SECOND: Pintz VOTE: 4-0

4. DISCUSSION AND ACTION – City Contribution to Vineyard Coulee Road Project

The Town of Bridgeport is asking the City to contribute \$179,333 toward the reconstruction of Vineyard Coulee Road in 2014. The item was tabled at the last Council meeting. Frable told the Committee that the project does not need to be done in 2014, and could be done as late as 2016. Kramer stated that Town Board had met last week, and, based on a letter from Crawford County Highway Commissioner Dennis Pellock, was not willing to share the \$100,000 contribution to the project from the Prairie du Chien Memorial Hospital. Frable also provided evidence that some of the roadway that the town claims is in the City is in fact in the township, therefore the calculations of what percentage the City should be asked to contribute may be incorrect.

ACTION: To recommend the Council direct staff to continue discussions with the Town of Bridgeport on the proposed project, but not commit to any work being done prior to 2016

MOTION: Pintz SECOND: Thein VOTE: 4-0

9. DISCUSSION AND ACTION – Fish Cleaning Stations and Possible Ordinance Regulating the Disposal of Fish Waste in City Dumpsters and Trash Receptacles

A memo from the City Administrator discussing the above issues was reviewed. Staff provided a quote for installing a fish station, which was roughly \$68,000, not including infrastructure.

ACTION: To direct the City Administrator to draft an ordinance regulating the disposal of refuse on City property MOTION: Pintz SECOND: Solomon VOTE: 4-0

ACTION: To table any further discussion on installing fish cleaning stations at the City boat launches MOTION: Pintz SECOND: Solomon VOTE: 4-0

10. DISCUSSION AND ACTION – Safety Issues on the St. Feriole Island Riverwall and Riverfront

In September, the Committee voted against a proposal to install ladders on the St. Feriole Island Riverwall, and directed staff to review other possible safety options and report back to the Committee. A memo from the Chief of Police addressing these issues was reviewed. The consensus of the Committee was to have staff develop a plan to improve a portion of the fencing and close off one area where vehicles drive. The staff will bring back a plan at a future Committee meeting. No formal action taken.

12. ADJOURNMENT (6:14 PM)

MOTION: Solomon SECOND: Thein VOTE: 4-0

Submitted by City Administrator Aaron Kramer