

Minutes of the Northern Engraving Committee – September 25th 2013

A meeting of the Northern Engraving Redevelopment Committee of the City of Prairie du Chien was held on Wednesday September 25th 2013 at 12:00 PM in Conference Room #2 of City Hall. Chairman Terry Meyer called the meeting to order.

1. Call to order/Roll Call

MEMBERS PRESENT – Terry Meyer (Chairperson), Tarah Marx, Michael Douglass, Kyle Kozelka, Norb Aschom

ALSO PRESENT – City Administrator Aaron Kramer, Park and Rec Director Mike Ulrich

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Aschom SECOND: Douglass VOTE: 5-0

3. DISCUSSION AND ACTION – Approval of the November 8th 2012 and September 11th 2013 Minutes

ACTION: To approve MOTION: Kozelka SECOND: Meyer VOTE: 5-0

4. DISCUSSION AND ACTION – Report and Recommendations to the Common Council

Kramer presented a draft of the final report to the Council which calls for short-term (2013-2014) and long-term (2014-2020) improvements to the site, including an urban forest, a performing arts bandshell, a splash park, and a series of historical kiosks. Some short-term goals included removing the fencing on the south and east borders of the site, and creating a temporary parking lot on the southwest corner to provide additional parking for the Villa Louis Boat Landing.

Kramer said the plan should be forwarded to the DNR if it is approved by the Common Council.

ACTION: To approve the proposed report to the Council and forward it to the Council for the October 1st meeting MOTION: Douglass SECOND: Kozelka VOTE: 5-0

5. DISCUSSION AND ACTION – Future meeting dates

No formal action was taken, but discussion was held that the Committee should remain in place during the implementation phase. Other options included having the Park and Rec Committee, or the Public Works Committee, oversee the implementation. The decision will be made by the Common Council on how to proceed.

6. ADJOURNMENT (12:45 PM)

MOTION: Kozelka SECOND: Meyer VOTE: 5-0

Submitted by City Administrator Aaron Kramer