

Minutes of the Board of Public Works (September 17th 2013)

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Tuesday September 17th 2013 at 6:30 PM in Conference Room #2 of City Hall. Chairman Kyle Kozelka called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kyle Kozelka (Chairman), Mark Thein, Karen Solomon, Frank Pintz, Mike Jones
CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer, Co-Public Works Manager
Larry Gates

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Solomon SECOND: Thein VOTE: 5-0

3. APPROVAL - Minutes of the August 20th 2013 meeting

ACTION: To approve MOTION: Solomon SECOND: Pintz VOTE: 5-0

4. DISCUSSION AND ACTION – Lead Operator Position in Street Department

A proposed job description for the position was reviewed, with some changes discussed to the description. The proposal calls for an additional \$1.50 per hour for the person selected. Pintz said he felt the position should pay an additional \$5 per hour based on the job requirements. He also stated that he felt the person should be responsible for purchasing and acquiring all needed parts and equipment, rather than delegating. ACTION: To set the salary at \$1.50 per hour for a six-month probationary period, then increase the pay to \$2 per hour MOTION: Solomon SECOND: Kozelka VOTE: 2-3 (Kozelka, Pintz and Jones opposed). Motion failed ACTION: To approve the proposed job description with language added that the person delegates the purchase of materials and parts, and forward to the Council for the October 1st meeting MOTION: Kozelka SECOND: Jones VOTE: 4-1 (Pintz opposed)

5. DISCUSSION AND ACTION – Ladders on St. Feriole Island Riverwall

Alderman Leys, at the September 17th Council meeting, requested that the City look at installing ladders along the St. Feriole Island Riverwall. This item is also on the September 18th Park Board agenda for discussion. Leys addressed the Committee on his concerns. ACTION: To reject the proposal to install ladders on the St. Feriole Island Riverwall, and direct staff to review other possible safety options and report back to the Committee MOTION: Pintz SECOND: Solomon VOTE: 5-0

6. UPDATE on Public Works Projects

Kozelka provided an update to the Committee on ongoing projects. No formal action was taken.

NOTE: Blair Dillman addressed the Committee at this time on the closure of several roads on St. Feriole Island. As this item was not on the agenda, no formal action was taken.

7. ADJOURNMENT (6:59 PM)

MOTION: Thein SECOND: Solomon VOTE: 5-0

Submitted by City Administrator Aaron Kramer