

Minutes of the Design and Preservation Commission (October 9th 2013)

A meeting of the Design and Preservation Commission of the City of Prairie du Chien was held on Wednesday October 9th 2013 at 5:20 PM in Conference Room #1 of City Hall. In the absence of Chairperson Mary Ann Stemper, Mayor Dave Hemmer called the meeting to order.

1. CALL TO ORDER/ROLL CALL

PRESENT – Dave Hemmer, Dave Welter, Stan Toberman, Tom Steiner ABSENT – Kathleen Hein, Mary Ann Stemper (Chairperson) ALSO PRESENT – Zoning Administrator Julie Jackson, Amanda Waterman, Dave and Jane Robinson

NOTE: The Commission has one vacancy.

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Toberman SECOND: Steiner VOTE: 4-0

3. APPROVAL – Minutes of the May 22nd 2013 meeting

ACTION: To approve MOTION: Toberman SECOND: Welter VOTE: 4-0

NOTE: Hein arrived at 5:21 PM.

4. DISCUSSION AND ACTION - Proposed signs for the Children's Closet & Tutu Cute Boutique (Amanda Waterman) – 108 W. Blackhawk Avenue

Discussion was held on the proposal, with Steiner noting the height requirements for the overhanging sign. The size of the sign was briefly discussed. Waterman estimated the sign's measurements to be 3 foot-by-4 foot. ACTION: To approve the proposed signs for the Children's Closet & Tutu Cute Boutique (Amanda Waterman) – 108 W. Blackhawk Avenue MOTION: Steiner SECOND: Hemmer VOTE: 5-0

5. DISCUSSION AND ACTION - Proposed façade improvements and fencing for Quintessence Communications, LLC (WQPC-WPRE) at 132 N. Prairie Street

Discussion was held on the rendering, which differed from the engineering elevation sketch in that the windows are shown as casement. Jackson noted the changes on the rendering as requested by the Robinsons. The members stated they would like to see more detail on the windows, and suggested windows with mutton bars and grills to preserve the historical concept of the building. The Robinsons answered questions from the Commission on this and other issues. The Commission said they would like see more information on the materials and an updated sketch showing windows in existing openings with sizes. The Commission members did like the renderings done by Joe Lawniczak. ACTION: To table the issue until more detailed information is received with updated sketches showing revisions MOTION: Hein SECOND: Toberman VOTE: 5-0

6. ADJOURNMENT (5:55 PM)

MOTION: Hemmer SECOND: Steiner VOTE: 5-0

Submitted by City Administrator Aaron Kramer